





**BOROUGH OF PORTLAND COUNCIL**  
**GENERAL MEETING AGENDA                      JUNE 6, 2016**

12. Zoning Hearing Board:

1. None scheduled at the present time.
2. Application Date:                      None
3. Hearing Date:                              None
4. No applications received for the (1) vacant Zoning Hearing Board Seat.

13. UCC Building Inspectors Report:

- None

14. Planning Commission:

15. Water Authority Report:

16. Legal:

- a) Draft Ordinance for inspection of existing residential properties.

17. Subdivision and Land Development:

18. Community Development, COG & Grants:

- a) COG minutes of May 25 are in your packet

b) Multi-Municipal Comprehensive Planning & Economic Development Seminar  
Wednesday, June 22 at 7 PM at the Bangor Municipal Building, 197  
Pennsylvania Avenue Bangor PA. Council is expected to attend.

- c) Animal Control Officer resolution adopted earlier in the meeting.

- i. A meeting is scheduled for all Street Department Chairpersons on  
Thursday, June 9 at 8:30 AM at the Slate Belt Chamber Office.
- ii. At 10:30 AM the new Animal Control Officer (ACO) will be introduced to  
police chief's and managers. The ACO's contract will be reviewed.

- d) Liberty-Water Gap Trail:

- i. Adopt the Memorandum of Understanding (MOU) between the Borough  
of Delaware Water Gap, the Borough of Portland and Upper Mount Bethel  
Township. The intent of the MOU is for the parties to work cooperatively  
to (1) formalize the Liberty-Water Gap Trail Committee into the Liberty-  
Water Gap Trail Alliance, (2) identify the Officers for the Alliance, (3)  
establish purpose and structure for the Alliance. (in your packet)

19. Community Events/Recreation Board:

- A porta-potty was delivered to the Park & Walk Lot for use at the May 28  
movie night and the community yard sale of June 11. The cost of \$100

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was approved on the bill list and paid out of the Community Events Account. **Question:** Does council want to continue with the use of the porta-potty until the new bathroom is installed? And will council approve payment of \$100 monthly?

- Proposed Eagle Scout Project: Daniel Deshler, Scout Troop #41, Prince of Peace Lutheran Church, Johnsonville PA has informed council that he is unable to build new dugouts for the Portland Ball Field.
- The Preservation Committee of the Slate Belt Heritage Center has selected Gage Parachos to receive the Architectural Award for 2016. Gage was selected for his Eagle Scout Project, the restoration of the historic Portland Jail, "The Pokey". Gage will be honored on Thursday, June 16 at 7 PM at the Heritage Center.

20. Police Report:

- May 2016 Police Report:

21. Mayor's Report:

1. Congressman Matt Cartwright's office is pleased to announce the Fiscal Year 2016 COPS Hiring Program. Applications are due Monday, June 23 at 7:59 PM, EDT. (in your packet)

22. Streets Department:

- Approve to Advertise in the Pocono Record the (2) Year Snow/Ice Contract from October 15, 2016 through May 15, 2018. Contract is in your packet for review.
- Review Sidewalk Ordinance No. 155. (in your packet)

23. Sanitation Committee:

- The David Keller, property located at 400 Jacoby Creek Road, is entering a defense to the Garbage Complaint for 2015 delinquent garbage service. The hearing is scheduled for Monday, June 20 at 9 AM at the District Court Office. Will Solicitor Gaul attend?

24. Building Committee:

25. Budget, Finance, Insurance Committee & Cable TV Contract:

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- 26. Ordinance Update Committee:
- 27. Council Policy & Procedure Committee:
- 28. Slate Belt Community Partnership Committee:
- 29. Correspondence:
- 30. Secretary Announcements:
- 31. Old Business:
- 32. New Business:
  - 1. Establishing a contract with a pest control business.
  - 2. Lehigh Valley Hazard Mitigation Plan Update:
    - a) Approval to participate in the plan update. The plan is updated every (5) years and was last updated in 2012. Nick Tylenda at Northampton County Emergency Management Services is asking for a letter of intent to participate. This letter will then be included to FEMA/PEMA for grant funds. Lehigh and Northampton Counties are taking the lead for the update whereby the municipalities will continue to be eligible for federal pre-disaster mitigation funding. Portland must provide representation at the "Kick Off" meeting, which will be announced at a later date. Nothing will happen until close to the end of 2016. Council needs to appoint a Primary and an Alternate Point of Contact. Currently Jim Potter is the POC.
- 33. Executive Session:
- 34. Adjournment: