

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA
MARCH 1, 2021

MEETING WILL BE HELD AT THE WM. PENSYL SOCIAL HALL & ZOOM

1. Open Meeting: Stephanie Steele, President
2. Refiners Fire Ministry: Pastor Phil Karasiewicz
3. Council Members Present for Roll Call to Order:
4. Others Present:
5. Action on Minutes:

- February 1, 2021

6. Secretary/Treasurer Report: Carol Hummel

Approve the February 2021 Financial Report

- Approve Payments of Bills Presented

Borough Operations & Borough Operations Already Paid:	30,407.70
Sewer Operations & Sewer Operations Already Paid:	11,881.28
Garbage Operations & Garbage Operations Already Paid:	5,537.93
Ultra Poly Improvements Escrow: King, Spry	99.00
Ultra-Poly Improvements Escrow: Van Cleef Engineering	5,390.75
Real Estate Tax Account to Fire Tax Account: (2) mill tax	2,284.40
March 2021 payroll and taxes, approximate	7,500.00
March 2021 Sunoco Fleet Gas, approximate	<u>300.00</u>
Total	63,401.06

Bills Presented for Approval to Portland Contractors Inc.:

i. sewer monthly operations	2,660.00
ii. other Maintenance	<u>646.00</u>
Total	3,306.00

7. Public Comment:

1. Ultra-Poly Corp. Building Two Expansion: Peter Layman, Esquire
 - Revised Improvements Agreement
 - Provide for posting of cash escrow account
 - Release of existing security
 - Revised Stormwater Agreement
 - Certificate of Occupancy

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2. Fuhrer's Tavern & Grill, 104 Main Street: Lynne Fuhrer
 - Ms. Fuhrer requests that \$84 in late fees on her sewer bill be waived due to her issue with billing confusion.
3. Mary Stewart, 609 Delaware Avenue: Snow Plowing
 - Ms. Stewart provided pictures, in the packet. The street department snow plowed Ms. Stewart's yard, which borders Weidman Street. Ms. Stewart is asking for repair of her yard once spring arrives. The area is from Ms. Stewart's driveway to Washington Street.
4. Policelli Engineering, Scott Policelli: Weidman Minor Subdivision
5. Martin Pinter: Chairman, UMBT Supervisors
8. Sewer Matters and Borough Engineers Report:
 - VERTEK: 303 Demi Road
 - i. Approval for President Steele to sign Planned Land Development for Chapter 102 Permits Letter of Transmittal for the PIP.
9. Zoning Officer Report: Keller Zoning & Inspection Services
 - None
10. UCC Officer Report: Keller Zoning & Inspection Services
 - None
11. Zoning Hearing Board:
 - No hearings scheduled at this time.
12. Planning Commission:
 - None
13. Portland Borough Authority Report:
14. Legal:
15. Subdivision and Land Development (SALDO):
 - None

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16. Community Development, COG & Grants:

- The Slate Belt COG met Wednesday February 24, 2021.
- Street Sweeper Delivery & Training
- LSA Grant Report) Kay Bucci

17. Community Events/Recreation Board:

18. Police Report:

19. Mayor's Report:

20. Streets Department:

- Snowplow truck financial commitment, paperwork, and delivery.
- Confirmation of sale and pick-up of John Deere 2520 Mower Tractor from the DRJTBC auction.
- Street Sweeping: Set a date with COG to sweep the streets.

21. Sanitation Committee:

- Discuss complaints from residents about non-pickups.
- Is there a performance clause in the Borough's contract?

22. Building Committee:

- Heat and insulate the police garage attached to the PBA building.

23. Budget, Finance, Insurance & Cable TV Contract:

- The Northampton County Tax Collection Committee meets on Thursday, March 11, 2021 at 8:30 AM. Ms. Hummel will be unable to attend due to a prior commitment.
- CD 401110360 matured on February 24, 2021. The (10) day limit to renew is March 6, 2021. I spoke with the bank manager at Fidelity Bank and asked about interest rates.
 - i. The rates are 3, 6, 9, 12, & 18 month CD = .05%
 - ii. 24 month CD = .10%
 - iii. 36 & 48 month CD = .15%

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Ms. Greenamoyer suggested closing out the CD and deposit into the Rainy Day Fund M/M Account, which is earning .25%.

Select Security: Former monitoring system for the municipal building.
Discussion: The Borough received a bill for the remainder cost of the security system contract, in the amount of \$412.32.

- Fox Brothers Alarm Services: Approve the agreement for the new security alarm monitoring.
 - i. Installation \$800.
 - ii. Monitoring of security system \$50/month.
 - iii. Optional remote services \$12/month.
 - iv. Installation already completed February 10, 2021.
- The secretary received no reply from the Sandnes Subdivision Escrow Account concerning the plans for Lot 6A and the return of their escrow monies.

24. Ordinance Update Committee:

25. Council Policy & Procedure Committee:

26. Air Liquide Safety Committee Meeting: Stephanie Steele

- Meets the second Wednesday of every month.

27. Slate Belt Rising Committee: Stephanie Steele

- Meets the second Thursday of every month.

28. Liberty-Water Gap Trail Alliance: Cindy Fish

- The Liberty Water Gap Trail Alliance Quarterly Meeting will be held on March 17, 2021.

29. Correspondence:

- None

30. Secretary Announcements:

- None

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31. Old Business:

- There are still two vacant Council seats and one vacant ZHB seat
- Committee Appointments:

32. New Business:

33. Executive Session:

34. Public Non-Agenda:

35. Adjournment:

The next Council Meeting is April 5, 2021 at 7:00 PM.