

**BOROUGH OF PORTLAND
SPECIAL COUNCIL MEETING SEPTEMBER 26, 2016**

The Portland Borough Special Council Meeting of September 26, 2016 was called to order at 7:00 PM by Stephanie Steele, President of Borough Council.

Council Members Present:

*Stephanie Steele * Bridget Kenna* Heather Fischer*Yvonne Gumaer *Brian Kardos*Lisa Prator

Absent was Councilman Steve Knott.

Others Present:

1. Mayor Lance Prator
2. Carol Hummel, Borough Secretary
3. No members of the public present.

1. Resolution 2016-15:

A Resolution Authorizing the Borough of Portland to Apply for a Local Shares Grant Through the Local Shares Account of Monroe County, On Behalf of Portland Borough Authority, For the Purposes of Relocating the State Street Bridge Water Line.

- a) Mayor Prator questioned whether signing the resolution would be a conflict of interest because of holding the office of Mayor and also being the Chairman of the Portland Borough Authority. Mayor Prator asked that Solicitor Michael Gaul be consulted for a legal opinion.

A motion was made by Lisa Prator, 2nd by Yvonne Gumaer adopting Resolution 2016-15 and if Mayor Prator is confirmed as a conflict of interest then the Vice President of Council, Bridget Kenna will sign the resolution. Motion carried: 6-0-0

2. Resolution 2016-16:

A Resolution Authorizing the Borough of Portland to Apply for a Local Shares Grant Through the Local Shares Account of Monroe County for the Purpose of Renovations and/or Repairs to the Portland Municipal Building, designating a Borough Official to Execute All Documents and Agreements in Connection with the Requested Grant and Assist in Obtaining the requested Grant, and Providing for Miscellaneous Matters.

Motion carried: 6-0-0

- a) Question from Councilwoman Fischer. When Ms. Steele was speaking with Senator Scavello he had stated that the Borough should apply for a \$100,000.00 LSA Grant. Ms. Fischer stated that the Borough is now applying for a \$125,000.00 LSA Grant. What if that dollar amount is questioned? Mayor Prator replied that miscellaneous items, i.e., window expenses, etc. could be added.

3. Approve the \$100.00 application fee, to the Commonwealth Financing Authority, for Resolution 2016-16 "Authorizing the Borough of Portland to Apply for a Local Shares Grant Through the Local Shares Account (LSA) of Monroe County".

- a) This was approved at the council meeting of September 12, 2016.

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4. A motion was made by Bridget Kenna, 2nd by Heather Fischer approving the letter of support for the "State Street (SR 1032) Bridge Water Line Replacement Project: 2016 Community Investment Partnership Program Community Grant Application, Portland Borough Authority, Northampton County, PA".

a) Question from Councilwoman Prator. There are (2) letters of support on the agenda for the Portland Borough Authority grant submissions. Ms. Prator asked what is the difference between the two. Mayor Prator replied that one letter is for the Northampton County Community Investment Partnership Program Community Grant and the other is for the Local Share (LSA) Grant of Monroe County.

b) Ms. Fischer asked about the Northampton County Community Investment Partnership Program Community Grant, in the amount of \$25,000.00, that was applied for by the Borough. Ms. Steele stated that the Borough can decline the grant if the \$25,000.00 is not needed.

Motion then carried: 6-0-0

5. A motion was made by Yvonne Gumaer, 2nd by Brian Kardos approving a letter of support for the "State Street (SR1032) Bridge Water Replacement Project: Local Share Account (LSA) Grant Application Borough of Portland (on behalf of Portland Borough Authority), Northampton County, PA.

a) Ms. Prator questioned why Monroe County was not mentioned in the letter of support. Monroe County will be inserted into the letter of support as follows:
"State Street (SR1032) Bridge Water Replacement Project: Local Share Account (LSA) Grant, of Monroe County, Application Borough of Portland (on behalf of Portland Borough Authority), Northampton County, PA.

Motion then carried: 6-0-0

6. Public Comment:

None

7. Adjournment:

A motion to adjourn the meeting at 7:17 PM was made by Brian Kardos, 2nd by Yvonne Gumaer. Motion carried: 6-0-0

Respectively Submitted,

Carol A. Hummel

Carol A. Hummel, Secretary

