

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA **May 2, 2016**

- Approve the payment of \$1,773.54 to the American Rock Salt Co., LLC for 24.51 tons of bulk ice control from the Liquid Fuels Account.
- **NOTE:** The electric service bill for the Portland Gymnasium has been paid from the General Fund in the amount of \$32.45.

8. Citizen's Agenda:

1. Jeanne VanDenKooy: 304 State Street
 a) Purchase of 400 Jacoby Creek Road
 b) Sewer connection and grinder pump.
2. David Keller: 400 Jacoby Creek Road
3. Public Comment:

9. Sewer Matters:

1. New sewer computer.
2. A Late charge was added to the Portland Hook & Ladder Fire Co. sewer bill. Mayor Prator asks for discussion because the fire company does so much for the Borough.
3. The sewer stamper has arrived.
4. The Sewer Committee met with representatives of Ultra-Poly who may be interested in using some effluent from the WWTP for their cooling process.

10. Borough Engineer's Report:

1. WWTP Report:
2. Restroom Facility Grant:

13. Zoning/Codes Officer Report: Tina Serfass, Keller Zoning & Inspection Services

- International Property Maintenance Code Ordinance:
 - a) Discussed at last month's meeting, the Borough does not have to adopt a new IPMC ordinance. The most recent revision or edition is applicable, per Portland Borough Ordinance 2011-2.
 - b) Ms. Serfass has ordered (2) copies of the IPMC 2015 Update at the discounted rate of \$30.00 each.

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA **May 2, 2016**

- Enforcement Action at 108 Division Street.:

14. Zoning Hearing Board:

1. None scheduled at the present time.
2. Application Date: None
3. Hearing Date: None
4. No applications received for the (1) vacant Zoning Hearing Board Seat.

15. BCO & UCC Building Inspectors Report:

- None

16. Planning Commission:

17. Water Authority Report:

18. Legal:

19. Subdivision and Land Development:

20. Community Development, COG: & Grants:

- The April 27th COG minutes are in your council packet.

21. Community Events/Recreation Board:

- a) The Pet Parade event of April 16th was a success.

22. Police Report:

23. Mayor's Report:

25. Streets Department:

- Curb Stops on Main Street:
- Sidewalks in front of Duckloe's Showroom.
- PEMA/FEMA Public Assistance Application has been submitted to PEMA for winter-storm "Jonas". FEMA meets again at the 911 Complex at Gracedale on Wednesday, May 25th, 11-12 AM.

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA **May 2, 2016**

- Perma-Patch has been ordered from the Slate Belt COG in the amount of (25) sixty (60) pound bags at \$11.00 each. Was approved on the bill list.

26. Sanitation Committee:

- The garbage stamper has arrived.
- Garbage should not be put out to the curb until (24) hours in advance of pick-up.

27. Building Committee:

28. Budget, Finance, Insurance Committee & Cable TV Contract:

29. Ordinance Update Committee:

- a) Report of book and paper order.

30. Personnel, Policy & Procedure Committee:

31. Slate Belt Community Partnership Committee:

32. Correspondence:

33. Secretary Announcements:

- The secretary will be out of the office on Friday, May 13, 2016.
- Diann will be out of the office May 4th through May 13th.
- Comment from Carol.

34. Old Business

- a) NIMS Testing and Certification for Yvonne Gumaer.
- b) Geo-tourism kick-off is Thursday May 5th with a luncheon at Shawnee Inn & Resort. Mayor Prator, Heather Fischer and Yvonne Gumaer are attending.
- c) Per Mayor Prator two (2) ordinance templates (in your packet) with regard to public area trees and tree harvesting practices.

BOROUGH OF PORTLAND COUNCIL
GENERAL MEETING AGENDA **May 2, 2016**

35. **New Business:**

a) The Slate Belt Chamber of Commerce, Northampton County and Discover Lehigh Valley is pleased to announce the Northampton County Tourism Roundtable, Connect & Collaborate event on Monday, May 9th, at the SBC of C office. Recreational Tourism discussion from 8:30 Am to 10:30 AM. Historic Tourism from 11:30 AM to 1:30 PM. Please RSVP if anyone can attend. 610-588-1000

b) The Borough has signed up for the FREE Community Program "Business Pal & Partners Program" at the America On Wheels Museum Allentown, PA. By showing your business ID employees/volunteers will receive a BOGO admission during Museum operating hours. If anyone plans to attend see Carol for an ID card.

36. **Executive Session:**

37. **Adjournment:**