

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA
JUNE 1, 2020

1. Open Meeting: Stephanie Steele, President

2. Council Members Present for Roll Call to Order:

3. Others Present:

4. Action on Minutes:

- May 4, 2020

5. Secretary/Treasurer Report: Carol Hummel

a) Approve the May 2020 Financial Report, the bills presented for payment in the amounts of:

Borough Operations & Operations Already Paid:	16,599.70
Garbage Operations & Operations Already Paid:	4,774.82
Sewer Operations & Operations Already Paid:	10,250.74
Dunkin Donuts Streetscape Escrow: Van Cleef	142.00
Ultra-Poly Improvements Escrow: Van Cleef	799.25
Fire Tax Account payment to KS State Bank:	25,000.00
June 2019 payroll & taxes, approximate:	9,000.00
June 2019 Sunoco Fleet Gas, approximate:	400.00
Approve	66,966.51

b) Bills Presented for approval to Portland Contractors Inc.:

i. WWTP monthly services: **Approve** **2,590.00**

c) Real Estate Tax Account to the Fire Tax Account:

i. Collection of May (2) mill taxes:

ii I will have the report for Monday night; I'm expecting another payment for May.

6. Public Comment: None

7. Sewer Shut-Off Notices: None

8. Sewer Matters and Borough Engineer's Report:

- Mark Bahnick, Borough Engineer

9. Zoning Officer Report: Keller Zoning & Inspection Services

- None

10. Zoning Hearing Board: Hubert McHugh

- None scheduled at the present time.

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- Approve the resignation of Amber Sarivan from the Zoning Hearing Board.
11. UCC Building Inspectors Report: Keller Zoning & Inspection Services
- None
12. Planning Commission: Daniel Wilkins
- None
13. Portland Borough Authority Report (PBA): Lance Prator
14. Legal: Michael Gaul
15. Subdivision and Land Development: None
16. Community Development, COG: & Grants:
- The Slate Belt COG met May 27, 2020.
 - Plan Slate Belt Sub-Group met today via eventbrite.com.
17. Community Events/Recreation Board: Yvonne Gumaer
- Discuss planting flowers downtown:
(4) yards of black mulch @ \$ 25 per yard, same price as last year.
 - Ball Field Concession Stand: Stephanie Steele
The concession stand has become "party central".
18. Police Report: Chief Robert Mulligan
- Muni-Bid to sell Crown Victoria Police Car. Someone needs to take photos for the listing.
19. Mayor's Report: Lance Prator
20. Streets Department: Bill Godshalk
- a) Quote from Reagle Dodge: Snowplow Truck
 - b) Quote from Koch 33 Ford: Snowplow Truck
 - c) Quote from Brown Daub: Snowplow Truck
 - b) Co-Stars: Salt Storage

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i. I called the salt supplier, Riverside, and was told that if we do not take the salt by August 1st the Borough will get a bill. I emailed Jeff Robach at PennDot. He said not to do anything, PennDot is still negotiating the 20-21 contract.

21. Sanitation Committee:

- Ms. Eden's (30) day letter to 2019 delinquent garbage accounts was (13).
 - i. (4) accounts paid.
 - ii. (9) accounts are still delinquent for total of \$ 2,937.79.
 - iii. Can we turn the accounts over to Creditech for collection?

22. Building Committee:

- From Bangor Cork, Wind Gap PA: Quote for new corkboard in the municipal building bulletin board.
 - 3/8 inch \$ 59.99 black-olive-tan
 - 1/2 inch \$ 56.97 tan
- Discuss Secure Lock Payment Box:
- Discuss locking the inside glass door to offices in hallway:

23. Budget, Finance, Insurance Committee & Cable TV Contract: None

24. Air Liquide/Voltaix Safety Committee: Stephanie Steele

25. Liberty-Water Gap Trail Alliance: Cindy Fish

- The monthly meeting will be held June 17, 2020 at the DWG municipal building at 9 AM.

26. Ordinance Update Committee: None

27. Personnel, Policy & Procedure Committee: Stephanie Steele

28. Slate Belt Rising Committee: Stephanie Steele/Stephen Reider

- i. Cigarette recycle containers arrived for placement downtown.

29. Correspondence: None

30. Secretary Announcements:

- The secretary will be out of the office on Tuesday, June 2, 2020.

31. Old Business:

- State Street-Jacoby Creek Bridge Project:
- 415 Delaware Avenue: Complaints about motorcycle club

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- 407 Delaware Avenue: Portland Market
 - i. Portland Market called the office the week of May 18 and told me he was going to pay for the health license. I told him the office was closed and to mail the payment to PO Box 476. I have not received it. Can I have the health officer give him the citation that was approved months ago? This is ridiculous, everyone else has paid. I have paid the health officer her fee of \$ 75.

32 New Business:

35. Executive Session:

36. Public Comment: Non-Agenda:

37. Adjournment:

- The next council meeting is July 6, 2020 at 7:00 PM.