

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA OCTOBER 3, 2016

9. Public Comment:

1. Paul & Lauren Lebkuecher: 519 Delaware Avenue, PMCV Violation
 - a) The Zoning Codes Officer has closed this matter since compliance has been met.
 - i. Motion to dismiss the Violation Hearing.
2. Duckloe Brothers: 427 Delaware Avenue
 - a) Fred Duckloe called asking the status of 425 Delaware Avenue. The secretary replied to Mr. Duckloe that she hasn't had any contact with them since they attended a previous council meeting.

10. Sewer Matters:

- a) Ultra-Poly Corp & Sandnes Development: Portland Industrial Park
 - i. Both Ultra-Poly and Sandnes' sewer reservation fees are now payable. Invoiced letters are in your packet.
- b) Innovative Control Solutions Proposal for the automatic feed at the WWTP:
 - i. Innovative Control Solutions agreed to a (1) year manufactures warranty on materials and a (2) year warranty on labor from installation. The proposal, in the amount of \$1,258.16, was accepted at the September 12, 2016 council meeting provided that a (2) year warranty was included.
- c) Waste Water Treatment Plant:
 - i. Portland Contractors, WWTP Operator, discussed with the sewer committee the need for (3) fire extinguishers for the WWTP. Mr. LaBarre will contact Dacer (Dave Bellis).

11. Borough Engineer's Report:

1. Mr. Bahnick is absent but sent his monthly report.
 - a) The sewer treatment plant operations have been good over the last (30) days. There was an electrical malfunction that occurred this week that required us to haul out (1) trick load, but the system was doing what it is supposed to do.
 - b) The concrete steps and pad for the WWTP facility will be built over the next (30) days.
 - c) Barry Hoffman has accepted the Added Terms and Conditions for the electrical installation at the Park & Walk Restroom Facility.
 - d) Custom Concrete (Todd Constantine) has accepted the Added Terms and Conditions for the concrete walks at the Park & Walk Restroom Facility.

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- i. Mr. Bahnick reported that the concrete work will be performed next week and the electrical work should follow shortly thereafter.
- ii. The Restroom Facility should be operational for the upcoming Community Day.

12. Zoning Officer Report:

- 1. Ms. Keller is on vacation from September 22nd through October 3rd.
- 2. Mike's Auto: 208 Northampton Street
 - a) There are no updates on the parking problem at Mike's Auto.

13. Zoning Hearing Board:

- None

14. UCC Officer Report:

- (3) permits were issued for the month of September.

15. Planning Commission

- None

16. Water Authority Report:

- 1. Removal of Portland Borough Authority Board Member:
 - a) A letter was sent from the Borough to John McKernan notifying him that the Borough Council would be considering his removal from the Authority Board at the next council meeting of October 3, 2016. Mr. McKernan has not responded to a letter by certified mail or a letter by US Postal mail.
- 2. LSA Grant of Monroe County:
 - a) The Portland Borough Authority has submitted their Local Share Grant of Monroe County, (LSA), in the Borough of Portland's name, in the amount of \$400,000.00, in order to relocate the water line which runs through the State Street Bridge over the Jacoby Creek.

17. Legal:

18. Subdivision and Land Development:

19. Community Development & COG:

- 1. The COG minutes of September 24th are in your council packet.

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20. Community Events/Recreation Board:
- a) Portland Community Day will be observed on October 15 from 11 AM to 4 PM.
- b) Trick or Treat will be observed on Saturday October 29th from 4 to 6 PM. Following will be refreshments, a costume contest and a Halloween themed movie at Refiner's Fire Ministry.
21. Police Report:
1. September Police Report.
2. No information on the purchase of an additional weapon.
22. Mayor's Report:
23. Streets Department:
- a) Notice of estimated Liquid Fuels 2017 Allocation is \$17,784.00.
- b) COG Leaf Vacuum Schedule:
- i. November 21, 22, 23 are not available.
24. Sanitation Committee:
- The Sanitation Account has borrowed \$5,000.00 from the General Account to pay the Waste Management bill that was due for October. Motion to borrow the funds.
 - \$420.00 was received from the PA-DEP for the Borough's 2014 Act 101 Recycling Performance Grant.
25. Building Committee:
26. Budget, Finance, Insurance & Cable TV Contract:
- CD #401110360, in the amount of \$20,218.69, will renew on October 22, 2016. Approval to let the CD roll over.
 - The Borough's 2017 insurance renewal is a work in progress.
27. Ordinance Update Committee:
28. Council Policy & Procedure Committee:

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29. Slate Belt Community Partnership Committee (SBCP):

- A letter was sent by Solicitor Gaul seeking additional information about the structure of the SBCP. The letter is in your packet.

30. Correspondence:

- The Bangor Area School District IDA 2015 audit and May 2016 minutes are in your packet.

31. Secretary Announcements:

- The secretary will be off for Columbus Day, October 10, 2016.
- The secretary will be off for Election Day, November 8, 2106.

32. Old Business:

The secretary received a letter of interest, from Alexis Lamont, for the cleaning lady position for the municipal building. Ms. Lamont's address is 607 Delaware Avenue.

33. New Business:

34. Executive Session:

35. Adjournment: