



**BOROUGH OF PORTLAND COUNCIL  
GENERAL MEETING AGENDA     JULY 10, 2017**

- I have included on the bill list an invoice from Rawle & Henderson, LLP, in the amount of \$1,193.75, for legal services for the Mark D. Barends v. Northampton County lawsuit.
- I have included on the bill list the annual budgeted amount to Suburban EMS, in the amount of \$550.00.
- The gymnasium electric bill, in the amount of \$75.64, has been paid from the General Checking Account and included in the bill list.
- Rocky Patel asked the secretary if he could have his remaining escrow monies of 960.85 returned.
- a) The sidewalk at 409 Delaware Avenue has been completed.
- b) The engineer plans for the proposed salon at 409 Delaware Avenue have been received to the Borough and forwarded to Carl Faust, UCC Inspector.

7. Public Comment:
1. Daniel Desher: Eagle Scout Project at the Park & Walk Lot
8. Sewer Matters:
- Grease Trap Inspections
9. Borough Engineer's Report:
10. Zoning Officer Report: Tina Serfass, Zoning Codes Official
- Property Maintenance Code Complaints
11. Zoning Hearing Board:
1. None scheduled at the present time
2. Application Date: None
12. UCC Building Inspectors Report:
- None for month of June.
13. Planning Commission:
- None

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14. Portland Borough Authority Report (PBA):
- RKR Hess has requested that Borough Council provide a letter of support for the State Street (SR1032) Bridge Waterline Replacement Project through a 2017 Community Investment Partnership Program (CIPP) Community Improvement Grant Application to the Northampton County DCED.
15. Legal:
16. Subdivision and Land Development:
17. Community Development, COG & Grants:
- Northampton County Municipal Park Grant Program:
    - a) Copy in your packet. Could this be used for the municipal playground (recreation)? i.e., certified mulch
  - The revised Intergovernmental Cooperation Agreement between UMBT and the Liberty Water Gap Trail Alliance has been signed by the Board of Supervisors. UMBT now must appoint (2) representatives.
    - i. Approval for President Steele and Vice President Kenna to sign the revised agreement.
  - Slate Belt COG:
    - Sexual Harassment Training for administrative and elected officials.
      - a) Tom Petrucci, Plainfield Township Manager, expressed interest in accommodating and facilitating the training. There would be a fee based on the number of municipalities that would participate.
18. Community Events/Recreation Board:
- Soft Ball User Agreement: Parking vehicles on the ball field (06-07-17).
  - Approval to rent a porta-potty for the ball field for the month of July.
19. Police Report:
- June 2017 Police Report.
20. Mayor's Report:

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21. Streets Department:
- Part-Time seasonal employee for the street department, David Gonzalez, has verbally resigned.
  - Approve the hire of Chad Stevens as a part-time seasonal employee.
  - Snow/Ice Removal (2) Year Contract:
    - a) Approval to advertise for bids from October 15, 2017 through May 15, 2018.
  - Discuss purchase of cinder spreader for the Borough's Dump Truck.
  - Stephanie Steele:
    - a) Met Ed: Remove trees, clear right-of-way, brush disposal.
22. Sanitation Committee:
- Michael Gaul:
    - a) Five (5) Year sanitation contract specifications and bid advertising.
23. Building Committee:
24. Budget, Finance, Insurance Committee & Cable TV Contract:
- CD #401108331 (\$20,254.42) matures July 25, 2017 for the period of (12) months. Do you want to let it roll over?
25. Ordinance Update Committee:
26. Council Policy & Procedure Committee:
27. Slate Belt Rising Committee:
- Approval for President Steele to sign a letter of support for the Community Action Committee of the Lehigh Valley's (CACLV) application to the Northampton County Community Investment Partnership Program (CIPP) to improve facades and to implement a regional branding strategy through Slate Belt Rising.
  - Shade Tree estimates for downtown.

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28. Correspondence:

- Portland Citgo Facility: Site Characterization Report for incident dating November 29, 2016. No corrective actions have taken place. The facility has been referred for escalated enforcement action, to include pursuit of an assessment of civil penalties for failure to comply.
  
- Thank you from Chief Mulligan for the gift while recuperating from a medical procedure.

29. Secretary Announcements:

- None

30. Old Business:

- Cellular Tower for the municipal building.

31. New Business:

32. Executive Session:

33. Public Comment; Non-Agenda:

34. Adjournment: