

**BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA JANUARY 9, 2017**

Payments of Bills Presented:

Borough Operations & Borough Operations Already Paid:	29,809.20
Garbage Operations & Garbage Operations Already Paid:	4,686.82
Sewer Operations & Sewer Operations Already Paid	13,302.97
Sandnes Land Development:	1,111.50
TOTAL	\$ 48,910.49

a) And the approximate expenses for the January 2017 payroll and payroll taxes (\$8,000.00) and Sunoco Fleet Gas (\$350.00)

TOTAL ALL BILLS ABOVE PRESENTED FOR PAYMENT: \$ 57,260.49

b) approve a \$5K loan from the General Checking Account to the Garbage Tax Account

c) Included in the bill list was the \$ 7K insurance payment to Super Heat, Inc.

d) included in the bill list was the 2016 budgeted donation to the Bangor Public Library

e) Berkheimer Associates is providing Portland with an LST commission rate reduction by a full one and one half percent. The new rate is 2.25%.
(in your packet)

.7. Sewer Matters:

Waste Management EZ Profile:

This is for the sludge removal at the WWTP. The permit expired 11-28-2016. I was not notified by email that the permit was about to expire. Changing file folders for the year was the way I noticed the expiration. I contacted John Barbaz at Van Cleef Engineering who is taking care of the renewal.

Pocono Foods:

The Borough is considering purchasing sugar and opening an account at Pocono Foods, Stroudsburg PA. We can pick it up or have it delivered.

PA-DEP-MS4 Storm Water Management Meeting:

PA State Senator Mario Scavello has invited Portland to participate in a special informational meeting regarding the new MS4 storm water management requirements under the PA-DEP on Thursday, January 26, 2017, 9:30 AM, at the

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Monroe Safety Center (100 Gypsum Road Stroudsburg, PA). I have been in contact with Senator Scavello's office. Municipalities under 1,000 population aren't required to participate but Senator Scavello suggests someone attend for informational purposes. (in your packet)

8. Borough Engineers Report:

- Park & Walk Restroom Facility:
- WWTP:

9. Zoning Officer Report:

- In your packet.

10. UCC Officer Report:

- No permits were issued for the month of December.

11. Zoning Hearing Board:

- None

12. Planning Commission:

- None

13. Legal:

a) Does the Borough wish to revive the judgment against Paula Niera? The principal amount is \$300.00 and interest is approximate \$100.00. (in your packet)

b) Barends Lawsuit:

c) Question about sewer liens:

14. Subdivision and Land Development:

a) PA Bagel & Deli may be purchased and developed by Dunkin Donuts. A Scoping Meeting was held December 29, 2016 with PennDOT at their District Office in Allentown, PA. Minutes of the meeting are in your packet.

15. Community Development & COG:

a) Draft Intergovernmental Cooperation Agreement establishing the Liberty-Water Gap Trail: PA Extension Alliance in your email packet. The feasibility

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resolution from Portland has already been done at the November 7, 2016 council meeting. The MOU was adopted 06-06-2016. (in your packet)

b) Spay-Neuter Voucher: Felines (in your packet)

16. Community Events/Recreation Board:

17. Police Report:

18. Mayor's Report:

19. Streets Department:

a) The Street Department had me research the cost of a (30) gallon concrete outdoor ash trash waste container with a liner. The cost is \$348.25 for the waste container, \$36.00 for the liner plus freight of not less than \$125 and not more than \$150. Any action to approve the purchase. (in your packet)

b) The secretary would like to reactivate the Voyager Fleet Account. The secretary will explain.

20. Sanitation Committee:

21. Building Committee:

22. Budget, Finance, Insurance & Cable TV Contract:

a) CD #401112218 will mature on 01-25-2017 in the amount of \$20,226.44 for (12) months. Do you want to let it roll over? (in your packet)

23. Ordinance Update Committee

24. Council Policy & Procedure Committee:

25. CACLV &SBCP: Done under Public Comment.

26. Correspondence:

a) The February Bi-County training is the G235 Emergency Planning to be held at the Lehigh County Joint Operations Center on the dates of February 18 & 19. This training is free with lunch on your own.

b) A letter from PUMP asking if council would consider a donation to their organization.

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c) The next Lehigh Valley Regional Partnership Meeting is scheduled for Thursday, February 9-2017 at the PPL's Walbert Training Facility Church Road Allentown, PA from 9 –11 AM.

d) The Meyner Center is holding a free program entitled "The Legalization of Marijuana" on February 1, 2017 from 9A M to Noon in Phenning Hall on the campus of Lafayette College Easton, PA. Deadline for registration is January 18, 2017. (discuss draft ordinance for Act 16)

e) G-205(270.4): Recovery From Disaster: The Local Government Role
Course provided by the PEMA Agency at no cost. (in your packet)

27. Secretary Announcements:

None

28. Old Business:

a) Borough Letterhead

b) Creation of a Shade Tree Commission

c) The Schomberg's were notified by the Police Department to remove their dumpster (01-03-2017) on Delaware Avenue. Mrs. Schomberg called Friday AM, 01-06-2017, and said the contractor is still working there needing the dumpster. Mrs. Schomberg stated that the weather has been holding them up and they should be done in few days.

29. New Business:

30. Executive Session:

31. Action Taken:

32. Adjournment:

The next council meeting is February 6, 2017.