

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA NOVEMBER 6, 2017

c) Approval to loan Garbage Tax Account \$10K from the Real Estate Tax Account.

7. Public Comment:

a) Frederick Duckloe: Parking on Delaware Avenue

8. Sewer Matters:

a) Carroll Engineering Corp. has been contacted by UMBT to update their Act 537 Sewage Facilities Plan. (Letter in your packet)

b) Ms. Diann Eden, sewer and garbage billing clerk, is paying back the Sewer Savings Account the \$10K that it borrowed on November 4, 2014.

9. Borough Engineers Report: Mark Banick, Van Cleef Engineering Assoc.

10. Zoning Officer Report:

11. Zoning Hearing Board (ZHB):

a) A letter in your packet from George Zalepa that he is moving permanently to Florida. Accept the letter of resignation from George Zalepa as a member of the ZHB.

 i. The secretary will post an ad at the Portland Post Office that the Borough is looking for a replacement.

12. UCC Officer Report:

None

13. Planning Commission:

None

14. Portland Borough (Water) Authority Report (PBA):

15. Legal:

a) Discuss the Water Shut-Off Agreement between Portland Borough and the PBA. The property at 109 Division Street was inspected by Ms. Searfass on 10-20-2017. Owner is Scott Zukowski.

b) 501 Delaware Avenue: Ms. Searfass inspected the property on 10-31-2017 regarding an unreported dwelling unit. The request came from the PBA. Who is responsible to pay for Ms. Searfass time?

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA NOVEMBER 6, 2017

c) Municipal OPT-OUT of Gaming Expansion:

16. Subdivision and Land Development:

None

17. Community Development & COG:

- Intermunicipal Planning Agreement:
 - i. Comprehensive Plan, Portland's Share, \$903.22

18. Community Events/Recreation Board:

- Community Day Event of October 14th had an excellent turn out.
- The Halloween Trick or Treat and After Party was a "huge" success.
- Annual Tree Lighting Ceremony is Sunday, November 26th at 6:30 PM.
- December 16th Event is cookies, cocoa and karaoke, 6:30 – 8:30 PM.

19. Police Report:

20. Mayor's Report:

- 2017 LVPC Community of Distinction Award Honoree:
Commonwealth of PA
- 2017 LVPV Multi-Municipal Honoree: Commonwealth of PA
Project – Portland/UMBT First Annual July 4th Parade
- Fourth Annual Lehigh Valley Planning/Development Gala/Awards
- Mayor Prator attended the Lehigh and Northampton Counties, with the assistance of the LVPC, kick-off meeting of the planning team for the update of the Lehigh Valley Hazard Mitigation Plan on October 19, 2017. Mayor Prator is the Primary POC and President Steele is the alternate.

21. Streets Department:

- a) Leaf Vacuum pick-up scheduled for November 13th and 14th.
- b) State Route 1032: Jacoby Creek Bridge Restoration Detour Meeting Update

22. Sanitation Committee:

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA NOVEMBER 6, 2017

23. Building Committee:
24. Budget, Finance, Insurance & Cable TV Contract:
- Proposed 2018 Budgets: General, Sewer & Sanitation
 - 2017 Audit Services Terms of Engagement: Kirk, Summa & Co, LLP
 - i. Authorize President Steele to execute the engagement letter and approve the fee of \$3,950.00.
 - At the October 2, 2017 council meeting CD #401110360 was approved for roll-over for a term of 12 months at .2500%. Merchants Bank has run a promotion for 13 months at 1.09%. The Budget Committee approved the new transaction.
25. Ordinance Update Committee:
26. Council Policy & Procedure Committee:
27. Slate Belt Rising Committee:
28. Correspondence:
29. Secretary Announcements:
30. Old Business:
- a) UMBT – Portland EMS Services RFP:
 - i. All proposals were rejected at the UMBT Supervisors Meeting of Monday, October 23rd.
 - ii. Wind Gap Ambulance is attending the next UMBT Supervisor Meeting of November 13th.
31. New Business:
- a) US Communities for Government Purchasing Alliance: Mayor Prator
 - b) CACLV: Annual Municipal Fund Appeal
 - i. CACLV is partnering with the Lehigh Valley Regional Homeless Advisory Board (LVRHAB) to support people experiencing the crisis of homelessness. The municipal fund appeal is asking for a donation \$500.00. The letter is in your packet.
32. Executive Session:
33. Public Comment, Non-Agenda:

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA NOVEMBER 7, 2016

34. Adjournment:

- The next council meeting is December 4, 2017.