

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA
OCTOBER 4, 2021

1. Open Meeting: Stephanie Steele, President

2. Council Members Present for Call to Order:

3. Others Present:

4. Approval of the agenda and amendments:

5. Ordinance 2021-2: Michael Gaul, Solicitor

Ordinance for the Elimination of Tractor Trailers and Large Trucks on Various Streets of the Borough.

6. Resolution 2021-1:

Resolution of the Borough of Portland, Northampton County, Establishing Procedures for the Standard Destruction of Both Public Meetings Audio Tapes and Audio-Video Tape Recordings or Digital Recordings, Upon the Adoption of the Written Approved Minutes by Borough Council.

7. Resolution 2021-2: James Steele; James Potter, PH & Ladder

Resolution Authorizing the Borough of Portland to Apply for a Local Shares Grant through the Local Shares Account of Lehigh and Northampton Counties on Behalf of Portland Hook & Ladder Co. #1, Designating Borough Officials Authorized to Execute all Documents and Agreements in Connection with the Requested Grant and Assist in Obtaining the Requested Grant, and Providing for Miscellaneous Matters.

8. Action on Minutes:

- September 13, 2021

9. Secretary/Treasurer Report: Carol Hummel

- Approve the September 2021 Financial Report, the bills presented for payment in the amounts of:

Payments of Bills Presented:

Borough Operations & Borough Operations Already Paid:	10,309.89
Sewer Operations & Sewer Operations Already Paid:	4,888.18
Garbage Operations & Garbage Operations Already Paid:	4,882.99
General Acct. to Portland Hook & Ladder Co. #1 Fire Relief Allocation 2020	2,590.29
Dunkin Donuts Escrow: McTish, Kunkle & Associates	232.50
Real Estate Tax Acct. to Fire Tax Acct.: September (2) mill tax	None
Approximate October payroll & payroll taxes	7,700.00
Approximate October Sunoco Fleet Gas	<u>300.00</u>
TOTAL	30,903.85

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Payments of Bills Presented:

• Portland Contractors, Inc.	WWTP monthly services:	2,660.00
Portland Contractors, Inc.	Other	<u>1,807.00</u>
	APPROVE	4,467.00

10. Public Comment:

- Patrick McHugh: 405 Pennsylvania Avenue

11. Sewer Shut-Offs:

12. Sewer Matters & Borough Engineer's Report: Mark Bahnick, P.E.

13. Zoning Officer Report:

- Discuss regional code enforcement between the Borough's of Bangor, Pen Argyl, Wind Gap and Portland.

14. Zoning Hearing Board:

- The Slate Hills Enterprises ZHB has been rescheduled to 6:30 PM, Thursday, October 21, 2021, at the Portland Hook & Ladder Fire Co. Social Hall.

15. UCC Officer Report:

- None

16. Planning Commission:

- None

17. Portland Borough (Water) Authority Report (PBA): Lance Prator

18. Legal:

a) Cable modem installation for the Park & Walk Lot:

Approve the agreement between the Borough of Portland and James & Stephanie Steele, Knott Necessarily, LLC, 413 Delaware Avenue.

b) Repository properties in the Borough:

c) Slate Hills Land Development:

19. Subdivision and Land Development:

20. Community Development, COG & Grants:

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a) The Slate Belt COG met on September 22, 2021. The next meeting is October 27, 2021.

b) LSA Grant Update, Gymnasium Demolition: Kay Bucci

- The secretary has contacted AmeriGas and Met Ed for services to be disconnected. Electric service was discontinued on September 22, 2021, and the meter was removed. I'm waiting to hear from AmeriGas. President Steele attended the PBA meeting on September 20, 2021, to formally ask the PBA to disconnect the water service.

21. Air Liquide Safety Committee: Stephanie Steele

- CAP meets Wednesday, October 13, 2021.

22. Community Events/Recreation Board:

- Trick or Treat: Saturday, October 31, 2021, from 3 to 5 PM.
Halloween Costume Party at the train station lot, 422 Delaware Avenue, 5:30 to 7 PM.

23. Police Report:

- September 2021 Police Report:

24. Mayor's Report: Lance Prator

25. Streets Department:

- a) Snow removal/plowing: Discuss back-up snow plowing operator.
- b) Discuss backhoe loader rental as last year or purchase a new one.
- c) Discuss clean all storm drains along both sides of Route 611 (Fred).
- d) Leaf Vacuum Pick-Up: Slate Belt COG. Confirmed for November 4 & 5, 2021.
- e) Hallett Contractors: Discuss received proposal.
- f) Letter from Earl Siple: Requesting hearing impaired or deaf child area signage. Mr. Siple was forwarded to the Borough by the PA State Police. Letter in your packet.
- g) Street Sweeping from Bangor Borough: Confirmed, date to be set for October.
- h) Estimated 2022 Liquid Fuels allocation \$17,344.67.
- h) Charlie Nansteel Proposal in amount of \$3,160: Install drain box by new pole building in municipal parking lot.

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26. Sanitation Committee:
27. Building Committee:
28. Budget, Finance, Insurance & Cable TV Contract:
 - a) COVID-19 American Rescue Stimulus:
 - b) Budget Committee:
29. Ordinance Update Committee:
30. Personnel, Policy & Procedure Committee:
31. Slate Belt Rising Steering Committee:
 - Next meeting October 14, 2021, at Bangor Borough.
32. Plan Slate Belt Steering Committee:
 - Maps to support policy development.
 - The next meeting is scheduled for Wednesday, October 6, 2021, at 7 PM.
33. Liberty-Water Gap Trail Alliance:
 - Meets on October 20, 2021, at the Village Farmer & Bakery in DWG.
34. Correspondence:
 - 2nd Annual Northampton County Festival: Louise Moore Park, 151 Country Club Road, Easton PA. Saturday, October 16, 2021, 11AM – 5 PM.
35. Secretary Announcements:
 - None
36. Old Business:
37. New Business:
 - The Tax Collection Committee meets, in person, on October 14, 2021, at the Bethlehem Township Municipal Building at 8:30 AM. The secretary will attend.
38. Public Comment Non-Agenda:

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39. Executive Session:

- Discuss Personnel

40. Adjournment:

- The next meeting of the Portland Borough Council will be held on Monday, November 1, 2021.

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