

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA  
OCTOBER 5, 2020

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1. Open Meeting: Stephanie Steele, President
2. Council Members Present for Call to Order:
3. Others Present:
4. Resolution 2020-8:  
A Resolution Supporting the NJ-DOT Fix the S-Curve Problem Statement Request.
5. Resolution 2020-9:  
A Resolution in Honor of the 125<sup>th</sup> Anniversary of the Portland Hook & Ladder Co. No. 1.
6. Action on Minutes:
  - September 14, 2020
7. Secretary/Treasurer Report: Carol Hummel
  - Approve the September 2020 Financial Report, the bills presented for payment in the amounts of:

Payments of Bills Presented:

Borough Operations & Borough Operations Already Paid:	5,600.34
Sewer Operations & Sewer Operations Already Paid:	10,187.04
Garbage Operations & Garbage Operations Already Paid:	4,966.82
General Acct. to Portland Hook & Ladder Co. #1 Fire Relief Allocation 2020	2,965.34
General Acct. to Fire Tax Acct. – 2019 Taxes in Trust delinquent - Northampton County	47.40
Real Estate Tax Acct. to Fire Tax Acct.: September (2) mill tax	79.60
Real Estate Tax Acct. to William Godshalk – reimburse penalty amount	79.60
Approximate October 2020 payroll & payroll taxes	10,000.00
Approximate October Sunoco Fleet Gas	250.00
Suburban EMS - Annual Budgeted Amount	550.00
<b>TOTAL</b>	<b>34,726.14</b>

NOTE: Added to the bills presented above is the annual budgeted amount to Suburban EMS. I forgot to put it on the June 2020 agenda for payment.

Payments of Bills Presented:

- Portland Contractors, Inc. WWTP monthly services: 2,590.00
- Portland Contractors, Inc. Other 382.50
- APPROVE 2,972.50

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8. Public Comment:
  - a) Timothy Hess: 406 Bruce Street
    - Vacating a portion of Zeman Street
9. Sewer Matters: Sewer Shut-Offs
10. Borough Engineer's Report: Mark Bahnick
11. Zoning Officer Report:
  - None
12. Zoning Hearing Board:
  - No meetings scheduled at this time. The open seat on the ZHB vacated by Leeann Prator expires on January 1, 2022.
13. UCC Officer Report:
  - None
14. Planning Commission:
  - None
15. Portland Borough (Water) Authority Report:
16. Legal:
17. Subdivision and Land Development:
18. Community Development, COG & Grants:
  - The Slate Belt COG met on September 23, 2020.
  - Michael Gaul provided the name of a grant writer.
19. Community Events/Recreation Board:
  - Trick or Treat: Saturday, October 31, 2020 from 4 to 6 PM.  
Halloween Party downtown Portland 6:15 to 8 PM.
20. Police Report:
  - September 2020 Police Report.
21. Mayor's Report:

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22. Streets Department:

a) Leaf Vacuum Pick-Up: Slate Belt COG

- I have not heard back from Ultra-Poly on the use of the dump truck.

b) No estimate for the cost of drain repairs.

c) Tar Buggy available from the COG at NO Charge.

23. Sanitation Committee:

24. Building Committee:

25. Budget, Finance, Insurance & Cable TV Contract:

a) Creditech Collection Agency:

- NO fees for Borough, consumer fees apply.

26. Ordinance Update Committee:

27. Council Policy & Procedure Committee:

28. Slate Belt Rising Steering Committee:

- Virtual Annual Meeting will be held Thursday, October 15, 2020 at 6 PM.
- A replacement is needed to fill the vacant position left by Mayor Prator.

29. Air Liquide/Voltaix Safety Committee:

- The next safety meeting is scheduled for Wednesday, October 7, 2020.

30. Liberty-Water Gap Trail Alliance:

31. Correspondence:

32. Secretary Announcements:

- The Secretary will be out of the office October 9, 2020.

33. Old Business:

- Portland Waterfront Park: Parking Signs along Route 611.
- Christmas Decorations/Lights for downtown.

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34. New Business:

35. Public Comment Non-Agenda:

36. Executive Session:

- Discuss Personnel

37. Adjournment:

- The next meeting of the Portland Borough Council will be held on Monday, November 2, 2020.