

PORTLAND BOROUGH COUNCIL SPECIAL MEETING OCTOBER 9, 2017

The Borough Council Special Meeting of October 9, 2017 was called to order at 7:04 PM by Stephanie Steele, President of Borough Council.

Council Members Present for Call to Order:

*Stephanie Steele * Bridget Kenna * Steve Knott * Heather Fischer * Lisa Prator *

Councilwoman Yvonne Gumaer was not present.

Councilman Brian Kardos entered the meeting at 7:05 PM.

Others Present:

- Mayor Lance Prator
- Carol Hummel, Borough Secretary.
- Michael Gaul, Borough Solicitor

1. Snow-Ice Bid Proposals, 2017-2019: Snow-Ice Removal Services

Peacock Pond Landscape Yard, Mike Sarisky:

- mailing address, PO Box 428, Wind Gap, PA 18091

a) A snow-ice removal proposal was received from Peacock Pond Landscape Yard located in Bangor PA. President Steele opened the sealed envelope and read the proposal "for up to 32 inches of snow and ice" in the amount of \$32,000.00 for the 2017-2018 winter season. Portland Borough would be responsible to supply the salt and anti-skid. Payments are to be made from November 2017 through March 2018. Bid security in the form of a check in the amount of \$600.00 accompanied the bid.

- The bid proposal by Peacock Pond Landscape Yard was disqualified because the bidding forms were not submitted correctly.

Woodpecker's Firewood Service, LLC, Jake Taylor:

- mailing address, PO Box 204, Portland, PA 18351

A snow-ice removal proposal was received from Woodpecker's Firewood Service, LLC, Portland, PA. President Steele opened the sealed envelope and read the proposal. Bid security in the form of a check in the amount of \$600.00 accompanied the bid.

a) Each 4-wheel drive pickup truck with plow and cinder spreader (2 trucks required), \$125.00 per hour.

b) One dump truck with gross weight of not less than 32,000 lbs., \$125.00 per hour.

c) One backhoe/bobcat or articulated loader, \$125.00 per hour.

d) Minimum charge per response, if any:

- (4) hours per person, with minimum of (2) people. Prepayment of (80) hours of service (\$10,000.00) is required and will be applied to first (80) hours of service without refund if not used.

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Discussion:

- The minimum charge per response of (4) hours per person with minimum of (2) people would be \$250.00 per hour.
- \$125.00 per hour applies to all time worked regardless if over (40) hours, Saturday, Sunday and holidays.

A motion was made by Steve Knott to award a (1) year contract for the 2017-2018 winter season to Woodpecker's Firewood Service, LLC instead of a (2) year contract, with the Borough having the option to renew the contract for an additional (1) year.

Discussion:

- There is the possibility that UMBT may take on the snow-ice removal duties in the 2018-2019 winter season. If UMBT does not take on the snow-ice removal duties in the 2018-2019 winter season then the Borough could contract with Mr. Taylor for the same contract conditions as stated here in these minutes.
- Clarification by Mr. Paul Taylor that if a "big storm" occurs then (5) vehicle's may be used instead of (2).
- Solicitor Gaul asked, "what is the expectation in the event of freezing rain"? Councilman Knott replied that Mr. Jake Taylor is to call to confirm with Mr. Knott for pre-salting and freezing rain.
- For (2) inches of snow-ice accumulation or over, snow plowing and cindering is automatic, until and unless the Borough instructs the contractor to obtain pre-approval first.

Lisa Prator seconded the motion. Motion carried: 6-0-0

A motion was made by Lisa Prator, 2nd by Steve Knott authorizing President Steele to execute a 2017-2018 snow-ice removal contract with Woodpecker Firewood Service, LLC., substantially in the form of the specifications, as modified by Woodpecker's Firewood Service, LLC's proposal and the modifications discussed during the meeting. Motion carried: 6-0-0

2. Public Comment:

None

3. Other Business:

None

4. Executive Session:

None

5. Adjournment:

A motion to adjourn the meeting at 7:31 PM was made by Lisa Prator 2nd by Heather Fischer. Motion carried: 6-0-0

Respectively Submitted,

Carol A. Hummel

Carol A. Hummel, Secretary