

APPENDIX A

SUBDIVISION OR LAND DEVELOPMENT
APPLICATION FORM
Borough of Portland

DATE RECEIVED:

OFFICE FILE NO.:

APPLICATION FOR SUBDIVISION OR LAND DEVELOPMENT:

- New Submittal
- Resubmission

Date of Application _____, 20__

- Sketch Plan
- Preliminary Subdivision Plan Name of Project _____
- Final Subdivision Plan
- Land Development Location _____

Owner's Name _____ Phone Number _____
Address _____
Email _____

Applicant's Name _____ Phone Number _____
Address _____
Email _____

Plan Preparer's Name _____ Phone Number _____
Address _____
Email _____

SITE INFORMATION:

Existing Zoning _____ Total Acreage _____ Number of Lots _____
Minimum Lot Size _____ County Property Identification No. _____

PROPOSED IMPROVEMENTS:

Lineal Feet of New Streets _____ Water Supply: Private (on lot) Public
Sewage System: Private (on lot) Public

Indicate by a check (✓) items whether the following are attached to this application, if applicable.

- Applicant's signed statement of authorization
- Required Fees and Escrow Funds _____

THE APPLICANT SHOULD BE PRESENT AT THE REVIEW MEETING

I hereby certify that the information on this application is correct and authorize the submittal of this application.

Applicant's Printed Name and Title _____

Applicant's Signature _____ Date _____

INSTRUCTIONS:

1. Submit 2 copies of this form – a copy will be receipted and returned to you.
2. Sketch Plan applicants include attachments as required but need not include Improvement data. Preliminary and Final Plan applicants include all information as required by ordinance.
3. Sketch Plans are informal submittals. Submit Preliminary and Final Plans to the Borough Planning Administrator or his/her designee.