

**BOROUGH OF PORTLAND  
COUNCIL MEETING OCTOBER 2, 2017**

The Portland Borough Council Meeting of October 2, 2017 was called to order at 7:00 PM by Stephanie Steele, President of Borough Council.

Council Members Present:

\*Stephanie Steele \* Bridget Kenna\* Steve Knott \* Lisa Prator\* Brian Kardos

Councilwomen Heather Fischer and Yvonne Gumaer were absent.

Others Present:

1. Michael Gaul, Borough Solicitor
2. Lance Prator, Mayor
3. Carol Hummel, Borough Secretary

Action on the Minutes:

1. A motion was made by Bridget Kenna, 2<sup>nd</sup> by Steve Knott approving the minutes of September 11, 2017 as presented. Motion carried: 5-0-0

Secretary/Treasurer's Report: Carol Hummel

1. Bills Presented for Payment:

Borough Operations, Borough Add-On Bills & Borough Operations Already Paid:	12,593.14
Sewer Operations & Sewer Operations Already Paid:	13,673.59
Sanitation Operations & Sanitation Operations Already Paid:	6,154.80
Community Events	139.77
<b>TOTAL</b>	<b>\$ 32,421.53</b>
a) add the October payroll and payroll taxes:	10,600.00
b) add Sunoco Fleet Gas:	400.00
<b>TOTAL ALL BILLS ABOVE PRESENTED FOR PAYMENT:</b>	<b><u>\$43,561.30</u></b>

Question: Councilwoman Prator questioned the purchase of (6) 2018 desk calendars at \$5.00 each and (2) boxes of file folders at \$7.00 each. Ms. Hummel replied that (2) calendars were for the desks of the Borough Office and (4) were for the desks of the police officers; (1) box each of file folders was for the police officers and for the Borough Office, respectively. Ms. Prator stated that the police officers only needed (1) desk calendar at Chief Mulligan's desk and that (3) desk calendars should be returned for a credit.

A motion was made by Lisa Prator, 2<sup>nd</sup> by Steve Knott approving the payment of the bills, minus \$15.00 for a return credit of (3) desk calendars to Staples, in the amount of \$43,546.30. Motion carried: 4-1-0 (Bridget Kenna voted NO)

Resolution 2017-14:

A motion was made by Bridget Kenna, 2<sup>nd</sup> by Brian Kardos adopting a "Resolution of the Borough Council Establishing the Fee Schedule for Applications and Other Matters Under the Borough's Subdivision and Land Development Ordinance and Providing for Other Miscellaneous Matters". Motion carried: 5-0-0



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Resolution 2017-15:

A motion was made by Steve Knott, 2<sup>nd</sup> by Bridget Kenna adopting a "Resolution for William Matthew Wallace, Eagle Scout Court of Honor, Scout Troop 67, Middlesex County, New Jersey" for the restoration and clean-up of the open space known as Green Acres Stream. Motion carried: 4-1-0 (Stephanie Steele voted NO)

Public Comment:

1. David Due, UMBT Supervisor:      Establishing a Nature Trail

Mr. Due began with an aerial map of Portland Borough and a portion of UMBT. Mr. Due stated that he would like to establish a nature trail that would connect old railroad beds that begin in Portland Borough and end at Lake Minsi in Upper Mount Bethel Township (UMBT). A future project would be the erection of an educational environmental center on (25) acres on the river bed at Totts Gap. Mr. Due asked the Borough Council if they would be interested in a joint venture with UMBT.

Discussion:

- There will be no cost to anyone because the infrastructure is already there.
- Most of the old railroad beds have been privately sold.
- The trail would be 5.5 miles long.
- At each (1) mile interval is a destination and a place for the public to rest and spend money. This is a (20) year project of Northampton County Northern Tier Trail.
- David Weidman, 503-509 Delaware Avenue, asked if any areas of the trail are paved roads. Mr. Due replied YES, but there are rough areas with no paving.
- Mr. Due cited an established trail from Cherry Valley Road to Lower Cherry Valley Road in Monroe County.
- Steve O'Connell, Citgo Gas Port Mart, asked where would the trail begin. Mr. Due suggested the Portland Hook & Ladder Social Hall on State Street.
- President Steele stated to Mr. Due that the Northern Tier Trail is doing a feasibility study and is very interested in speaking with him. Mr. Due replied that his opinion is that this will draw people to the area.
- The 911 Trail begins at the World Trade Center in NYC and presently ends at the Portland Pedestrian Bridge.
- Councilman Kardos asked about funding. Mr. Due stated that grants will be pursued through the 501C3 status of the Slate Belt Aquaculture & Environmental Research Association.
- Mr. Due stated that he would be formally presenting this plan to the UMBT Supervisors at their monthly meeting on October 9, 2017.
- Billie Golden asked about parking and Ms. Steele replied the Borough's Park & Walk Lot, Park & Ride Lot and the Portland Hook & Ladder Social Hall, pending approval from the fire company.

No action was taken.

2. Public Comment:

1. Two (2) Hour Parking and Parking Tickets Issued by the Police Department in the Business District/Route 611:



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a) Business owners in attendance and speaking were:

Duckloe Bothers, Fred Duckloe  
Alexandra & Nicholi Chocolate, Alexandra Mazhirov  
David Weidman, 503-509 business storefront (vacant) and apartments  
Hubert McHugh, resident and private business owner  
Steve O'Connell, Citgo Port Mart & Gas Station

- Mr. Duckloe stated that the (2) hour parking should be rescinded or permits for employees and customers could be issued monthly.
- Laura Glosinski, 501 Delaware Avenue tenant, stated that she had to move and park her car every (2) hours. She stated that she parked in the Park & Walk Lot because she was away for the day.
- Nicholi Mazhirov stated that he didn't need a permit for customers because it is only a few months in the summer that they are inconvenienced with the canoe people.
  - i. Councilwoman Prator asked the operating hours of the Chocolate Shoppe. Mr. Mazhirov replied "Wednesday through Sunday".
- Mr. Weidman explained that his family owns (2) buildings downtown and that it is difficult with all the bills that must be paid when there are (8) tenants. There were never any parking problems. Does council know how hard it is to be a small business? It is difficult for employees and tenants to park and he has no other place for tenant parking. Mr. Weidman stated that it is unfortunate that more business owners did not come tonight to offer any input.
  - i Councilwoman Prator asked Mr. Weidman if his lease states that he supplies parking. Mr. Weidman replied NO. The tenants are made aware of that before the lease is signed. They are told they can park on the street but must move their cars when there is (2) inches of snow or over.
- Hubert McHugh stated that the town of Portland was here before there was any parking. There should be permits for business owners.
- Thomas Fish, in the audience, stated that his mother and father had an antique shop at 501 Delaware Avenue for many years. There has been a parking issue for the last (20) years.
- President Steele suggested that a committee of representatives of the business owners and Borough Council meet to discuss to resolve the problem.
- Steve O'Connell, Citgo Port Mart Gas Station, stated that the person who started complaining about the canoe parking is now parking by the George Zalepa property across the street by the pedestrian bridge.
- Hubert McHugh stated that business and tenants could pay for permits.
  - i. Councilwoman Prator suggested that representatives from council and business owners follow Ms. Steele's suggestion to schedule a meeting to discuss ideas as to how to solve the parking problem. Ms. Prator stated that if tenants and business owners park in front of their buildings the customers may not stop. They may go someplace else to shop where they have closer parking.
- Chief Robert Mulligan stated that the police department legally must enforce the parking.

A motion was made by Lisa Prator, 2<sup>nd</sup> by Brian Kardos to temporarily suspend the (2) hour parking on Delaware Avenue/Route 611 business district until the council and the business/property owners meet. Motion carried: 5-0-0



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2. John Bermingham, Jr.: Chairman, UMBT Township Supervisors

- a) Update on Proposed RFP for EMS Services between UMBT and Portland Borough.
- Currently Suburban EMS provides Portland-UMBT with 24-7 services.
  - Due to lack of calls in the Portland-UMBT area, Suburban EMS has moved their headquarters to Bangor PA.
  - Complaints were received that the response time to Portland-UMBT from Suburban EMS is too long.
  - Suburban EMS did submit a proposal to UMBT for 24-7 service, but the cost was prohibitive.
  - Mr. Bermingham did speak with other EMS providers and they are waiting for the RFP to be approved and advertised.
  - RFP for EMS Services between UMBT and Portland Borough will be an agenda item for the UMBT Supervisors meeting on Monday, October 9, 2017.
- b) Update on Proposed Regional Police Study between UMBT and Portland Borough.
- A Regional Police Department has been discussed between the Portland Police Department and a committee from the UMBT Supervisors.
  - A Regional Police Department would have to benefit both UMBT and Portland Borough.
  - A Regional Police Department would have to budget \$365K with Portland providing \$100K.
  - UMBT could potentially provide snow-ice removal services to Portland Borough to offset the additional cost of \$30K added to their police budget.
  - Chief Robert Mulligan suggested that with (4) Portland part-time police officers' coverage could begin with (16) hour days.
  - Mr. Bermingham stated that he has spoken with PA State Senator Mario Scavello who will provide, at no cost, a police study for regionalization.
  - The Proposed Regional Police Study between UMBT and Portland Borough will be an agenda item for the UMBT Supervisors meeting on Monday, October 9, 2017.
  - Councilwoman Prator asked that if Portland Borough participates in the Regional Police Study does this mean that Portland is committed to Regional Police. Mr. Bermingham replied NO.

A motion was made by Lisa Prator, to participate with UMBT in a Regional Police Study, 2<sup>nd</sup> by Steve Knott for discussion.

- Mr. Knott asked if Portland Borough would receive the same type of coverage for snow-ice removal and as they receive now.
- Mr. Bermingham replied that he could not respond to that. Questions regarding snow-ice removal should be sent to his email.
- Councilwoman Prator stated that she would want the present police force of Portland Borough to be employed with the Regional Police and for that to be part of the agreement. Ms. Prator stated that she did not want to lose the small town feel of the Borough, that the Portland police force has been good to Portland and that she does not want to lose them.
- Billie Golden, 108 Division Street, replied that the only fair way for Portland's share of the cost is by per head population.



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David Due, UMBT Supervisor:

- UMBT cannot start-up a police department on their own because of events that happened (21) years ago.

Hubert McHugh, 207 Market Street:

- Mr. McHugh asked what will happen to the bid proposal for snow-ice removal services for the 2017-2019 contract term. Solicitor Gaul replied that a regional police force would not be in operation in a (2) year time frame.

Thomas Fish, 307 State Street:

- Mr. Fish asked if East Bangor Borough would be participating in regional police. There was no reply.
- Is there an exit plan because another area regional police department is falling apart?
- Stroudsburg Regional Police Department is very successful.

Councilwoman Prator:

- Could the PA State Police provide coverage to the area when we are busy? Chief Mulligan replied that would probably not happen.

John Bermingham, Jr.

- Mr. Bermingham stated that Chief Mulligan is an excellent choice to put the plan together.

Billie Golden, 108 Division Street:

- Mr. Golden replied that it appears that a regional police force is bailing out UMBT since they cannot start-up their own police department.
- Mr. Golden asked the cost to UMBT if they could start-up their own police force. Mr. Bermingham replied \$800K.

The motion then carried: 5-0-0

3. Proposed RFP for EMS Services between UMBT and Portland Borough:

A motion was made by Lisa Prator, 2<sup>nd</sup> by Bridget Kenna that the Borough of Portland Council has reviewed the Request for Proposal (RFP) and authorizes the issuance of the RFP for EMS Services between the Borough of Portland and UMBT. Motion carried: 5-0-0

- i. The secretary was directed to send letters to UMBT that Portland Borough has approved the participation with UMBT in a Regional Police Study and approved the issuance of a RFP for EMS Services for UMBT and Portland Borough.

Sewer Matters:

1. The secretary reported that the sewer reservation invoices, of Ultra-Poly Corp. and Olav Sandnes Land Development, are now payable. They will be mailed tomorrow.

2. The Borough Engineer was absent. The report is attached to these minutes.

3. Waste Water Treatment Plant:

The Borough Engineer was absent. The report is attached to these minutes.



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Borough Engineer's Report: Mark Bahnick, Van Cleef Engineering

The Borough Engineer was absent. The report is attached to these minutes.

Zoning Officer Report: Bettina Seafass, Keller Zoning & Inspection Services

The Zoning Officer was absent. The report is attached to these minutes.

Zoning Hearing Board (ZHB):

- No hearings scheduled.

UCC Building Inspectors Report:

1. One (1) permit issued for the month of September to 703 Delaware Avenue.
2. One (1) CO issued for the month of September to 409 Delaware Avenue.
  - i. A motion was made by Lisa Prator to release the \$960.85 balance in the Portland Market Escrow Sewer Lateral Account to Rakesh Patel, owner of the Portland Market.

Discussion:

- a) Ms. Prator asked if Mr. Patel had any outstanding bills to the Borough. The secretary replied NO.
- b) Solicitor Gaul replied that the improvements to the property are complete. Solicitor Gaul stated that, generally, a municipality cannot refuse to release escrow monies on the basis of an unrelated matter.

The motion was seconded by Steve Knott. Motion carried: 5-0-0

Planning Commission:

None

Portland Borough Authority (PBA):

Thomas Fish, Secretary of the PBA, reported that the water billing will be mailed late due to the water meter reader is broken.

Legal:

None

Subdivision and Land Development:

None

Community Development, COG & Grants:



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Slate Belt COG Intermunicipal Agreement:

- Solicitor Gaul stated that an ordinance is not required.
- The agreement must be unanimously approved by all the participants of the COG.
- The fee for the Borough's share of the project is \$903.22.

Councilwoman Prator stated she preferred to delay further discussion on the matter until the November 6, 2017 council meeting because this is a DRAFT copy and there is no due date on the agreement. No action was taken.

Community Events/Recreation Board:

1. Community Day will be held on Saturday, October 14<sup>th</sup> from 11 AM to 4 PM.
2. "Trick or Treat" will be held in the Borough on Saturday October 28<sup>th</sup> from 4 to 6 PM followed by a costume contest and free refreshments at the Refiner's Fire Ministry, 100 Division Street.
3. Councilwoman Heather Fischer is donating her time to design the art work for the newly purchased ice cream cart. Completion should take about (2) weeks.

Police Report:

The September 2017 Police Report was provided, in writing, by Chief Mulligan:

- a) The report is attached to these minutes.
- b) A motion was made by Steve Knott, 2<sup>nd</sup> by Lisa Prator authorizing the purchase of (1) pair of uniform trousers for Officer Stephen Kiefer. Motion carried: 5-0-0

Mayor's Report:

None

Streets Department:

Fall Leaf Collection:

- a) President Steele reported that she has had several requests from residents for the Borough to resume Borough Wide leaf collection through the Slate Belt COG. Councilman Knott stated that the cost is \$75 per day to rent the leaf vacuum plus hiring someone with a dump truck to pull it. Previously the Borough paid between \$800 - \$1,000 to Ultra-Poly Corp. for a dump truck and driver.
  - i. David Due commented that leaf pick-up can also be discussed with UMBT if the Regional Plan would be approved.
  - ii. Councilwoman Prator asked how would the residents be notified? Ms. Steele replied with the distribution of a leaf pick-up flier.

A motion was made by Steve Knott, 2<sup>nd</sup> by Bridget Kenna approving the rental of the leaf vacuum from the Slate Belt COG and the hiring of a dump truck and driver from Ultra-Poly Corp. at the cost not to exceed \$1,000. Motion carried: 4-1-0 (Lisa Prator voted NO)



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b) Mr. Knott reported that he has not yet received a written proposal from Portland Contractors for the repair of the drain on Main Street. The drain on Division Street had been repaired.

c) A Special Council Meeting has been scheduled for Monday, October 9, 2017 to award the contract for the 2017-2019 Snow-Ice Removal Contract. To date only (1) bid specification has been given out.

d) The secretary reported that the Borough has been notified that the estimated 2018 Liquid Fuels Allocation is \$18,718.59.

Sanitation:

Will be discussed after Executive Session.

Building Committee:

President Steele reported to council that the cleaning personnel, Alexis Lamont, has not been to the municipal building to clean since July 14, 2017. Robert Shaw, the Borough maintenance employee, has expressed interest in taking over the position. A motion was made by Bridget Kenna, 2<sup>nd</sup> by Steve Knott authorizing the hire of Robert Shaw as the cleaning personnel and to increase his hours by (2) additional per week; to also send a letter to Ms. Lamont thanking her for her prior services to the Borough. Motion carried: 5-0-0

Budget, Finance, Insurance, & Cable TV Contract:

1 A motion was made by Brian Kardos, 2<sup>nd</sup> by Lisa Prator to renew CD #401110360, in the amount of \$20,269.30, for another (12) months. Motion carried: 5-0-0

Ordinance Update Committee:

None

Council, Policy & Procedure Committee:

None

Slate Belt Rising Committee (SBRC): Stephen Reider

- The fiscal year is October 1, 2017 through September 30, 2018.
- SBRC will try to do (3) commercial facades in Portland for the fiscal year.
- The website is up and running.
- SBRC is working on the streetscape design. Will have all ready for spring 2018 to start construction.
- Business' must provide the funding match check before any construction begins. The check can come from anyone, i.e., loan.
- A 25K race beginning in Wind Gap and ending in Portland will be held June 9, 2018.

Correspondence:

None



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Secretary's Announcements:

- The secretary will be out of the office for Election Day, November 7, 2017.

Old Business:

1. A reminder from the secretary that the Memorial Service for Pastor Phil Karasiewicz's father is Saturday, October 7, 2017 at 2:00 PM at Refiners Fire Ministry.

2. Portland Borough Council stated at a previous council meeting that they would give financial aid to the Portland Hook & Ladder Co. #1 for the purchase of a new fire engine. Thomas Fish asked Solicitor Gaul the status of Borough Council pursuing a loan. Solicitor Gaul stated he would respond to the request of the fire company.

New Business:

1. PA\_State Senator Mario Scavello invited council members and Mayor Prator to take part in the filming of a (15) minute segment of Senator Scavello's Legislative Report. President Steele was interviewed concerning the initiatives and latest happenings of Portland Borough. UMBT was also interviewed. The report will air either in January or February 2018.

2. The public bathroom facility at the Park & Walk Lot has been the recipient of vandalism. Discussed was the placement of one of the police trail cameras or an internet camera. President Steele stated she would research the cost of wireless.

3. Ms. Cindy Fish is resigning her position as secretary of the Liberty-Water Gap Trail Alliance effective January 1, 2018. Ms. Fish will remain on the Board of Directors.

4. Restore Recyclable Latex Paint Collection Events 2017 will be hosted by Tatamy Borough on Saturday, October 7, 2017 at the Hope Lutheran Church 240 South 8<sup>th</sup> Street Tatamy, PA 18085 form 9 AM to Noon.

5. Northampton County will be hosting a Household Hazardous Waste Collections Event on October 14, 2017 at Northampton County Community College, 3835 Green Pond Road, Bethlehem, PA from 8:30 AM to 2:00 PM.

6. Proposal for the Appointment of 2018 Solicitor, King, Spry, Herman, Freund & Faul. No action taken.

7. Hubert McHugh asked if the Borough provides a welcome packet or a welcome letter when a new business' opens. Ms. Steele replied NO, but would take it under advisement.

8. Mayor Prator asked if UMBT was recycling paint again this year. No one knew.

9. Councilwoman Prator stated there was a post on Facebook of the Slate Belt Community Partnership (SBCP) which she thought had been dissolved. Mr. Reider replied he does not think that Jim Gloria is doing anything malicious but may be posting Totts Gap Art Institute information because there are more followers. Mr. Reider stated that he asked Mike Ortoski to relay the message to Mr. Gloria to stop posting on the SBCP site because it is misleading, and followers may think that Portland is still involved with the SBCP.



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10. Mayor Prator announced that UMBT, LMBT and Portland are joining together for a Christmas Bus Trip to Koziar's Christmas Village in Bernville, PA on Saturday, December 2, 2017.

Executive Session:

A motion was made by Lisa Prator, 2<sup>nd</sup> by Steve Knott to adjourn to executive session at 9:20 PM. Motion carried: 5-0-0

Discussion: Legal advice from Solicitor Gaul.

A motion was made by Lisa Prator, 2<sup>nd</sup> by Brian Kardos to reconvene from executive session at 9:40 PM. Motion carried: 5-0-0

Action Taken from Executive Session:

Award the Five (5) Year Garbage and Recycle Contract:

The bid proposals were opened at the September 11, 2017 council meeting and tabled for review.

A motion was made by Lisa Prator, 2<sup>nd</sup> by Bridget Kenna to disqualify County Waste of PA because it did not include the required financial statement with its bid. Motion carried: 5-0-0

A motion was made by Lisa Prator, 2<sup>nd</sup> by Steve Knott to award the bid to Waste Management of PA with Alternative I, MSW Collection Service, annual cost of \$56,100, unlimited weekly pick-up, including bulk items, and bi-weekly recycling, using a tri-axle truck for the 2018-2022 term, with the right to extend the contract for one (1) additional two (2) year term, at the annual cost as the initial contract, and under the same terms and conditions. Motion carried: 5-0-0

Other Business:

1. A motion was made by Lisa Prator, 2<sup>nd</sup> by Brian Kardos to hold an informal meeting with the business/property owners and tenants of the downtown business district on Monday, October 23, 2017 at 7 PM to discuss the two (2) hour parking issue. Motion carried: 5-0-0

2. The next regular meeting of the Portland Borough Council will be held on November 6, 2017 at 7:00 PM.

Adjourn:

A motion to adjourn the meeting at 9:49 PM was made by Lisa Prator, 2<sup>nd</sup> by Bridget Kenna. Motion carried: 5-0-0

Respectfully Submitted by,

*Carol A. Hummel*

Carol A. Hummel, Secretary



## 10 2 17 PORTLAND BOROUGH COUNCIL

- Ultra Poly
  - Submitted Land Development Plans for their new 130,000 building to the Planning Commission in September.
  - They are studying alternatives to reduce noise generation from their existing and proposed buildings.
- SALDO Review Fees
  - We have provided a fee structure to cover review fees for Subdivisions and Land Developments. The category and fee amounts are similar to other fee structures in other Lehigh Valley municipalities.
- Wastewater Plant
  - Plant is operating well and is currently using 30% capacity
  - Overall expenses for 2017 are under budget
  - Estimates are being prepared for costs to put the second treatment unit on line and to clean out one of the sludge drying beds in 2018
- Sidewalk – Driveway Permits
  - We will meet with Borough staff this month to discuss approval process for driveways and sidewalks



**Keller** Zoning and Inspection Services

UCC/Zoning  
Code Enforcement

21 N. Broad St  
Nazareth, Pa 18064  
Phone: 610-759-8227  
Fax: 610-365-2954

September 11, 2017

Portland Borough  
P.O. Box 478  
Portland, PA 18351

**FOR PROFESSIONAL SERVICES:** For Zoning and Code Enforcement Services from June 30, 2017 thru August 31, 2017.

27.50 hours @ \$51.50/hour

\$ 1,416.25

**TOTAL AMOUNT DUE THIS INVOICE**

**\$ 1,416.25**

**INVOICE**



Keller Zoning & Inspection Services

Zoning Report August 2017

Did drive thru Borough. Checked on several properties those with enforcement notices have cleaned up. all other items on my notices to property owners have been addressed.

Issued zoning permits for:

Shed at 707 Hillcrest

Patio roof with enclosure- 703 Delaware Ave

Did site visit at 110 Main Street regarding the garage. All setbacks were met and a letter was sent to Mr Becker advising the same. The property owner now has applied for a driveway and this was referred to the Engineer.



# Police Report for September 2017

Traffic Citations Issued: 18 for \$2381.00

Non-Traffic Citations Issued: 0

Criminal Arrests: 5

Parking Tickets: 12

Incidents: 45

Parking/Traffic- 20	Warrants- 2	DUI-0
Theft Reports- 0	General Complaint- 0	Disorderly Conduct-1
Curfew Violation-0	Noise Complaint- 0	Suspicious activities-4
Ems-2	Underage Drinking-0	Furnishing Alcohol-0
Criminal Mischief- 0	Public Drunk- 0	Found Property- 0
Civil- 2	Domestic- 0	Agency Assist- 2
Prisoner Transports-0	MVA-0	Fire Company-1
Animal-0	Disable/Motorist- 1	Harassment-0
Burglary-0	Pursuit-0	Narcotics- 2
Trespassing-0	Mental Health-0	Alarm-0
Attempted Suicide-0	Assault-2	Missing person-0
Road hazard- 0	911 Hang-up- 2	Foot patrol/Building cks- 4

Vehicle Mileage:

Ford Utility: 1277

Ford Car: 33

Other:

I completed the state's criminal history dissemination audit. Officer Domenico is doing great on his own. We had a few good arrests and plenty of traffic enforcement. I am working on getting crosswalks now that they are painted. The SUV has an extended warranty now, so we should be good for a few more years.

Respectfully Submitted,

Chief Robert Mulligan