

**BOROUGH OF PORTLAND COUNCIL  
GENERAL MEETING AGENDA      OCTOBER 2, 2017**

1. Open Meeting:                      Stephanie Steele, President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Review of Garbage Contract 2018-2022 Bid Specs:                      Michael Gaul  
  
Award Garbage Contract 2018-2022:
5. Action On Minutes:
  - September 11, 2017
6. Secretary/Treasurer Report: Carol Hummel
  - Approve the September 2017 Financial Report, the bills presented for payment in the amounts of:

Borough Operations & Borough Operations Already Paid:	12,067.90
Garbage Operations & Garbage Operations Already Paid:	6,154.80
Sewer Operations & Sewer Operations Already Paid:	13,046.85
<b>TOTAL</b>	
	<b>\$31,269.55</b>

a) And the approximate expenses for the October 2017 payroll and payroll taxes ( \$10,650.00) and Sunoco Fleet Gas (\$400.00)

**TOTAL ALL BILLS ABOVE PRESENTED FOR PAYMENT:**  
(includes payroll taxes and fleet gas) **\$42,319.55**

7. Resolution 2017-14:  
  
Subdivision and Land Development Fees:  
  
Resolution 2017-15:  
  
Eagle Scout Award: William Matthew Wallace, Troop 67, Christ United Methodist Church, Piscataway, NJ. Ceremony October 15, 2017.
8. Public Comment:
  1. David Due, UMBT Supervisor:      A run, bike, hike trail linked to UMBT from Portland Borough to Lake Minsi.

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2. Fred Duckloe, 427 Delaware Avenue:      (2) Hour Parking
  
3. Mike Kearney 501 Delaware Avenue:      (2) Hour Parking
  
9. Sewer Matters:
  - a) Ultra-Poly Corp & Sandnes Development:      Portland Industrial Park
    - i. Both Ultra-Poly and the Sandnes sewer reservation fees are now payable. Invoiced letters are being mailed tomorrow.
  
10. Borough Engineer's Report:

The monthly report is in your council packet.
  
11. Zoning Officer Report:
  - a) The report and invoice are in your council packet.
  
12. Zoning Hearing Board:
  - None
  
13. UCC Officer Report:
  - a) (1) Permit was issued for the month of September to 703 Delaware Avenue.
  - b) (1) CO issued for the month of September to 709 Delaware Avenue.
    - i. Motion to reimburse the \$960.85 balance in the Portland Market Escrow Sewer Lateral Account to Rakesh Patel, owner of the Portland Market.
  
14. Planning Commission
  - None
  
15. Water Authority Report:
  
16. Legal:
  
17. Subdivision and Land Development:
  
18. Community Development & COG:
  - Slate Belt COG Intermunicipal Agreement:

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19. Community Events/Recreation Board:
  - a) Portland Community Day will be held on Saturday, October 14<sup>th</sup> from 11 AM to 4 PM.
  - b) Trick or Treat will be held on Saturday October 28<sup>th</sup> from 4 to 6 PM followed by a costume contest and free refreshments at Refiner's Fire Ministry.
20. Police Report:
21. Mayor's Report:
22. Streets Department:
  - a) Leaf Collection Schedule:                      Are we still using the (30) gallon bags?
  - b) A special meeting of the Portland Borough Council will be held on Monday, October 9, 2017 at 7 PM to open the bids and award the 2017-2019 Snow-Ice Removal Contract.
  - c) The estimated Liquid Fuels Allocation for 2018 is \$18,718.59.
23. Sanitation Committee:
24. Building Committee:
  - a) Cleaning Personnel:
25. Budget, Finance, Insurance & Cable TV Contract:

CD 401110360 matures on October 22, 2017. The current balance is \$20,269.30. Do you want to roll over the CD?
26. Ordinance Update Committee:
27. Council Policy & Procedure Committee:
28. Slate Belt Rising Committee (SBRC):
29. Correspondence:
30. Secretary Announcements:
  - The secretary will be out of the office on November 7, 2017.
31. Old Business:

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32.    New Business:

- a) PA Senator Mario Scavello's TV Program, Legislative Report:
- b) Possible installation of camera at the Park & Walk Lot Restroom Facility.
- c) Liberty-Water Gap Trail Alliance:
  - i. Cindy Fish is resigning her position as Secretary of the Liberty-Water Gap Trail Alliance effective January 1, 2018.
- d) Restore Recyclable Latex Paint Collection Events 2017 will be hosted by Tatamy Borough on Saturday, October 7, 2017 at the Hope Lutheran Church 240 South 8<sup>th</sup> Street Tatamy, PA 18085 from 9 AM to Noon.
- e) Northampton County will be hosting a Household Hazardous Waste Collections Event on October 14, 2017 at Northampton County Community College, 3835 Green Pond Road, Bethlehem, PA from 8:30 AM to 2:00 PM.
- f) Proposal for Appointment of 2018 Solicitor:                      Michael Gaul
  - a) Correspondence in your packet

33.    Executive Session:

34.    Adjournment: