

**BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA AUGUST 1, 2016**

1. Open Meeting: Stephanie Steele, President

2. Council Members Present:

3. Others Present:

4. Ordinance 2016-1:

An Ordinance of the Borough of Portland, Northampton County, PA, Amending Borough Ordinance 2005-6, Which Adopted the PA Uniform Construction Code; Providing That the Requirements of the PA Uniform Construction Code Shall Apply to Alterations and Repairs to Residential Buildings; And Requiring Permits for Such Alterations and Repairs, Except As Provided.

5. Action On Minutes:

- July 11, 2016

6. Secretary/Treasurer Report: Carol Hummel

- Approve the July 2016 Financial Report, the bills presented for payment in the amounts of:

Payments of Bills Presented:

Borough Operations & Borough Operations Already Paid:	5,148.89
Community Events: Sundae Social; Movie; porta-potty; supplies	996.99
Sewer Operations & Sewer Operations Already Paid:	8,447.12
Garbage Operations & Garbage Operations Already Paid:	5,466.78
	20,059.78

Add the approximate expenses for the August 2016 payroll	9,185.00
Add Sunoco Fleet Gas	455.00

- **TOTAL ALL BILLS ABOVE PRESENTED FOR PAYMENT:**
(includes payroll taxes and fleet gas) **\$ 29,699.78**

7. Public Comment: The (5) minute rule applies.

- PMC Violations: Lauren Lebkuecher, 519 Delaware Avenue.

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8. Sewer Matters:
- a) Grease Trap Installation: Portland Hook & Ladder Co. #1
 - b) 425 Delaware Avenue: Grace Period on sewer & garbage bills
 - i. Yudelky & Giani Schomberg
 - c) 394 Delaware Avenue: Grace Period on sewer bills
 - i. Champion Assets, formerly Cramer's
 - d) Ultra-Poly Corporation: Potential recycling of discharge water
 - i. No response
 - e) Approve Proposal # 1911-BD4E-JJ, WWTP, MTU Generator Model #150RJC6DT3 Serial #160988-0508. Maintenance on existing generator. TOTAL \$850.39.
 - f) Approve Proposal # 1911-BC82-JJ, WWTP, MTU Generator Model # 50PJC6DT2 Serial # 176353-0708. Maintenance on existing generator. TOTAL \$828.61.
 - g) Possible sewer shut-off's: Stephanie Steele
9. Borough Engineer's Report: Mark Bahnick
- 1. Restroom Facility Bids:
 - 2. WWTP Operation:
10. Zoning Officer Report:
- Report in your packet.
11. Zoning Hearing Board:
- None
12. UCC Building Inspectors Report:
- None
13. Planning Commission:
14. Water Authority Report:

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15. Legal:

- Draft Sidewalk Ordinance

16. Subdivision and Land Development:

17. Community Development, COG & Grants:

a) The Dr. Pepper/Snapple Park Bin Grant Program is not able to provide a grant to Portland at this time. They will be offering another round of the grant toward the end of the year. The Borough will be notified.

b) The COG would like to hold an E-Cycle Event towards the end of October or early November. Northampton County will provide a \$2,500.00 grant but would need \$150.00 from each COG member. Final date, time and place to be announced once commitments are received from the COG members. Approval to spend \$150.00 to participate in the event.

c) The COG will meet on Tuesday, August 2, 2016 at the Slate Belt Chamber of Commerce office.

18. Community Events/Recreation Board:

- Borough Picnic: Saturday, August 13th @ 2 PM

19. Police Report:

- July 2016 Police Report.

20. Mayor's Report:

21. Streets Department:

1. Snow-Ice Contract:
2. Milling for various streets in the Borough. The blacktop is free from PENNDOT but the Borough has to pay a contractor to spread it out.

22. Sanitation Committee:

David Keller Property: 400 Jacoby Creek Road

- i. A municipal lien was placed on the property for failure to pay 2015 delinquent garbage service.

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ii. At the July council meeting a motion was made to file with the constable for personal property sales against Jeremy & Jolene Caesar and Katherine Futchko for failure to pay 2015 delinquent garbage service. After speaking with District Court, the upfront cost will be \$1,100.00. All would not be reimbursed back to the Borough. I spoke with President Steele and it was decided to file municipal liens instead.

23. Building Committee:

- Update on the painting of the playground Merry-Go-Round

24. Budget, Finance, Insurance & Cable TV Contract:

25. Ordinance Update Committee:

26. Council Policy & Procedure Committee:

27. Slate Belt Community Partnership Committee:

28. Correspondence:

29. Secretary Announcements:

- I have a suggestion. Council should enact a "door to door" Solicitation Ordinance.

30. Old Business:

- a) Jacoby Creek Bridge Project
- b) Cleaning personnel for the municipal building.

31. New Business:

32. Executive Session:

33. Adjournment: