

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA JULY 11, 2016

- I have included in the bill list the annual budgeted amount to Suburban EMS, in the amount of \$550.00.
- The gymnasium electric bill, in the amount of \$28.83, has been paid from the General Checking Account and included in the bill list.

8. Public Comment:

Merchants Bank of Bangor, PA:

- Ms. Jill Lutri, Merchants Bank Branch Manager, Mount Bethel PA
- Ms. Anna Rittle, (New) Regional Manager, Merchants Bank

425 Delaware Avenue:

- Mrs. Yudelky Schomberg

Portland Upper Mount Bethel Food Pantry:

- Sherman LaBarre

519 Delaware Avenue: PMC Violations Appeal

- Lauren Lebkuecher

9. Sewer Matters:

- Grease Trap Inspections
- Ultra-Poly has not responded to the Borough's letter for use of effluent.

10. Borough Engineer's Report:

- Portland Contractor's Inc. Restroom Facility Proposal: \$17,500.00
- WWTP

11. Zoning Officer Report: Tina Serfass, Zoning Codes Official

- Zoning Report in your packet.
- The secretary received (2) telephone complaints about the grass and weeds at 108 Main Street. (1) from Rebecca Reddin at 109 Main Street and (1) from Steve Becker at 111 Main Street.

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12. Zoning Hearing Board:

1. None scheduled at the present time
2. Application Date: None
3. Hearing Date: None
4. No applications were received for the (1) vacant Zoning Hearing Board Seat.

13. UCC Building Inspectors Report:

- (1) permit issued for 425 Delaware Avenue

14. Planning Commission:

15. Water Authority Report:

16. Legal:

- Draft "Sidewalk Ordinance": 2016-2
- Air Liquide (formerly Voltaix): Land Development Plans Review

17. Subdivision and Land Development:

18. Community Development, COG & Grants:

- Liberty-Water Gap Trail Extension Alliance: The Solicitor of Delaware Water Gap Borough has a few comments about the MOU so there may be another draft. There may be a new copy for council to review again.
- The Northampton County Gaming Revenue & Economic Development Authority is accepting applications from Northampton County municipalities interested in applying for funding through the 2016 Uncommitted Funds Gaming Grant Program. Applications are being accepted Wednesday, June 15, 2016 through 4:00 PM Friday, August 5, 2016.

19. Community Events/Recreation Board:

20. Police Report:

- June 2016 Police Report.

21. Mayor's Report:

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22. Streets Department:

- Part-Time seasonal employee for the street department, David Gonzalez, has been out of work due to illness. The secretary received written clearance from his doctor that he can return to work with no restrictions.
- Discuss the hire of Jimmy Potter as a part-time seasonal employee.
- Snow/Ice Removal (2) Year Contract:
 - a) Approval to advertise for bids in the Pocono Record. October 15, 2016 through May 15, 2016

23. Sanitation Committee:

1. Permission to file with the constable personal property sales against the following for failure to pay their 2015 delinquent garbage service.

- | | |
|------------------------------|---------------------|
| a) Jeremy J. & Jolene Caesar | 110 Division Street |
| b) Katherine Futchko | 104 Ruth Street |
| c) William Lane | 529 Delaware Avenue |

2. Permission to file a municipal lien against Louis W. Mayer, 403 Jennings Street, for failure to pay 2015 delinquent garbage.

3. David Keller, 400 Jacoby Creek Road, did not appear at the District Court Hearing for his 2015 delinquent garbage service. District Judge Sherwood Grigg found for the Borough. Mr. Keller has (30) days to appeal.

24. Building Committee:

25. Budget, Finance, Insurance Committee & Cable TV Contract:

- CD #401108331 (\$20,229.19) matures July 25, 2016 for the period of (12) months. Do you want to let it roll over?

26. Ordinance Update Committee:

27. Council Policy & Procedure Committee:

28. Slate Belt Community Partnership Committee:

29. Correspondence:

- Thank you card from Barbara DeFranco for the gift she received from the Borough Council for her retirement from Merchants Bank.

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- Thank you card from Susan McKean for the Edible Fruit arrangement that was sent by Borough Council expressing sympathy on the passing of Ms. McKean's father.

30. Secretary Announcements:

- None

31. Old Business:

- Councilwoman Yvonne Gumaer has completed and received her NIMS Certification in IS-00100.b, ICS-100 and IS-00700.a.

32. New Business:

Accept the resignation of Lauren Lebkuecher, with regret, cleaning lady for the municipal building.

33. Executive Session:

34. Adjournment: