

**BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA APRIL 4, 2016**

8. Citizen's Agenda:

1) Alan Byerley: BASD Middle School

a) Clean-Up Day in the Borough, May 25, 2016; 10 AM to 1 PM.
Jacob Dietzler, Student

9. Sewer Matters:

10. Borough Engineer's Report:

a) Park & Walk Restroom Facility Grant:

11. Zoning Officer Report:

1.) 108 Division Street: Notice of Violations for junkyard garbage.

2.) Keller Zoning and Inspection Services: Zoning Services @ \$51.50 per hour.

12. Zoning Hearing Board:

1. None scheduled at the present time.

2. Application Date: None

3. Hearing Date: None

4. No applications received for the (1) vacant Zoning Hearing Board Seat.

13. BCO & UCC Building Inspectors Report:

- One (1) permit issued. 708 Delaware Avenue

14. Planning Commission:

15. Water Authority Report:

16. Legal:

17. Subdivision and Land Development:

18. Community Development, COG & Grants:

- Minutes of the March 23, 2016 COG meeting in your packet.

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19. Community Events/Recreation Board:

1.) Resolution 2016-7: A Resolution of the Borough of Portland, Northampton County, Pennsylvania, Hereby Adopting a Child Protective Clearance Policy.

2.) Discuss the letter from UMBT Solicitor, Ronald Karasek, with regard to adopting an ordinance for the Portland-UMBT Inter-Municipal Softball Agreement.

3.) Adopt the 2016 Inter-Municipal Softball Agreement between Portland Borough and UMBT for use of the Portland Ball Field. (I have the insurance certificate to send along to UMBT)

4.) Approval for President Steele to order a Porta-Potty, for the months of April, May and June 2016, for the Portland Ball Field at \$135.00 per month. UMBT will be billed and reimburse the Borough for those (3) months.

20. Police Report:

21. Mayor's Report:

22. Streets Department:

1.) Dates that the DRJTBC will sweep the Borough streets.

2.) Dirty Mac, LLC: Tree Replacement

3.) Wind Gap Electric Proposal:

a) Train Station Pole Light	\$ 585.99
b) Park & Ride Lot Lighting	\$ 596.00
c) WWTP Lighting Upgrade:	\$1,560.00

23. Sanitation Committee:

24. Building Committee:

25. Budget, Finance, Insurance & Cable TV Contract:

a) The Christmas Fund CD rollover that was approved at the March meeting has instead been rolled into a (27) month CD with a higher interest rate of 1.49% w/yield of 1.39%.

b) CD #401113927, in the amount of \$21,851.00, will mature on April 26, 2016 for (12) months. Do you want to roll it over? The interest rate is .2500%.

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c) Approval for President Steele to execute the Representation Letter, to the Borough Auditor, Kirk, Summa & Co., LLP, with regard to the 2015 Annual Audit and Financial Report.

d) Approval for the secretary to advertise the Annual Audit and Financial Condensed Statement for the year ended December 31, 2015 in the Pocono Record publication.

26. Ordinance Update Committee:

27. Personnel, Policy & Procedure Committee:

28. Slate Belt Community Partnership Committee:

29. Correspondence:

30. Secretary Announcements:

- The secretary will be out of the office, Tuesday, April 26, 2016, for Primary Election Day.
- Diann will be out of the office April 8th and May 4th through May 13th for personal reasons.

31. Old Business:

32. New Business:

1.) Memorandum of Understanding (MOU) Implementing the Designation of the Lower Delaware River and Selected Tributaries as a Component of the National Wild and Scenic Rivers System. (does council want to do this)

2.) The annual Memorial Day Service, sponsored by the Mt. Bethel-Portland Memorial Post 216 American Legion, will be held on Monday, May 30, 2016 at 11:00 AM at the Mt. Bethel War Memorial next to the cemetery on Route 611 in Mt. Bethel, PA. Portland is requested to attend.

33. Citizens Non Agenda:

34. Executive Session:

35. Adjournment: