

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA
MAY 4, 2020

1. Open Meeting: Stephanie Steele, President

2. Council Members Present for Roll Call to Order:

3. Others Present:

4. Adopting Resolution 2020-4:

A Resolution of the Borough of Portland, County of Northampton and Commonwealth of PA, requesting an Environmental Impact Statement (EIS) for the Route 80 Rockfall Mitigation Project in Knowlton and Hardwick Townships.

Adopting Resolution 2020-5:

Resolution to Implement Act 15 of 2020's Property Tax Relief Provisions.

5. Action on Minutes:

The secretary needs to make a correction to the minutes. Approved in the minutes was the approval from the Real Estate Taxes Account to the Fire Tax Account in the amount of \$ 23,379.84 for the March (2) mill tax. The amount should have been \$ 13,120.80. The minutes should be approved with the stated correction.

- April 6, 2020

6. Secretary/Treasurer Report: Carol Hummel

- Approve the April 2020 Financial Report.

a) Approve Payments of Bills Presented for Borough.

Borough Operations & Operations Already Paid:	23,353.99
Garbage Operations & Operations Already Paid:	4,882.41
Sewer Operations & Operations Already Paid:	18,572.17
Dunkin Donuts Streetscape Escrow: Van Cleef	1,453.75
May 2020 payroll and taxes, approximate:	12,000.00
May 2020 Sunoco Fleet Gas, approximate:	<u>500.00</u>
APPROVE	60,762.32

b) Bills Presented for approval to Portland Contractors Inc.:

WWTP monthly services: **APPROVE** **2,675.00**

c) Bill presented for approval from Real Estate Taxes Account to Fire Tax Account:

Collection of April (2) mill tax **APPROVE** **5,666.20**

d) Bill presented for approval to KS State Bank, for Borough's portion of the Portland Hook & Ladder Co # 1 loan contract purchase of their 2015 Emergency One Typhoon Rescue Pumper: account # 3351826 **APPROVE 18,000**

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e) Portland Hook & Ladder has requested an additional \$ 7,000 toward their loan contract purchase of their 2015 Emergency One Typhoon Rescue Pumper for their 2020 payment. The monies can be taken from the Fire Tax Account. This will bring the Borough's total portion to \$ 25,000.

f) **Approve** the 2020 budgeted allocation of \$ 7,000 to the Portland Hook & Ladder Co # 1.

7. Public Comment:

Barbara Duckloe Townsend: Extension on Borough taxes and sewer fees.

Ms. Townsend called the secretary concerning the Borough Real Estate Taxes and Sewer Fees. She stated that she needed a (3) month extension on the Brough real estate taxes and sewer fees due to Duckloe Brothers business lockdown. I explained to Ms. Townsend the discount, base and penalty phases of the taxes; and that Borough Council has waived sewer late fees, interest and penalties for the (90) day period beginning with the April 6, 2020 Council meeting.

8. Sewer Matters and Borough Engineers Report:

- None. Ongoing discussion regarding UMBT Act 537 Plan.

9. Zoning Officer Report: Keller Zoning & Inspection Services

- None

10. UCC Officer Report: Keller Zoning & Inspection Services

- None

11. Zoning Hearing Board:

- No hearings scheduled at this time.

12. Planning Commission:

- None

13. Portland Borough Authority Report (PBA):

- None

14. Legal:

- Follow up on Ultra-Poly Notice of Violation

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15. Subdivision and Land Development (SALDO):

- None

16. Community Development, COG & Grants:

a) COG: None

b) Lower Delaware Wild & Scenic Grant: Kay Bucci
 i. Submitted 4-30-2020 for "Painting Portland's Pokey"

17. Community Events/Recreation Board:

a) Committee Report: Yvonne Gumaer

b) American Legion Post 216:
 i. Memorial Day Services, Monday, May 25, 2020 have been canceled
 due to COVID-19 Pandemic

18. Police Report: Mayor Prator

19. Mayor's Report:

20. Streets Department: Bill Godshalk

a) Street Sweeping:

 i. Monday, May 18, 2020 by Bangor Borough. Price remains the same at
 \$ 110 per hour.

b) 415 Delaware Avenue: Motorcycle Club

 i. Discussion: Complaint from the maintenance man that the motorcycle
 membership is depositing their trash in the Borough garbage receptacles
 on Delaware Avenue instead of purchasing/renting a commercial
 container.

c) Co-Stars Salt Contract Discussion:

- Total salt used for season 45.03 tons
- 79.97 tons to store; Riverside Construction @ \$ 3 per ton = \$ 240.
- Have until July 31, 2020 to notify the supplier

d) Snow-Ice Removal Contract 2020-2021:

 i. The Borough needs to advertise now.

21. Sanitation Committee:

- CREDITECH: Update by Solicitor Gaul

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22. Building Committee:

- The secretary called Lobb's Roofing for an emergency estimate to repair the municipal building roof after a rain and windstorm had blown caps, loosened shingles and blown shingles off the roof. Mr. Lobb came immediately to inspect the roof and fixed the roof, instead of giving the estimate. The \$ 450 cost was listed and approved on the bill list this evening.

23. Budget, Finance, Insurance & Cable TV Contract:

Discussion: Borough Budget

24. Ordinance Update Committee

- None

25. Council Policy & Procedure Committee:

- None

26. Slate Belt Rising Committee:

Stephen Reider/Stephanie Steele

- The committee continues with web based meetings.
- SBR has discussed possibly changing some of their budgeted 2020 funding to benefit COVID-19 relief efforts within the four Boroughs.

27. Air Liquide/Voltaix Safety Committee:

Brian Kardos/Stephanie Steele

- No monthly committee meetings.

28. Liberty-Water Gap Trail Alliance:

Cindy Fish

- None

29. Correspondence:

- None

30. Secretary Announcements:

- There are several Ethics Forms for 2019 that have not been returned to the Borough office.

31. Old Business:

- Update from Solicitor Gaul concerning the Health Officer and Portland Market.

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32. New Business:

- Primary Election Day is scheduled for June 2, 2020. The polls are open from 7 AM to 8 PM. State and local officials are strongly encouraging that voters apply for and vote by mail in ballot.
- Do not forget to respond to the 2020 census.

33. Executive Session:

34. Adjournment:

The next council meeting is Monday, June 1, 2020 at 7:00 PM.