

BOROUGH OF PORTLAND
COUNCIL MEETING JULY 6, 2020

The Portland Borough Council Meeting of July 6, 2020 was called to order at 7:00 PM by Stephanie Steele, President of Borough Council.

The meeting was held via video and audio advanced communication technology ("ACT"), using ZOOM internet communication, due to the COVID-19 Pandemic emergency. Each Council member and other attendees of the meeting were able to hear each other attendee and be heard by each other attendee. The public could also participate in the meeting via ACT, using the ZOOM internet application.

Council Members Present for Call to Order:

Stephanie Steele* Kay Bucci* Bridget Kenna* Robert Ivancich* William Godshalk*

- Council members Yvonne Gumaer and Erin Long were absent.

Others Present:

1. Michael Gaul, Solicitor
2. Mark Bahnick, Borough Engineer
3. Lance Prator, Mayor
4. Tina Serfass, Zoning Codes Official
5. Carol Hummel, Borough Secretary
6. Joan & Fred Duckloe
7. Richard McGinnis
8. Galaxy A51
9. George Zalepa
10. Cindy Fish

Action on Minutes:

A motion was made by Kay Bucci, 2nd Robert Ivancich approving the minutes of June 1, 2020, as presented.

Roll call of votes,

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

Secretary/Treasurer's Report:

Carol Hummel

1. Bills Presented for Payment:

- Approve the June 2020 Financial Report.
- Approve Payments of Bills Presented:

Borough Operations & Operations Already Paid:	12,995.60
Sewer Operations & Operations Already Paid:	8,390.40
Garbage Operations & Operations Already Paid:	5,171.18

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Ultra Poly Improvements Escrow: Van Cleef	372.00
Real Estate Tax Account to Fire Tax Account – 2 mills	72.20
Real Estate Tax Account to Fire Tax Account – 2 mills (2019 taxes)	215.40
Fire Tax Account to Stotz & Fatzinger – forehead body thermometer	95.00
July 2020 payroll & Taxes, approximate	7,300.00
July 2020 WEX Sunoco Fleet Gas, approximate	<u>375.00</u>

APPROVE 34,986.78

A motion was made by William Godshalk, 2nd by Kay Bucci approving the payments of bills as presented, in the amount of \$ 34,986.78.

Roll call of votes,

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

- Bills Presented for payment to Portland Contractors Inc.:
 - i. WWTP monthly services: 2,590.00
 - ii. Maintenance issues: 217.00

APPROVE 2,807.00

A motion was made by Kay Bucci, 2nd by Robert Ivancich approving the payments of bills to Portland Contractors, Inc., as presented, in the amount of \$2,807.00.

Roll call of votes,

YES: B. Kenna, K. Bucci, R. Ivancich, S. Steele

ABSTAIN: W. Godshalk

Motion Carried 4-0-1

Resolution 2020-7: Sale of 2005 Crown Victoria Police Vehicle

- Will address later in the meeting.

Snow-Ice Removal Bids:

One proposal was received from Ian Kelton accompanied by the proposal surety of \$600. The proposal was opened by President Steele at 4:30 PM in the Borough Office with Chief Mulligan, Secretary Carol Hummel and Billing Clerk Diann Eden present.

Council discussed the bid specifications with Solicitor Gaul.

- Solicitor Gaul stated that the equipment listed was a dump trailer not a dump truck;
- (1) 4x4 truck with plow and spreader and (1) truck with plow.
- Ms. Steele stated that Mr. Kelton does not meet the qualifications.

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- Ms. Steele asked Solicitor Gaul if the Borough should hold onto the bid and advertise for more bids. Solicitor Gaul advised Council that the bid should be rejected, and Council can re-advertise.
- William Godshalk questioned that there was no insurance certificate to accompany the bid. Solicitor Gaul replied that insurance is required but not with the bid.

A motion was made by Kay Bucci, 2nd by William Godshalk to reject the bid. The motion was then amended to reject the bid and re-advertise the bid specifications.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

Ms. Tina Serfass suggested that the Borough Council advertise in the Home News, a weekly publication based in Bath, PA.

A motion was made by Kay Bucci, 2nd by William Godshalk to re-advertise the bid specifications for three (3) consecutive weeks in the Home News, with the dates and opening of the sealed bids changed to August 3, 2020.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

Public Comment:

Richard McGinnis, Columbia NJ:

Use of the Borough Gymnasium

Mr. McGinnis requested consideration of the Borough Council to use the gymnasium for basketball by a group of male coaches. Mr. McGinnis' background includes managing teams for baseball and basketball in the Columbia-Knowlton NJ area. The male coaches have the same background and are approximately 40 to 70 years of age. Mr. McGinnis toured the building with Mayor Prator and stated the building is not in great shape but has a lot of potential. Mr. McGinnis would like to find youth that would want to use the gym; and to investigate the cost to bring it up to reasonable condition.

President Steele replied that moisture has made the rooms moldy; it is in overall poor condition. Mr. Godshalk stated that this is bad timing with the COVID-19 virus; the Borough would be held responsible for people using the gym; and approaching winter, the heat will be prohibitive. Who would be responsible for the general maintenance?

Mr. McGinnis replied that he had groups that could support the gym; Mr. McGinnis' group would handle the cost of the winterization, the mold issue and take over management; the goal is to make it a zero-dollar investment for the Borough.

- Ms. Steele asked Mr. McGinnis if the group has their own insurance coverage. Mr. McGinnis replied that the older men's league has the insurance but any other group under their management would have to provide their own.

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- Mayor Prator stated that he contacted a mitigation company to provide a quote for mold abatement. Mr. McGinnis stated the group is willing to cover the cost of accessibility; he possibly has many vendors who could give estimates to get the building back up to speed.
- Ms. Bucci stated that the gym has been vacant, and she would love to see it in use again. Ms. Bucci replied that Mr. McGinnis is an attorney
- Mark Bahnick replied that unless someone starts to maintain the building now, ultimately it will have to be taken down. If this group is willing to consider bringing it back to accessibility, then it is worth the time to check out it out.

Ms. Steele stated that the Recreation Committee will start the conversation, since there is no cost to the Borough, and bring their recommendations back to Council.

Solicitor Gaul replied that if this proposal comes to fruition a written agreement will be needed between the two parties, i.e., oversight by the Borough, user agreement, etc.

Fred Duckloe, Duckloe Brothers:

427 Delaware Avenue

Mr. Duckloe stated that the bricks on his company building of 427 Delaware Avenue are in need of restoration; the building is leaning and needs stabilization. Mr. Duckloe stated that a fence has been installed by the neighbor at 425 Delaware Avenue; Mr. Duckloe stated that he needs access between the two buildings to begin restoration; could the fence be moved partially out of the way?

Ms. Serfass, Zoning Codes Official, responded that she was aware of Mr. Duckloe's complaint. The property owner of 425 Delaware Avenue has applied for a fence permit; the fence is not attached to Mr. Duckloe's building. Ms. Serfass questioned Mr. Duckloe's Construction/UCC application of October 19, 2019, that she has not received the restoration plans and therefore unable to review them. There is nothing that the Borough can do. The fence permit was processed for 425 Delaware Avenue and can be installed on the property line. The fence can be removed, shortened, if need be. Ms. Steele replied that one of the property owners will have to survey the property line, this is not the responsibility of the Borough.

Ms. Serfass stated there are no setbacks on fences; the fence is not up against Mr. Duckloe's building. Ms. Serfass stated that if Mr. Duckloe does not know the exact property line then a survey needs to be completed, repeating Ms. Steele's comment. Mr. Duckloe questioned Ms. Serfass "that a fence can be installed and after you are found to not have applied for any permit, you can then apply and receive a permit". Ms. Serfass replied "yes, that is legal". Ms. Serfass stated that Mr. Duckloe needs to contact his engineer to apply for the construction permit for 427 Delaware Avenue.

415 Delaware Avenue, Motorcycle Club:

The club has erected a sign on the front of the building. They have been made aware by Ms. Serfass that they need a sign permit.

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Sewer Matters and Borough Engineers Report:

Mark Bahnick

Ultra-Poly Building Two Expansion:

Ultra-Poly is being billed but not paying the stand-by fee. The billing clerk is questioning whether Ultra-Poly has permits for the new sewer construction; the billing clerk is getting no response. Solicitor Gaul explained that most of the Ultra-Poly permits were for infrastructure.

Ms. Serfass stated that Ultra-Poly was issued a building permit for the actual construction. Solicitor Gaul asked Ms. Serfass if she requires a separate sewer permit from a building code standpoint for the connection or is that part of the building code? Ms. Serfass stated that in most of her municipalities that she serves there is an official who handles the sewer connections; the other municipalities deal mostly with septic systems.

Solicitor Gaul explained the two types of sewer permits, one for the actual connection and one for the inspection. Ms. Serfass stated that permitting processed from her firm goes from the building to the curb line; from the curb line to the street is the responsibility of the Borough sewer. Ms. Serfass is now inspecting foundations. Ms. Serfass stated that Ultra-Poly is doing work in stages. Concerning the sewer, Ms. Serfass stated that there is nothing to connect. The inspection out to the curb line is included in the building permit. Ms. Serfass said she can issue the sewer permit if that what the sewer ordinance says needs to be done.

Mr. Bahnick replied that his firm is on site inspecting; if the tapping fees are paid, they are good to go. When they get their CO, Ultra-Poly will pay user fees based on the number of EDU's for that building. Nothing else has to happen until then. Ms. Serfass stated that Ultra-Poly will not get their CO until they meet the all requirements of the Borough.

Ms. Steele replied that she is still confused about the billing in the office. The stand-by fees, in the amount of \$456 per month, which appears in a copy of the billing account, are still not being paid. Ms. Steele stated that it looks like Ultra-Poly started to pay the invoicing but then stopped. Mark asked, "They are not paying the \$456 a month", Ms. Steele stated NO.

Solicitor Gaul stated since Ultra-Poly did not respond to the billing clerk, he will contact Ultra-Poly via letter asking for an explanation.

Mr. Bahnick replied to Ms. Steele's question on whether Ultra-Poly is applying for a sewer permit for the Building Two Expansion, stating "NO".

Sewer Shut-Offs:

The moratorium on the (90) day sewer/water shut offs expires July 6, 2020. Pending Northampton County moving to the green phase of COVID-19, the Portland Borough Authority (PBA) did not decide to resume water shut offs at their June 15, 2020 Board meeting. Council had agreed to follow the lead of the PBA on resuming water shut offs.

A motion was made by William Godshalk, 2nd by Kay Bucci to extend the policy of no late fees, no interest charges and no sewer shut-offs on delinquent accounts and to revisit the policy at the next Council meeting of August 3, 2020.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

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Motion Carried 5-0-0

UMBT Request for Portland to Provide Sewage Treatment Capacity:

The standing request by UMBT to provide sewage treatment capacity for 110,000 GPD in the Borough's WWTP was discussed. Mr. Bahnick suggested that Borough Council should develop a letter to be reviewed by Solicitor Gaul and then sent to UMBT supervisors.

- Portland will continue to own and operate the WWTP.
- UMBT would be a bulk user and obtain their own funding.
- The added capacity would be used to serve existing customers along the Route 611 corridor.
- UMBT would assess tapping fees to their sewer customers.
- Portland Borough would bill UMBT for the provided capacity.
- UMBT would then bill their sewer customers.
- There is little activity from the DEP since the start of the COVID-19 Pandemic.
- Ms. Bucci stated that the Borough should wait until the DEP gives an answer to UMBT.
- Ms. Steele agreed with Ms. Bucci; that this a very big and permanent decision and critical that everyone on Council understands.

No action was taken.

Reeds Beds Clean-Out:

The Wastewater Treatment Operator reported to Ms. Steele that the clean-out is almost complete; the cost is under budget.

- Mr. Bahnick left the meeting at 8:27 PM.

Zoning Officer Report:

Keller Zoning & Inspection Services

- Done earlier under public comment.

Zoning Hearing Board (ZHB):

- No hearings are scheduled at the present time.

UCC Building Code Inspectors Report:

Keller Zoning & Inspection Services

- None

Planning Commission:

- None

Portland Borough Authority (PBA):

Lance Prator, Chairman

Councilwoman Bucci asked "When will the garage property at 106 Division Street get cleaned up? It is still a mess". Chairman Prator replied that he will inquire, that it should have been done already. He will have an answer for all by tomorrow.

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Legal:

a) Solicitor Gaul stated an executive session is needed to discuss the Ultra-Poly Notice of Violations and Voluntary Compliance Agreement.

b) Resolution 2020-7: Sale of 2005 Crown Victoria Police Vehicle

- Ms. Steele asked, "When can the sale be completed"? Solicitor Gaul replied, "Can be done tomorrow". Chief Mulligan asked if it could be done next Monday because of extra patrolling.

A motion was made by William Godshalk, 2nd by Kay Bucci adopting Resolution 2020-7, "Sale of 2005 Crown Victoria Police Vehicle" for \$1,500 to MacMobile Vehicle Repair Service.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

c) Solicitor Gaul reported that colleague Keely Collins from the office of King, Spry has accepted a position in Atlanta, GA.

d) The Mayor's table reception has been canceled and rescheduled to September 2020.

Subdivision and Land Development:

- None

Community Development, Slate Belt COG & Grants

- The Slate Belt COG met on June 24, 202 via ZOOM internet communication.
- Councilwoman Bucci reported that the Borough was not successful obtaining the Wild & Scenic mini grant for the painting of "The Pokey".
- Ms. Bucci and President Steele are working on another grant application, "Northampton County 2021 Hotel Tax Grants Funding "for exterior painting, clapboard repairs, facia, windows, camera system, plexiglass to protect the period furnishings, direction and information signage" for The Pokey.
- Ms. Steele applied for the "2020 Grow NORCO Program Grant" for COVID-19 related improvements to assist in the reduction and spread of COVID-19. Matching requirements will be waived by the county.

Community Events/Recreation Board:

a) President Steele and community volunteers planted the flower beds downtown with perennials. Ms. Steele donated the cost of (2) loads of mulch.

b) The next committee meeting will be held July 19, 2020.

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Air Liquide/Voltaix Safety Committee:

- No meetings are being held.

Police Report:

The police report was provided in writing by Chief Robert Mulligan. President Steele read the report to Council.

Mayor's Report:

- Mold abatement in the gymnasium may cost upwards \$50,000.
- Attended the Virtual Meeting of the 2020 Lehigh Valley Assembly.
- Call from the area Director of the 2020 Census, low census report from Portland.
- Numerous calls/complaints concerning the Portland Waterfront Park.
- PA Elected officials investigating changing the fireworks law due to numerous residents' complaints.
- Location scouts from a company named Giggster looking for partnerships to make films. No cost to the Borough. Filming from New York to Connecticut.
- Fred Duckloe complaint about neighbors' fence at 425 Delaware Avenue.
- Complaint concerning sign erected on motorcycle club building at 415 Delaware Avenue.
- Correspondence from Nurture Nature Center, Easton PA, is designed to educate about hazards, mitigation, and resilience in the communities of Easton, Bangor and Wilson school districts. The project works with high schoolers to create virtual products and activities that may be of interest. Information will be provided through Hazard Cards to the communities.

Streets:

a) Municipal Owned Traffic Signal Pole Inspection:

Due to a recent failure of a municipal owned traffic signal pole in Pennsylvania, municipalities having jurisdiction over one or more traffic signals are being asked to inspect the traffic signal pole and report back to PennDOT's Traffic Signal Asset Management System. Portland Borough has one traffic signal pole. Councilman Godshalk contacted the Borough's PennDOT representative, Jeff Robach, who stated to Mr. Godshalk that because the Borough's pole sits in the PennDOT right-of-way the Borough is not responsible. PennDOT is responsible for the inspection.

b) The tailgate on the F-150 pick-up truck needs to be replaced because of a broken spring. A motion was made by William Godshalk, 2nd by Robert Ivancich to purchase a used tailgate from Collis Truck Parts, with the cost not to exceed \$800.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

c) No estimate was received for the cost to replace the drain grates. Tabled until the August 3, 2020 Council meeting.

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d) Received from Co-Stars the storage information for the balance of the 2019-2020 road salt. Co-Stars quoted (30) tons short of the minimum, with the cost at \$89.91. The previous estimate from the secretary was incorrect.

d) Quote for Snow-Plow Truck:

The Borough received a municipal lease quote and terms proposal from Koch33 Ford for the 2019 F-350 SD Regular Cab (base vehicle) and configured vehicle (upfit).

- The terms of the lease is (6) years with (70) payments.
- Amount to finance \$76,656.
- Annual payment of \$12,613.46.

The secretary prepared the annual costs of snow removal from the previous years per a request from Councilman Godshalk.

- 2019-2020 \$10,000
- 2018-2019 \$44,000
- 2017-2018 \$46,000
- 2016-2017 \$25,000

Discussion:

- Looking at the long-term use of the truck; Ms. Bucci.
- What will this do to the budget; \$13,500 is one mill.
- 2019-2020 was a mild winter; the Borough did not use their budgeted amount.
- Council does have a \$60,000 Rainy Day Fund Account.
- Ms. Steele and Ms. Kenna previously averaged out a (10) year period of snow removal costs; what was paid to a certain contractor was excessive.
- \$55,000 is budgeted for snow removal for the current season but if there is a hard winter one truck will not be able to do the job.
- Mr. Godshalk stated that a new truck has other uses and would be used 80% of the year.
- Mayor Prator stated that the PBA erected a metal pole barn that cost approximately \$18,000; if the small police car garage were taken down another could be erected; Councilman Ivanchich suggested a (3) bay garage.
- Ms. Bucci replied that the annual financed payment of \$12,613.46 could be taken from the budgeted streets budget of \$55,000.
- Mr. Godshalk stated that the dealership has the chassis on lot and held it for the Borough for the past two months; it may be sold by August.
- Ms. Bucci said the Borough should "roll the dice" and see if the truck is still available next month.
- Ms. Bucci wants to think about it and discuss later in the meeting.

Part-Time Maintenance Position:

Interviews were held for the part-time maintenance position on June 29, 2020 by the committee of Stephanie Steele, Kay Bucci and William Godshalk.

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A motion was made by William Godshalk, 2nd by Kay Bucci approving the hire of Ashley Potter for the part-time position, at the pay rate of \$11.50 per hour, 10-15 hours per week.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

Backhoe Rental:

Councilman Godshalk stated the rental of a backhoe is needed for general street repairs, drains, ball field work, etc., for three days of use. Fred Farleigh, the maintenance laborer, will be the equipment operator.

A motion was made by William Godshalk, 2nd by Kay Bucci approving the backhoe rental at \$200 per day from Anthony DeFranco, not to exceed the cost of \$1,000, including payroll.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

Building Committee:

- None

Budget, Finance, Insurance, & Cable TV Contract:

a) Audit Representation Letter for 2019:

A motion was made by William Godshalk, 2nd by Robert Ivancich authorizing President Steele to execute the Representation Letter for the 2019 Annual Audit and Financial Report from auditor Kirk, Summa & Co., LLP.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

b) CD #401132166:

CD #401132166 matured on July 5, 2020 in the amount of \$22,463.17. Council has (10) days to decide whether to roll it over. It was discussed that the Borough may need the funds to help with the purchase a snowplow truck.

A motion was made by William Godshalk, 2nd by Kay Bucci to convert CD #401132166 into a Money Market interest bearing account.

YES: B. Kenna, K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 5-0-0

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c) Eliminate Cash Payments:

The Borough office suggested that they would like to eliminate cash payments by customers. Solicitor Gaul replied that this is an interesting question and became a legal issue in Philadelphia. His personal opinion is he does not think that it is a good idea to eliminate cash. The secretary replied that the office does not have a cash box and it is hard to make change when a customer pays with \$100 dollar bills. Ms. Bucci replied send them to the bank to get the correct amount. Solicitor Gaul stated you do not have to give change; we are not a bank.

Ordinance Update Committee:

- None

Personnel, Policy & Procedure Committee:

- None

Slate Belt Rising Committee (SBRC): Stephen Reider, Director/Stephanie Steele

- The committee continues with web-based meetings; the deadline of September 30, 2020 is to disperse their budget funds within the four Boroughs; the funds will benefit COVID-19 relief efforts.

Liberty-Water Gap Trail Alliance: Cindy Fish

- Mayor Prator and Cindy Fish reported that the Alliance met on June 17, 2020 at the Village Farmer and Bakery in Delaware Water Gap PA at 9 AM, at picnic tables outside by the creek.
- The Bi-County Intergovernmental Cooperation Agreement between Northampton and Monroe Counties has been fully executed; funding from both counties and the National Park Service are in place to provide for engineering and design. Bob Thomas, architect of the 911 National Memorial Trail, has agreed to be an advisor to the Liberty-Water Gap Trail project

Correspondence:

- The NJ I-80 Rockfall Mitigation Project Bi-State Leadership Summit will be held by virtual meeting on July 22, 2020 beginning at 9 AM. Mayor Prator is attending.

Secretary's Announcements:

- None

Old & New Business:

a) The Jacoby Creek State Street Bridge, SR 1032, construction project is underway.

b) President Steele reported that the Northampton County Waterfront Park, located behind the Portland Train Depot, has become a public nuisance. Ms. Steele reported that every weekend

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there is an influx of people from out of state filling the garbage dumpster at the gas station; the rear of the train depot property has become a public bathroom. Ms. Steele stated that she wants the Northampton County park signage removed; there is garbage all over the streets and there has been no response from the Northampton County Park Superintendent over the numerous complaints sent to him by Ms. Steele. Ms. Steele stated that she walked down to the park by the Delaware River on Sunday, July 5th at approximately 2 PM; she observed three or four separate groups, about (100) people. President Steele asked Solicitor Gaul if the Borough can send a legal letter and remove the signage. Solicitor Gaul recommended that the Borough first communicate with the County Council person. Ms. Steele, Ms. Bucci and Mr. Ivancich stated that they have a plan of action.

c) Ms. Steele reported that public bathrooms in other municipalities are still closed. Ms. Steele stated with the state being in the COVID-19 green phase public bathrooms must be cleaned several times a day. The Borough does not have the resources or employees; the public bathroom will remain closed.

- Councilwoman Kenna left the meeting at 9:40 PM.

c) The municipal building is closed to foot traffic. If a resident needs assistance and calls the office, one of the staff will meet them at the front door. COVID-19 is now spiking in other states.

- Ms. Steele reported that there are no public persons attending the ZOOM internet communication at this time. Solicitor Gaul and Mayor Prator are still in attendance.

Executive Session:

- A motion was made by Kay Bucci, 2nd by Robert Ivancich to convene to executive session at 9:48 PM.

Roll call of votes,

YES: K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 4-0-0

Discussion: Legal advice from Solicitor Gaul concerning Ultra-Poly Corp.

- A motion was made by Kay Bucci, 2nd by William Godshalk to reconvene from executive session at 9:56 PM.

Roll call of votes,

YES: K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Motion Carried 4-0-0

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Action Taken:

A motion was made by Kay Bucci, 2nd by William Godshalk approving the Assurance of Voluntary Compliance Agreement by and between Ultra-Poly Corporation and Portland Industrial Park, L.P. and the Borough of Portland.

Roll call of votes,

YES: K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Back to Quote for Snow-Plow Truck:

Discussion again concerning the purchase/financing of the truck

- Looking at the long-term use of the truck.
- The budget; \$55,000 is budgeted for snow removal for the current season.
- Mr. Godshalk stated that a new truck would be used 80% of the year.
- Ms. Bucci replied that the annual financed payment of \$12,613.46 could be taken from the budgeted streets budget of \$55,000.
- Solicitor Gaul mentioned that the Borough would need to competitively bid the purchase of the vehicle, unless it was being purchased through the Co-Stars program; Ms. Steele replied that the Koch33 is Co-Stars approved; that this is the same dealership where the Borough purchased the new police vehicle.
- Ms. Steele stated the Borough still needs to advertise the snow bids specifications because the Borough has limited options. If the Council agrees to the snowplow truck purchase, the Borough still needs a contractor.
- Ms. Steele stated that Ian Kelton owns a truck with a salt spreader, the Borough would have a truck with a salt spreader.
- Ms. Bucci stated, "What if Fred, the maintenance man and snowplow operator, would get sick?" Councilman Godshalk replied that he would come out of retirement and plow the Borough streets at no cost.
- Ms. Bucci replied the yearly payment plan is within the Borough budget.

A motion was made by Robert Ivancich, 2nd by William Godshalk to go forward with the municipal lease quote and terms proposal from Koch33 Ford for the 2019 F-350 SD Regular Cab (base vehicle) and configured vehicle (upfit) with an annual payment of \$12,613.46 to be paid from the streets budgeted amount of \$55,000.

Roll call of votes,

YES: K. Bucci, R. Ivancich, W. Godshalk, S. Steele

- Solicitor Gaul replied that Council must have a written proposal or lease to approve.
- The secretary will contact Koch33 Ford for the required paperwork for the August 3, 2020 Council meeting.

Public Comment Non-Agenda:

- None

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Adjourn:

- a) The next Council Meeting will be held on Monday, August 3, 2020 at 7:00 PM.
- b) A motion was made by Kay Bucci, 2nd by Robert Ivancich to adjourn the meeting at 10:10 PM.

Roll call of votes,

YES: K. Bucci, R. Ivancich, W. Godshalk, S. Steele

Respectfully Submitted,

Carol A. Hummel

Carol A. Hummel, Secretary