

**BOROUGH OF PORTLAND
COUNCIL MEETING JUNE 6, 2016**

The Portland Borough Council Meeting of June 6, 2016 was called to order at 7:00 PM by Stephanie Steele, President of Borough Council.

Council Members Present:

*Stephanie Steele * Bridget Kenna* Heather Fischer* Steve Knott * Lisa Prator* Brian Kardos*

Others Present:

1. Michael Gaul, Borough Solicitor
2. Mayor Lance Prator
- 3.. Carol Hummel, Borough Secretary
4. Nick DeFrank, Van Cleef Associates, Borough Engineer
5. Members of the Public

PUBLIC MEETING:

RE: State Route 1032, Section 01B; Jacoby Creek Bridge Removal:

1. Erdman Anthony, Engineers for PENNDOT: Todd Smeltz and Rebecca Mulfinger
 - a) Mr. Smeltz and Ms. Mulfinger presented an overview of the project, schedule and costs.
 - b) Comment forms are available to send to the engineer.
 - c) There is a stone and concrete dam upstream of the bridge.
 - Councilwoman Yvonne Gumaer arrived at the meeting at 7:05 PM.
 - d) The bridge is non-historic.
 - e) The bridge has been closed since 2012.
 - f) The walls are bulging outward and stones are missing.
 - g) PENNDOT is trying to not impact the nearby homes.
 - h) Rehabilitation of the bridge will cost too much money.
 - i) Removal of the bridge will cost \$750,000.00.
 - j) The cost of replacement would be \$1.5 million dollars, double the cost of removal. Replacement will cause many Right-Of-Way and environmental impacts.
 - k) Removal of the bridge is the cheapest option and that is the direction that PENNDOT is taking at this time.
 - l) The map plan shows the detour as being State Route (SR) 611 or Middle Village Road in Upper Mount Bethel Township (UMBT).
 - m) A turn around would be installed at the southern side of the removed bridge. This would accommodate a (65) passenger bus.
 - n) The tentative schedule for removal is the spring/summer of 2018.
 - o) Comments are encouraged.
2. Pennsylvania Department of Transportation:
 - Representatives did not offer comments except in response to questions later from the public.
3. PA State Senator, Marion Scavello, District 176; via speaker phone
 - a) Senator Scavello is opposed to the bridge removal and stated that it is a bridge needs to continue at the State Street location.

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COMMENTS FROM BOROUGH COUNCIL AND THE AUDIENCE:

- a) Mayor Prator stated that a major concern to the Borough is emergency services and safety issues. Mr. Prator wants the bridge replaced instead of removed.
- b) Solicitor Gaul asked if the public meeting was required by PENNDOT. The reply was YES and part of the **NEPA** process. Mr. Smeltz stated that their recommendation to remove the bridge was based on a feasibility study. PENNDOT will make the ultimate decision and the project is 100% PA State funded.
- Councilman Knott stated that the (5) Minute Rule to speak would apply.
- c) President Steele commented that PENNDOT needs to rework the study of Jacoby Creek Road coming into the Borough. What is the game plan for trucks that miss the first turn after coming over the toll bridge and have to travel up SR 611 to Middle Village Road to turn right to get back into the Borough? It is hard enough for a car to make the right turn let alone a tractor-trailer to travel down Middle Village Road, a road that is not designed for trucks. This detour is impractical. Ms. Steele stated she was against the removal of the bridge.
- d) Fire Chief Jim Potter stated that Middle Village Road is not a designated detour by PENNDOT. The State Street Bridge was built in 1921 and the SR 611 Bridge, at the traffic light, was built in 1907. We need the State Street Bridge for safety reasons for the fire company and for flooding issues. When flooding occurs, it adds 10-12 minutes for emergency personnel to respond to the other end of the Borough. If the Borough is flooded, it will only add to the response time.
- e) Councilwoman Lisa Prator stated that she could not believe that it is less expensive to remove the State Street Bridge and widen Jacoby Creek Road instead of replacing the State Street Bridge.
- f) Councilwoman Heather Fischer stated that she wanted PENNDOT to understand that the 10-12 minutes' emergency response time is a long time when you are waiting for someone to rescue you and your family.
- g) Former Mayor Kay Bucci stated that during the flood of 2006 the bridge on SR 611, at the traffic light, was deemed substandard by PENNDOT. Ms. Bucci presented an 1885 map of Portland and pointed out where the Delaware River Joint Toll Bridge Commission (DRJTBC) took, by eminent domain, all properties along SR 611 for the erection of the toll bridge. In the 1930's Delaware Avenue was Route 611 when PENNDOT reconfigured Route 611 through the Borough. All businesses along the river were taken by eminent domain and lost. All those tax revenues were lost. The Borough needs the bridge.
- h) Bruce Kessler, a volunteer firefighter with the Portland Hook & Ladder Co. #1, commented on the 1955 flood caused by Hurricane Diane. Mr. Kessler stated that removal of the bridge is a moot point.
- i) Russell Scott, Engineer for the Portland Borough (Water) Authority, stated that there are existing water lines running through the bridge with about (12) customers that will be affected. How will they be serviced while the bridge is down? If new water lines have to be installed water rates will have to be increased. There are also water hydrants in that area.
- j) Cindy Fish, of 305 State Street, concern is the turn around by tractor-trailers and tourists. When they miss the first turn after coming over the toll bridge, they are trying to turn around by her house. Ms. Fish asked what deems the bridge historical. Ms. Mulfinger replied that the bridge fell outside the criteria. Ms. Fish stated that there is an

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older bridge, possibly from the 1860's, underneath the present bridge. This bridge was part of the original SR 611 in and out of town. A gristmill and all kinds of industries were located in the area of the State Street bridge.

k) Fred Duckloe, Duckloe Brothers, stated that 300 State Street was turned into a furniture factory. Mr. Duckloe stated that there are (1) to (5) furniture deliveries daily with trucks coming down Jacoby Creek Road from SR 611. Mr. Duckloe is also concerned about safety.

l) Walter Emery, Portland Borough Historian, stated that Jacoby Creek Road does flood and that the road is not wide enough for tractors trailers. There is a hump in the road that the trailers get hung up on and the road cannot be widened there. To remove the bridge eliminates safety for the town.

m) Stephen Reider, speaking on behalf of State Senator Mario Scavello and State Representative Joe Emrick, stated that Mr. Scavello and Mr. Emrick are firmly against the removal of the bridge and want the bridge replaced.

n) Amber Sarivan, 106 Division Street, is concerned about flooding and the removal of an emergency exit route.

o) Ron Angle, owner of multiple properties in the Borough, asked the engineers about the (5), (10), (15), (20) yearlong range plans of PENNDOT. How did the Jacoby Creek Bridge become a (2) year plan? No reply from the engineers. Mr. Angle stated that if this was Pittsburgh or Philadelphia this would not be happening. Because Portland is a small town we are of no concern. Mr. Smeltz replied that building a new bridge would be an environmental problem. The dirt around the bridge would have to be replaced to existing conditions. Mr. Angle's reply was that this is "outrageous" and stated that PENNDOT is stealing the bridge. The alternate route is a joke. Mr. Angle told Mr. Smeltz and Ms. Mulfinger to report to PENNDOT that Portland will settle for nothing less but a replacement of the bridge. Portland is not going to tolerate the removal of the bridge.

p) Ms. Lisa Prator asked the total cost to remove and/or replace the bridge with all the extra work involved. Mr. Smeltz replied approximately \$1.5 million.

q) Jim Steele, volunteer firefighter, asked "how much has PENNDOT saved in not maintaining the bridge all these years"? No comment was received from the engineers.

r) Jack Bellis, volunteer firefighter, stated that Upper Mount Bethel Township (UMBT) has fire apparatus. How will UMBT get to the Borough for an emergency?

s) Alan LaFiura, Ultra-Poly Corp, stated that he was under the impression that the bridge was to be replaced. The bridge is vital to the Borough. The only other safe route connecting Portland to UMBT is the bridge on SR 611 by the traffic signal.

t) Kyle Overfield, 205 State Street, asked "what is the game plan that PENNDOT has for the residents that live downstream of the bridge"? No comment from the engineers. Mr. Overfield stated that those properties had major damage during the flood of 2006 and that most of the embankment along Jacoby Creek was replaced after the flood.

u) Kay Bucci stated that the council president should attend the PENNDOT District Planning Meeting.

v) Solicitor Gaul stated that he was surprised that the recommendation for the bridge removal was made in the first place, without obtaining public input on various alternatives. Mr. Gaul stated he wants to see the study report on this PENNDOT plan. This presentation seems to be too casual. Mr. Gaul wants to see the analysis. Who is going to maintain the Northampton County Bridge on Middle Village Road? The Middle Village Bridge in UMBT could be closed by the county. The Borough wants to see the bridge study so they may submit a response in writing.

i) Lisa Prator replied that there are many facts missing; that the engineers are poorly prepared. The Borough needs the bridge replaced.

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ii) Ron Angle stated that there are thousands of bridges in Pennsylvania and for \$750,000.00 PENNDOT will get (1) bridge off of their list that needs replacing? Mr. Angle asked how many bridges are there in District 5 that need replacement. Jeffrey Rai, PENNDOT Engineer sitting in the audience, replied about 1,000. Mr. Angle recommended that Borough residents picket the bridge until PENNDOT agrees to replace it, and asked how many in attendance would picket the bridge until PENNDOT provides the Borough with an agreement to replace the bridge. All hands were raised in the audience.

iii) Pastor Phil Karasiewicz, 100-102 Division Street, stated that we are talking about people's lives and that PENNDOT should spend the money to save lives.

iv) Heather Fisher asked how much money was spent to date? No reply from the engineers. How many hours were involved with the study? Ms. Susan Guisinger, Project Engineer in the audience, replied 120-180 hours.

vi) Cindy Fish replied that she couldn't see how the Borough can get along without both bridges.

vii) It was noted that no press attended because of high school graduations.

viii) What is the next step? Ms. Mulfinger replied, to fill out the survey that was handed out earlier and return it by June 21st.

A motion was made by Yvonne Gumaer, 2nd by Heather Fischer opposing the removal of the State Route 1032 Jacoby Creek Bridge. Motion carried: 7-0-0

A motion was made by Lisa Prator, 2nd by Bridget Kenna to adjourn to a (5) minute recess at 8:25 PM. Motion carried: 7-0-0

A motion was made by Bridget Kenna, 2nd by Yvonne Gumaer to reconvene the council meeting at 8:32 PM. Motion carried: 6-0-0

- Lisa Prator reentered the meeting at 8:33 PM.

Resolution 2016-11: Slate Belt COG Animal Control Program (ACO)

Questions:

- 1) Why are only dogs in the program and not cats. Mayor Prator stated that the ACO is not certified for cats. Once certified cats will be included.
- 2) Where are the kennels? Mayor Prator stated Washington Township, Pen Argyl and Plainfield Township.

A motion was made by Lisa Prator, 2nd by Yvonne Gumaer adopting Resolution 2016-11, "A Resolution of the Borough of Portland to Participate in the Slate Belt Council of Government's Animal Control Program". Motion carried: 7-0-0

Action on Minutes:

A motion was made by Lisa Prator, 2nd by Yvonne Gumaer approving the minutes of May 2, 2016 with the following correction by the secretary. Correct the National Day of Prayer resolution from 2016-8 to 2016-10. Motion carried: 7-0-0

Secretary/Treasurer's Report:

Carol Hummel

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1. Bills Presented for Payment:

Borough Operations, Borough Add-On Bills & Borough Operations Already Paid:	19,518.35
Sewer Operations & Sewer Operations Already Paid:	18,341.03
Sanitation Operations & Sanitation Operations Already Paid:	5,297.38
Community Events:	100.00
TOTAL	\$ 43,256.76

a) add the June payroll and payroll taxes: 7,000.00
 b) add Sunoco Fleet Gas: 540.00

c) add to reimburse payment to Mayor Prator for seminar "Infrastructure Updates in the Lehigh Valley" offered by the Slate Belt Chamber of Commerce 50.00

d) minus \$200.36 Staples office supplies that was approved last month - 200.36

TOTAL ALL BILLS ABOVE PRESENTED FOR PAYMENT: \$50,646.40

A motion was made by Lisa Prator, 2nd by Yvonne Gumaer approving the payment of the bills totaling \$50,646.40. Motion carried: 7-0-0

NOTE: QuickBooks Payroll will be renewed on July 6. The annual subscription rate has increased from \$469 to \$519. This was included in the bill list.

NOTE: The electric service bill for the Portland Gymnasium has been paid out of the General Checking Account, in the amount of \$32.57.

Public Comment:

Sandra Brodt: 203 Main Street

Mrs. Brodt was not present. Council President Stephanie Steele spoke on behalf of Mrs. Brodt due to Mrs. Brodt calling Ms. Steele on the telephone. Mrs. Brodt's complaint was that branches from a Borough owned tree are overhanging her roof. Ms. Brodt also complained about the leaves that were not cleaned up from the bank behind the gymnasium. Councilwoman Prator stated that by law a homeowner has the right to cut that portion of tree that hangs over that homeowner's property. No action was taken. Councilwoman Bridget Kenna and the Secretary will draft a letter of reply to Mrs. Brodt that council has addressed her concerns.

Sewer Matters:

1. Discussed by Solicitor Gaul and council were the Borough properties that have not been connected to the sanitary sewer system.

a) William & Doreen Twomey 506 Coffin Alley
 b) Giani & Yudeiky Schomberg 425 Delaware Avenue
 c) David Keller 400 Jacoby Creek Road

Solicitor Gaul suggested that the Twomey property remain on the outstanding list until the property is sold because of the Twomey's financial problems.

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A motion was made by Lisa Prator, 2nd by Steve Knott authorizing Solicitor Gaul to file citations against Giani & Yudelky Schomberg and David Keller for failure to connect to the Portland Borough sanitary sewer system. Motion carried: 7-0-0

2. Council discussed moving forward with Ultra-Poly Corporation's use of WWTP effluent for their plant operations. Sewer Solicitor, Timothy McManus, advised council that Ultra-Poly should set up an escrow account. The Secretary stated that there is already a current Ultra-Poly escrow account with a balance of \$972.79. A motion was made by Lisa Prator, 2nd by Heather Fischer directing the Secretary to contact Ultra-Poly, via letter postal mail, to provide additional escrow funding in the amount of \$2,027.21, which would then make the escrow balance \$3,000.00; additionally, that the escrow monies must be replenished back to the \$3,000.00 when the balance drops down to \$1,000.00. Motion carried: 7-0-0

3. The sewer clerk, Diann Eden, advised council that Brian & Anita LaBar of 503 Pennsylvania Avenue are scheduled for water shut-off due to delinquent sewer fees. A motion was made by Lisa Prator, 2nd by Yvonne Gumaer approving the water shut-off at 503 Pennsylvania Avenue and for Ms. Eden to notify the Water Superintendent. Motion carried: 7-0-0

Borough Engineer's Report: Nick DeFrank in attendance for Mark Bahnick

Park & Walk Restroom Facility Grant:

1. The delivery date for the restroom to the site is sometime in July.

2. The WWTP operations are good for the month of May.

3. The monitoring equipment was calibrated.

- Mr. DeFrank left the meeting at 9:13 PM.

Zoning Officer Report: Bettina Seafass, Keller Zoning & Inspection Services

1. Ms. Seafass was not present. The report below.

a) Site visits to:

- i. 108 Division Street
- ii. 403 PA Avenue
- iii. 407 PA Avenue
- iv. 116 Main Street
- v. 108 Main Street
- vi. 208 Northampton Street
- vii. 108 Main Street, violation letter issued
- viii. 394 Delaware Avenue, violation letter issued

2. Two (2) copies of the 2015 Updated International Property Maintenance Code (IMPC) has been received and is available for review in the Borough office. President Steele stated that she would like an electronic version of the IMPC.

Zoning Hearing Board (ZHB):

1. No hearings scheduled.

2. The number required for the ZHB is three (3) members.

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3. There is one (1) vacant seat on the ZHB.

BCO & UCC Building Inspectors Report:

No permits were issued for the month of May.

Planning Commission:

None

Portland Borough Authority:

Chairman Lance Prator reported that after (5) years Rakesh Patel has water to the curb stop at 409 Delaware Avenue.

Legal:

Draft Ordinance 2016-1 was presented for the inspection of existing residential properties. No action was taken. Solicitor Gaul is waiting on comments from the Uniform Construction Code Inspector, Carl Faust and from council members.

Subdivision and Land Development:

None

Community Development, COG & Grants:

1. The minutes of the May 25, 2016 COG meeting are included in the council packet.

2. A Multi-Municipal Comprehensive Planning & Economic Development Seminar is scheduled for Wednesday, June 22, 2016 at the Bangor Municipal Building, 197 Pennsylvania Avenue Bangor, PA.

3. A meeting to introduce the new Animal Control Officer (ACO) will be held on Thursday, June 9, 2016 at 8:30 AM at the Slate Belt Chamber Office.

4. The COG is investigating the purchase of a street sweeper.

5. Mayor Prator is looking into recycle garbage cans for the Borough parks.

6. Liberty-Water Trail Memorandum of Understanding (MOU): Questions were asked about the adoption of a MOU between the Borough of Delaware Water Gap, the Borough of Portland and Upper Mount Bethel Township. President Steele stated that she was confused about the appointments of representatives. It was clarified that appointments do not have to be council members. Mayor Prator stated that the Liberty-Water Gap Trail wants to make sure that everyone is represented.

a) Cindy Fish, from the audience, stated that the MOU would line up the Liberty-Water Gap Trail for grant funding. The committee's wish is to get the National 911 Trail completed.

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b) Ms. Fish corrected the secretary that the name of the organization has been changed to Liberty-Water Gap Trail Extension Alliance.

A motion was made by Steve Knott, 2nd by Lisa Prator adopting the Memorandum of Understanding between the Borough of Delaware Water Gap, the Borough of Portland and Upper Mount Bethel Township. Motion carried: 7-0-0

c) The intent of the MOU is for the parties to work cooperatively to (1) formalize the Liberty-Water Gap Trail Committee into the Liberty-Water Gap Trail Extension Alliance, (2) identify the Officers of the Alliance, and (3) establish purpose and structure for the Alliance.

A motion was made by Lisa Prator, 2nd by Heather Fischer appointing Cindy Fish and Mayor Lance Prator as the (2) representatives to participate in the Liberty-Water Gap Trail Extension Alliance; and appointing Yvonne Gumaer and Stephanie Steele as the alternates. Motion carried: 7-0-0

Community Events/Recreation Board:

1. A motion was made by Lisa Prator, 2nd by Bridget Kenna to continue to rent the porta-potty, located at the Park & Walk Lot, until the new restroom facility is installed, at a cost is \$100.00 monthly. Motion carried: 7-0-0

2. Eagle Scout nominee, Daniel Deshler, Scout Troop #41, Prince of Peace Lutheran Church, Johnsonville PA has informed council that he is unable to build new dugouts for the Portland Ball Field.

3. The Preservation Committee of the Slate Belt Heritage Center has selected Gage Paraschos to receive the Architectural Award for 2016. Gage was selected for his Eagle Scout Project, the restoration of the historic Portland Jail, "The Pokey". Gage will be honored on Thursday, June 16 at 7PM at the Heritage Center.

a) A motion was made by Lisa Prator, 2nd by Heather Fischer adopting Resolution 2016-12, "Recognizing Gage Curtiss Paraschos's Receipt of the Slate Belt Heritage Center's Architectural Award for 2016 and thanking him for his contributions to the Borough of Portland". Motion carried: 7-0-0

4. Ms. Cindy Fish reported that the Community Events Committee has earned enough money from the Pet Parade to purchase a "dog waste station" for the downtown business district.

5. Mayor Prator reported that a grant to install a trail at the Portland Ball Field missed the cut-off date.

Police Report:

The May 2016 Police Report was provided, in writing, by Chief Mulligan:

1. Traffic citations issued 13, in the amount of \$4,987.50; Non-Traffic citations issued 0; Criminal Arrests 7 Parking Tickets 1. Incidents 29: Parking/Traffic 17; Theft 1; EMS 2; Criminal Mischief 1; Animal 2; Warrants 1; General Complaint 2; Disable Motorist 1; Agency Assist 1; Harassment 1; Vehicle mileage: Crown Ford Victoria 25, Ford Utility 1,296.

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1. Officer Sabatine assisted in breaking up a theft ring. (5) individuals were charged.
2. A few drug cases lead to the arrests for the Drug Task Force due to the diligence of Officer Kiefer.
3. A few trucks were cited for overweight status. The Officers will continue to monitor them closely.

Mayor's Report:

1. Mayor Prator attended the Mayor's Conference meeting on May 19th, sponsored by Congressman Matt Cartwright.
2. Mayor Prator stated that the COPS Hiring Program was not applied for last year because the criteria require that officers be full time hires.
3. Mayor Prator attended the annual Relay for Life at Bangor Memorial Park. Approximately (28) teams participated.
4. The Memorial Day Services were held at the Upper Mount Bethel Township (UMBT) fire hall this year. It was very well attended.
5. Mayor Prator, on behalf of the Borough, is attending the PEMA/FEMA Public Assistance Application meetings at the Gracedale Building 911 Complex. The assistance application is for the January 2016 winter storm "Jonas".
6. Mayor Prator met with State Senator Mario Scavello and State Representative Joe Emrick seeking information and funding to add a boat launch to the southern side of the former Cramer's building at 394 Delaware Avenue.
7. Mayor Prator and Councilman Knott met with Northampton County Director of Parks, Gordon Heller, concerning the Portland Waterfront Park. The park land is located by the Portland-Columbia walk bridge. The Borough was informed that they are responsible to maintain the park.

Streets Department:

1. Report from Councilman Knott:
 - a) Champion Assets, formerly the Cramer building at 394 Delaware Avenue, cut the weeds along Route 611 outside the building but not inside the fenced area.
 - Councilwoman Yvonne Gumaer left the meeting at 9:41 PM and re-entered at 9:42 PM.
 - b) Because of complaints about tractor-trailers driving over the Borough streets, Mr. Knott has ordered signage that states no tractor-trailers will be allowed to drive over the First Street Bridge.
 - c) The review of the new (2) year Snow-Ice Snow contract was tabled until the council meeting of July.

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d) President Steele reported that no letters were sent to the owners of several properties that need sidewalk repair. Ms. Steele stated that the current Sidewalk Ordinance needs to be reviewed. Solicitor Gaul stated that the current Ordinance No. 155, written and adopted in 1971, has no set penalties for violations. The secretary was directed to contact the PA Association of Boroughs for sample ordinances.

Sanitation:

1. Mr. David Keller, owner of 400 Jacoby Creek Road, has entered a defense to the 2015 delinquent garbage complaint that was filed against him by the Borough. The hearing is scheduled for Monday, June 20, 2016 at 9 AM at the District Court Office 03-3-03 in Bangor, PA. Solicitor Gaul, Stephanie Steele and secretary Carol Hummel will attend.

Building Committee:

None

Budget, Finance, Insurance, & Cable TV Contract:

None

Ordinance Update Committee:

None

Council, Policy & Procedure Committee:

None

Slate Belt Community Partnership (SBCP):

1. Mayor Prator stated that for the year 2017 the Borough would be required to pay more monies for their membership dues.

2. No one knew the date of the June 2016 meeting.

Correspondence:

Mayor Prator:

- a) Congressman Cartwright's office for the COPS Grant.
- b) Invitation to the PENNDOT meeting concerning the State Street Bridge removal.
- c) LVPC 55th Anniversary Report.
- d) Attended the countywide COG Meeting.

Secretary's Announcements:

The secretary stated that she attended the quarterly meeting of the Northampton County Tax Collection Committee meeting on April 14, 2016 at the Bethlehem Township Municipal Building.

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Old Business:

None

New Business:

1. President Steele reported that the council room was invaded by bees several weeks ago. Ms. Steele stated that if the bee problem persists she would solicit an estimate for a pest control contract.

2. Lehigh Valley Hazard Mitigation Plan Update:

The plan is updated every (5) years and was last updated in 2012. Northampton County Emergency Services is asking for a letter of intent to participate. This letter will then be included in the grant fund request to FEMA/PEMA. Lehigh and Northampton Counties are taking the lead for the update whereby the municipalities will continue to be eligible for federal pre-disaster mitigation funding. Portland must provide representation at the "Kick Off" meeting, which will be announced at a later date.

a) A motion was made by Lisa Prator, 2nd by Heather Fischer approving the participation of Portland Borough in the Lehigh Valley Hazard Mitigation Plan Update and appointing EMC Jim Potter as the Primary Point of Contact and Stephanie Steele as the Alternate Point of Contact. Motion carried: 7-0-0

Executive Session:

A motion was made by Lisa Prator, 2nd by Brian Kardos to adjourn to executive session at 10:12 PM. Motion carried: 7-0-0

Discussion: personnel and litigation

A motion was made by Lisa Prator, 2nd by Heather Fischer to reconvene from executive session at 10:43 PM. Motion carried: 7-0-0

Action Taken: None

Adjourn:

The next meeting of the Portland Borough Council will be held on July 11, 2016 at 7:00 PM. A motion to adjourn the meeting at 10:44 PM was made by Heather Fischer, 2nd by Steve Knott. Motion carried: 7-0-0

Respectfully Submitted by,

Carol A. Hummel

Carol A. Hummel, Secretary

