

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA FEBRUARY 6, 2017

1. Open Meeting: Stephanie Steele, President

2. Council Members Present:

3. Others Present:

4. Ordinance 2017-1:

An Ordinance of the Borough of Portland, County of Northampton, and Commonwealth of PA, Approving and Authorizing the Adoption of an Intergovernmental Cooperation Agreement By and Among Delaware Water Gap and Portland Boroughs and Upper Mount Bethel Township Establishing the Liberty-Water Gap Trail: PA Extension Alliance and Providing for the Organization, Powers, and Operation of the Alliance.

5. Resolution 2017-1: PA One Call

A Resolution Designating the Month of April 2017 as Pennsylvania 811 Safe Digging Month.

6. Resolution 2017-2: Eagle Court of Honor

Richard Krok, Scout Troop 46, Montgomery Township, New Jersey

7. Resolution 2017-3: Eagle Court of Honor

Avinash Boppana, Scout Troop 46, Montgomery Township, New Jersey

8. Resolution 2017-4: Eagle Court of Honor

Raj Bagaria, Scout Troop 46, Montgomery Township, New Jersey

9. Resolution 2017-5: Eagle Court of Honor

Jeremy Bedient, Scout Troop 46, Montgomery Township, New Jersey

10. Action On Minutes:

- January 9, 2017

11. Secretary/Treasurer Report: Carol Hummel

Approve the January 2017 Financial Report, the bills presented for payment in the amounts of:

- Payments of Bills Presented:

**BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA FEBRUARY 6, 2017**

Borough Operations & Borough Operations Already Paid:	41,597.83
Sewer Operations & Sewer Operations Already Paid::	15,365.39
Garbage Operations & Garbage Operations Already Paid:	4,997.82
Sandnes Land Development (Van Cleef Engineering)	370.50
TOTAL	\$ 62,311.74

And the approximate expenses for the February 2017 payroll and payroll taxes (\$8,500.00) and Sunoco Fleet Gas (350.00).

- **TOTAL ALL BILLS ABOVE PRESENTED FOR PAYMENT:**
(includes payroll taxes and fleet gas) **\$ 71,161.74**

a) included in the bills presented list is \$250.00 for the Mayor's yearly stipend.

b) The secretary has applied to the PA-DCED for reimbursement of the remaining \$13,001.00 grant monies for the Restroom Facility.

12. Public Comment: The (5) minute rule applies.

13. Sewer Matters:

- Discuss purchase orders for sewer purchases.
- Mayor Prator attended the informational MS4 storm water management meeting hosted by PA State Senator Mario Scavello.

14. Borough Engineer's Report:

- Park & Walk Restroom Facility Grant:
- Act 94 Report:
- WWTP:

15. Zoning Officer Report:

16. UCC Officer Report:

- None

17. Zoning Hearing Board:

1. None scheduled at the present time.
2. Application Date: None
3. Hearing Date: None

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA **FEBRUARY 6, 2017**

18. Planning Commission:

19. Portland Borough Authority:

- Robert Waldron 504 PA Avenue sent a letter of intent for the open seat on the PBA Board of Directors. (in your packet)

20. Legal:

- Ordinance for Legalization of Marijuana

21. Subdivision and Land Development:

22. Community Development & COG:

- Minutes of the January 25, 2017 COG meeting in your packet.

23. Community Events/Recreation Board:

- Easter Egg Hunt on the Portland Ball Field will be held April 8th.

24. Police Report:

- Discuss possible new hire: Part-time police officer for Chief Mulligan.

25. Mayor's Report:

26. Streets Department:

- For the Restroom Facility at the Park & Walk Lot. The cost of a (30) gallon concrete outdoor ash trash waste container is \$348.25 for the waste container, \$36.00 for the liner plus freight of not less than \$125 and not more than \$150. Also, a bag of sand. Any action to approve the purchase.
- 527 Delaware Avenue:
(owner) Richard Graessel 1703 Millard Street Bethlehem PA 18017

Tree in front yard, dead branches hanging over Delaware Avenue. The tree needs to be heavenly pruned to remove the dead wood.

27. Sanitation Committee:

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA FEBRUARY 6, 2017

28. Building Committee:

The Pokey needs the front door replaced. Ms. Steele has contacted Jason Abbott, a Portland Hook & Ladder Fire Co. member, to give the Borough an estimate. Mr. Abbott is a contractor with the Monroe County Historical Society. The "Pokey" Fund has a balance of \$3,780.16.

29. Budget, Finance, Insurance, & Cable TV Contract:

30. Ordinance Update Committee:

31. Council Policy & Procedure Committee:

32. Community Action Committee of the Lehigh Valley:

33. Correspondence:

34. Secretary Announcements:

35. Old Business:

- New Borough Letterhead
- Tree Ordinance

36. New Business:

- The Portland Hook & Ladder Co. #1 2016 yearly report is in your packet.
- The Northampton County initial e-cycle event is being hosted by the City of Easton on April 29 at their Public Works Garage from 9 to 12.

37. Executive Session:

38. Action Taken:

39. Adjournment:

The next council meeting is March 6, 2017.