

**BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA FEBRUARY 1, 2016**

1. Open Meeting: Stephanie Steele, President
2. Council Members Present:
3. Others Present:
4. Resolution 2016-1:

A Resolution in Honor of Daniel Deshler, Scout Troop #41, Eagle Scout Project to Restore the Portland Ball Field Dug-Outs.
5. Appointment of Officials:
 - a) Alternate Sewer Engineer: Ott Consulting, Inc.
 - b) BASD-IDA (5) Years: Harry Jack Bellis 01-01-2016 to 12-31-2020
6. Appointment of Tax Collection Committee Representative:
 - a) Carol A. Hummel
7. Action On Minutes:
 - January 4, 2016
8. Secretary/Treasurer Report: Carol Hummel

Approve the January 2016 Financial Report, the bills presented for payment in the amounts of:
 - Payments of Bills Presented:

Borough Operations & Borough Operations Already Paid:	47,018.61
Sewer Operations & Sewer Operations Already Paid::	11,274.38
Garbage Operations & Garbage Operations Already Paid:	9,349.64
Community Events: The Belt & Beyond Ad for 10-17-2015	46.26
Met Ed: Gymnasium electric service for December 2015	37.63
TOTAL	\$ 67,726.52

And the approximate expenses for the February 2016 payroll and payroll taxes (\$6,000.00) and Sunoco Fleet Gas (350.00).

- **TOTAL ALL BILLS ABOVE PRESENTED FOR PAYMENT:**
(includes payroll taxes and fleet gas) **\$ 74,076.52**

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9. Citizen's Agenda:

- 1) Sherman LaBarre: PUMP Food Pantry

- 2) Application for (2) Year Vacant Council Seat:
 Yvonne Gumaer
 607 Delaware Avenue
 Portland, PA 18351

10. Sewer Matters:

- 400 Jacoby Creek Road: David Keller
 - a) Mr. Keller was served by Constable Stan Smith, Jr. for failure to connect to the sanitary sewer system

- WWTP Insurance Claim:
 - b) Copies of the claim in your packet. The insurance company is pursuing the claim.

11. Borough Engineer's Report:

- Park & Walk Restroom Facility Grant:

- Act 94 Report:

12. Zoning Officer Report:

- 108 Division Street: Notice of Violations for junkyard garbage.

- 425 Delaware Avenue: Ongoing violations of the PMC.

- 208 Northampton Street: Possible zoning violations.

13. Zoning Hearing Board:

- 1. None scheduled at the present time.
- 2. Application Date: None
- 3. Hearing Date: None
- 4. No applications received for the (1) vacant Zoning Hearing Board Seat.

14. BCO & UCC Building Inspectors Report:

- None

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15. Recreation Board:
16. Planning Commission:
17. Water Authority Report:
18. Legal:
19. Subdivision and Land Development:
20. Community Development & COG:
 - Minutes of the January 27, 2016 COG meeting in your packet.
 - Hough Associates: Recycle Grant Services for the COG.
21. Community Events:
 - Easter Egg Hunt on the Portland Ball Field: March 19, 2016 at 1:00 PM.
22. Police Report:
23. Mayor's Report:
24. Streets Department:
25. Sanitation Committee:
 - 2015 Delinquent Garbage Accounts totals \$4,619.44.
a) List is in your packet. Permission to file civil complaints at District Court.
26. Insurance Committee:
27. Building Committee:
28. Budget/Finance:
29. Ordinance Update Committee:
30. Council Policy & Procedure Committee:
31. Slate Belt Community Partnership Committee:
 - The Borough received their \$1,000.00 reimbursement from the MSLV Grant for the pole flower boxes in the downtown.

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32. Correspondence:

- G-271, Hazardous Weather & Flood Preparedness Forum
 - a) in your packet
- Amori & Associates, LLC., Zoning Hearing Board Solicitor fees.
 - a) In your packet

33. Secretary Announcements:

34. Old Business:

35. New Business:

- Stephanie & Jim Steele have reimbursed the Borough for the legal fees associated with their Petition to Vacate Unimproved Land, in the amount of \$ 1,345.40.

King, Spry, Herman, Freund & Faul	invoice # 105306	\$1,150.00
Pocono Record Publication, Twice Advertised		\$ 195.40

- Council Committee List 2016: Stephanie Steele

36. Citizens Non Agenda:

37. Executive Session:

38. Adjournment:

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GENERAL MEETING AGENDA APRIL 6, 2015