

BOROUGH OF PORTLAND
COUNCIL MEETING MARCH 1, 2021
HELD AT THE WILLIAM PENNSYLVANIA SOCIAL HALL
111 STATE STREET

The Portland Borough Council Meeting of March 1, 2021 was called to order at 7:00 PM by Stephanie Steele, President of Borough Council.

The meeting was held via video and audio advanced communication technology ("ACT"), using ZOOM internet communication, or telephone option, due to the COVID-19 Pandemic emergency. Each Council member and other attendees of the meeting were able to hear each other attendee and be heard by each other attendee. The public could also participate in the meeting via ACT, using the ZOOM internet application or telephone option. The meeting was held at the William Pensyl Social Hall, 111 State Street, in order to accommodate greater social distancing. Notice of the meeting location was posted at the Borough Hall, and on its Facebook page.

Refiner's Fire Ministry:

Pastor Phil Karasiewicz opened the meeting with a prayer for Council and the community.

Council Members Present for Call to Order:

Stephanie Steele* Kay Bucci* Robert Ivancich* William Godshalk*

- Council member Yvonne Gumaer was absent.

Others Present:

1. Michael Gaul, Solicitor
2. Lance Prator, Mayor
3. Mark Bahnick, Borough Engineer
4. Carol Hummel, Borough Secretary
5. Peter Layman, Attorney, PIP/Ultra-Poly Corp.
6. David LaFiura, President, PIP/Ultra-Poly Corp.

Present in the audience and/or Zoom communication:

Chris Benn, Notary, Mt. Bethel Abstract
Martin Pinter, Chairman, UMBT Supervisors
Scott Policelli, Policelli Engineering
James Steele, Borough resident and property owner
Hubert McHugh, Borough resident and property owner
James Kenna, Borough resident and property owner
Robin and David Weidman, property owners
Ashley Development, Lisa and Lou Pecktor

Action on Minutes:

A motion was made by Kay Bucci 2nd by Robert Ivancich approving the minutes of the regular meeting of February 1, 2021.

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Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

Secretary/Treasurer's Report: Carol Hummel

Bills Presented for Payment:

1. Approve the February 2021 Financial Report

- Approve Payments of Bills Presented

Borough Operations & Borough Operations Already Paid:	30,407.70
Sewer Operations & Sewer Operations Already Paid:	11,881.28
Garbage Operations & Garbage Operations Already Paid:	5,537.93
Ultra-Poly Improvements Escrow: King, Spry	99.00
Ultra-Poly Improvements Escrow: Van Cleef Engineering	5,390.75
Real Estate Account to Fire Tax Account: February (2) mill tax	2,284.40
March 2021 payroll & taxes, approximate	7,500.00
March 2021 WEX Sunoco Fleet Gas, approximate	300.00
ADD ON BILL: Rich Moyer Excavating – winter maintenance	<u>860.00</u>
	64,261.06

A motion was made by William Godshalk, 2nd by Robert Ivancich approving the treasurer's report and the bills presented for payment in the amount of \$ 64,261.06.

Roll call of votes,

YES: R. Ivancich, K. Bucci, S. Steele

ABSTAIN: W. Godshalk

Motion Carried 3-0-1

Bills Presented for payment to Portland Contractors Inc.:

• WWTP monthly services:	2,660.00
• Other miscellaneous:	<u>646.00</u>
	3,306.00

A motion was made by Kay Bucci, 2nd by Robert Ivancich approving the bills presented for payment to Portland Contractors, Inc., in the amount of \$3,306.00.

Roll call of votes,

YES: R. Ivancich, K. Bucci, S. Steele

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ABSTAIN: W. Godshalk

Motion Carried 3-0-1

- The secretary reported that the Borough today received their Liquid Fuels allocation in the amount of \$ 17,609.51.

Public Comment:

1. Portland Industrial Park, L.P. (PIP) Land Development Plan for Ultra-Poly Corp. Building "Two":

Peter Layman, Attorney for PIP, addressed the Council in regards to the following matters in connection with the Building Two Project.

- Revised Improvements' and Storm Water Management Agreements.
- Provide for posting of cash escrow account.
- Release of existing surety bond.
- Certificate of Occupancy.

Solicitor Gaul commented and provided a history of the project.

- The Borough Council granted PIP conditional final land development approval for the Building Two project in 2019, (Council Resolution 2019-2)
- PIP the provided, or attempted to provide, the Borough a surety bond to secure costs of required improvements, which was one of the conditions of approval. Instead of thereafter proceeding with preparation and recording of final plans, PIP commenced improvements on the property without final plans being recorded.
- The required improvements for the project have now been substantially completed.

PIP is requesting that the Borough release the surety bond prior to the renewal date, and PIP's potential incurrence of additional costs. Solicitor Gaul stated that the Land Development Plan still needs to be finalized, signed and recorded as well as the Improvements and Storm Water Management Agreements.

A motion was made by Kay Bucci, 2nd by Robert Ivancich approving the signing of the Improvements' and Storm Water Management Agreements and for Ultra-Poly to provide a posting of a cash escrow in the amount of \$10,000, in lieu of the surety band.

Question: Mr. Layman asked the Borough Engineer, Mark Bahnick, if he was agreeable with the \$10,000 escrow. Mr. Bahnick replied YES.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

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A motion was made by Kay Bucci, 2nd by Robert Ivancich authorizing the release of the \$1.3 million surety bond, upon the Borough receiving the cash escrow in the amount of \$10,000.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

- Ultra-Poly Corp. then presented a check to the Borough in the amount of \$10,000 for the cash escrow account.
- Mr. Layman stated that he will need a letter from the Borough to release the surety bond.

A motion was made by Kay Bucci, 2nd by Robert Ivancich authorizing the secretary and the Council President to notify the bond company to release the surety bond.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

Comments by Mr. Layman:

- The last item on the agenda is the certificate of occupancy.
- The mylar and plans will be delivered to Ultra-Poly tomorrow.
- Dan Wilkins and Jack Bellis, for the Portland Planning Commission, will sign the plan at Ultra-Poly Corp. Ultra-Poly will deliver the plans to the Borough office for signature.
- Mr. Bahnick will deliver the signed plan to the Lehigh Valley Planning Commission for recording.

Meeting Recess:

Solicitor Gaul suggested that a recess be called for signatures and notarizations by notary Chris Benn of Mt. Bethel Abstract.

A motion was made by Kay Bucci, 2nd by Robert Ivancich to recess the meeting at 7:30 PM.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

A motion was made by Kay Bucci, 2nd by Robert Ivancich to reconvene from recess at 7:33 PM.

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Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

- David LaFiura, President, signed for PIP/Ultra-Poly Corp.
- Ms. Hummel attested the signature of President Steele.

Certificate of Occupancy (CO):

Mr. Bahnick stated that the Borough Code Official, Keller Zoning and Inspection Services, has stated that there are a few outstanding items to be completed before the CO can be issued.

2. Fuhrer's Tavern & Grill: 104 Main Street

Correspondence was received from Lynn and Bryan Fuhrer asking that their sewer late fee of \$84 be waived. The Fuhrer's were confused with the monthly sewer billing, and the quarterly water billing from the Portland Borough Authority.

- It was noted that this was the first time that the property owner had requested a waiver due to a misunderstanding of the Borough/Authority billing cycles.

A motion was made by William Godshalk, 2nd by Robert Ivancich to waive the late fee of \$84.

Discussion: Ms. Bucci stating that the Borough is setting a precedent.

Solicitor Gaul asked how long the issue has been pending. Ms. Steele replied for the prior months of November and December. Their account is current minus the \$84.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, S. Steele

ABSTAIN: K. Bucci

Motion Carried 3-0-1

3. Mary Stewart: 609 Delaware Avenue

Correspondence was received from Ms. Stewart regarding snow plowing, which has damaged her yard. Mr. Godshalk replied that the property in question is in the Borough right-of-way. Mr. Godshalk stated if Council wants he will have the property cleaned up.

- Ms. Steele stated that nothing can be done until the snow melts. Ms. Steele asked Solicitor Gaul's opinion. Solicitor Gaul stated that he thought that the Borough had the right to utilize the Right Of Way area and did not have to maintain it to the standard preferred by the adjacent property owner. Solicitor Gaul advised Council to send a letter stating that Council will review the matter once the winter weather clears.

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4. Weidman Minor Subdivision: 503-509 Delaware Avenue, Scott Policelli Engineering

Mr. Policelli stated to Council that the Weidman's have appeared before the Portland Planning Commission and the Commission had conditionally approved their subdivision but informed them that variances would be needed. The Weidman's applied to the ZHB for approval of the variances. The ZHB granted the variance at its meeting on January 7, 2021. Mr. Policelli stated the Weidman's are requesting final approval of the plans from Borough Council/

Comments from the Borough Engineer: Mark Bahnick's comments are reflected in, his 3rd Review Letter, which is attached to these minutes.

Solicitor Gaul and Mr. Policelli discussed the 3rd Review Letter of Mr. Bahnick concerning the conditions.

- What are the purposes of the easements?
 - a) Mr. Policelli replied to provide Lot 2 with access and maintenance.
- Are the lots surveyed?
 - a) Mr. Policelli replied YES.
- Monumentation?
 - a) Mr. Policelli replied that monumentation can be a condition with Mr. Bahnick's approval.
- Ms. Steele stated that being an adjacent property owner she would be abstaining from any decisions. Ms. Steele has a concern with Item No. 5 on the review. Ms. Steele asked Solicitor Gaul who will preside over the Council vote/proceedings/conditions of the plan.
 - a) Solicitor Gaul replied that Vice President Bucci will preside.
- Mr. Policelli stated that the area of concern by Ms. Steele of item No. 5 has not changed the conditions of this plan. Ms. Steele replied to Mr. Policelli "don't you feel you need to address the encroachment issue before the property is sold". Mr. Policelli replied that the resident will address that issue.

Mr. McHugh stated that he has not signed the variance approval. Mr. McHugh replied that the ZHB attorney has sent the approval documents by email for signature several times, but he is not in receipt them. Ms. Hummel stated that she has a copy on the Borough computer. Mr. McHugh will stop at the Borough office to sign the document.

At this point, Vice President Bucci presided over the Council meeting.

A motion was made by Robert Ivancich, 2nd by William Godshalk that Borough Council grants approval of the Weidman Minor Subdivision Plan of David and Robin Weidman, dated August 31, 2020, subject to the following conditions.

1. Satisfaction of the Borough Engineer Review Letter dated March 1, 2021.

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2. Revision of the note regarding maintenance easement, and easement description, satisfactory to the Borough Solicitor.

3. Obtaining variance written decision approval from the Zoning Hearing Board.

Roll call of votes,

YES: K. Bucci, R. Ivancich, W. Godshalk,

ABSTAIN: S. Steele

Motion Carried 3-0-1

A written acceptance of the conditional approval was signed by Scott Policelli, Policelli Engineering, Inc. representative of the applicants, Robin and David Weidman.

5. Martin Pinter: Chairman, UMBT Board of Supervisors

Mr. Pinter introduced himself as the Chairman of the Board of UMBT, Mr. Pinter stated that he has worked 23 years in the mining industry. He has worked within (4) continents and (17) countries. His world is all about communications, finance, and operations. One role as a Township supervisor is to have a much better working relationship with the neighboring municipalities. Over his four years on the Board, he has seen very little openness and comradery.

Mr. Pinter apologized as the chairman of the Township Board of Supervisors for the way the Township's Act 537 plan was approached. An engineering firm was hired to oversee this approach. There is no malice towards Portland and as chairman Mr. Pinter takes full responsibility and will make sure that that never happens. Mr. Pinter would like to have open meetings between the area municipalities every other month to air the "dirty laundry", to create a sense of stewardship between the municipalities. He believes that the two municipalities can offer a lot to one another and work together. Mr. Pinter cited the annual Memorial Day and 4th of July parades. The new development that is being developed will be a upside for both UMBT and Portland.

Ms. Bucci commented about the Northampton County Court of Common Pleas, who are ready to make a decision on the new zoning amendment challenged by some concerned citizens. Ms. Bucci asked if the building might be smaller. Mr. Pinter replied YES.

Sewer Matters and Borough Engineers Report:

VERTEK Construction Management: 303 Demi Road

The Borough received a Letter of Transmittal from VERTEK Construction Management, regarding notification of planned development for Chapter 102 permits. The lot is in UMBT. Vertek is planning to submit an NPDES permit for the above referenced project, therefore a municipal notification is required by the PA-DEP for temporary construction access across the Ultra-Poly property which is located in the Borough. The letter of transmittal and instructions

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were reviewed by the Borough Engineer and deemed permissible to be signed by President Steele. No approval is necessary, the letter is simply a notification to the Borough.

Mr. Bahnick replied that two outstanding issues on this lot is sewer service and water service.

Solicitor Gaul asked how the developer intended to have vehicle traffic access and leave the property. The Solicitor said that that would also be an issue that could impact the Borough and would have to be reviewed.

- Mr. Bahnick left the meeting at 8:15 PM.

Zoning Officer Report: Keller Zoning & Inspection Services

- None

UCC Building Code Inspectors Report: Keller Zoning & Inspection Services

- None

Zoning Hearing Board (ZHB):

- No hearings are scheduled at this time.

Planning Commission:

- None

Portland Borough Authority (PBA): Lance Prator, Chairman

Chairman Prator reported that the Northampton County bridge on Laurel Hill Road leading to National Park Drive will be repaired in the spring/fall.

Legal: Michael Gaul

Solicitor Gaul reviewed the Financing Agreement/Lease-Purchase documents for the Ford F-350 truck with accessories received from Koch33. The agreement is a seven (7) year lease-purchase with the first payment due upfront on March 5, 2021.

A motion was made by William Godshalk, 2nd by Kay Bucci approving the lease-purchase agreement of the Ford F-350 truck with accessories, with the initial payment of \$12,613.46, subject to the conditions and approval of the Solicitor.

Question: Ms. Bucci asked if trucks depreciate like a car; this truck is a 2019 model. Solicitor Gaul replied that he is aware of how, a new vehicle depreciates significantly in value when sold, but his understanding is that the depreciation occurs because the vehicle is no longer considered new when the dealer transfers the vehicle over to the purchaser. He is aware of whether depreciation occurs prior to delivery, as a result in a delay in delivery. Ms. Steele replied that the truck has (15) miles on the odometer.

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YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

- Ms. Steele replied the truck will be delivered Friday, March 5, 2021.

Subdivision and Land Development:

- None

Community Development, Slate Belt COG & Grants:

- Ms. Bucci reported that the grant writer asked for additional documentation; the grant application has been submitted to the DCED.
- The Slate Belt COG met Wednesday, February 24, 2021.
- The street sweeper has arrived. Training will be provided by the COG. Fred Farleigh has signed up for March 10th. Mr. Prator suggested that Mr. Godshalk attend with Mr. Farleigh. The cost to rent the sweeper is \$100 per day; a lease agreement is required, same as for the leaf vacuum. A driver's license is required as proof to the COG for training.
- Ms. Steele questioned the Borough's need for insurance coverage when the street sweeper is being used in the Borough. Solicitor Gaul suggested that the Borough contact the Borough's insurance carrier or could purchase private insurance.
- Mr. Prator reported that the COG is considering trading in one of their big leaf vacuums and purchasing a smaller one. The present leaf vacuum is too big for Borough streets; a smaller one could be pulled by a pickup truck instead of a dump truck,

Police Report:

- The January and February police reports were provided in writing by Chief Mulligan.
- More officers are needed for the summer months. Chief Mulligan will look for two individuals, preferably out of the police academy.
- Trying to do the best we can with what we have. All officers have full time jobs elsewhere.
- Mr. Prator reported that he sent a letter to Congresswoman Susan Wild concerning the Route 80 Rockwall issue. Ms. Wild responded and is now on board, as is Congressman Matt Cartwright of the 8th Congressional District. Ms. Wild stated to Mr. Prator that she would do her best to help.

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- The police desk computer crashed. Ms. Steele explained that everything was recovered, and a new computer was quickly purchased. The cost for a server is \$1,500. A computer tech will be on site in a couple of weeks.

A motion was made by Kay Bucci, 2nd by Robert Ivancich approving the purchase of a server for the police computer at a cost of \$1,500.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

Mayors Report:

Mayor Prator's report provided via email. It was a slow month.

- Borough Council Meeting
- Nature Link Trail Meeting
- PBA Board Meeting
- Liberty Water Gap Alliance Meeting
- NEPA Trail Meeting
- Sewer Committee Meeting
- Slate Belt COG Meeting

Community Events/Recreation Board:

- The Community Events committee will meet on Sunday, March 7, 2021 at 7 PM to plan outdoor events for the remainder of the year.

Streets: William Godshalk

a) DRJTBC Private On-Line Auction:

The Borough is in receipt of an email that they are the winning bidder in the DRJTBC Private Marketplace auction for a 2006 John Deere 2520 Mower Tractor, in the amount of \$1,000. The date of sale was February 17, 2021. Approval for purchase was given per telephone communication with Council members. The mower/tractor will be available for pickup at the DRJTBC Portland PA location. Portland was the only bidder. Mr. Godshalk stated that there are only 1,000 hours on the machine; the Borough got a "good deal".

b) Street Sweeping:

The Borough will make arrangements with the Slate Belt COG to rent the street sweeper for the end of May or the beginning of April.

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Building Committee:

a) Police Garage:

A proposal was received from the maintenance man, Fred Farleigh, to insulate and heat the police garage. The proposal totals \$1,557. The Borough will check with the PBA concerning electric service that was installed in the PBA garage. Chairman Prator replied that the information can be obtained from the PBA secretary. The proposal was tabled to secure quotes for a new garage.

Sanitation Committee:

Complaints received from residents about garbage pickup:

- Ms. Steele reported that numerous complaints have been received at the Borough office regarding Waste Management's failure to pick up regular garbage and recycle during the regular pickup schedule. Ms. Steele stated that she is very frustrated. The secretary was directed to keep a written log of properties, names, dates. Ms. Steele will also review the garbage contract for a performance clause.
- It was reported that the bicycle rack is loose at the Park & Walk Lot downtown. Ms. Steele will notify the streets department to repair it.

Budget, Finance, Insurance, & Cable TV Contract:

a) The Northampton County Tax Collection Committee meets Thursday, March 11, 2021, via Zoom at 8:30 AM. Ms. Hummel is unable to attend due to a prior commitment.

b) CD 40110360:

CD 40110360 matured on February 24, 2021. The (10) day limit to renew is March 6, 2021. The secretary spoke with the bank manager at Fidelity Bank who advised that since interest rates are low to transfer the monies to the Rainy-Day Fund M/M Account, which is earning .25%.

A motion was made by Kay Bucci, 2nd by Robert Ivancich approving the closing of CD 40110360 and depositing it into the Rainy-Day Fund Account.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

c) Select Security:

The secretary could not find the original contract for the former alarm company, Select Security. The contract was automatically renewed for (5) years, in June 2020, with no notice to the Borough. The contract buy-out totaled \$1,050, but Select Security agreed to \$412.32 after Ms.

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Steele complained. Ms. Steele discussed filing a complaint with District Court. Solicitor Gaul advised Council to pay the bill and be done with it.

A motion was made by Kay Bucci, 2nd by Robert Ivancich approving the final payment of \$412.32 to Select Security.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

Fox Brothers Alarm Services:

At the previous Council meeting of February 1, 2021, a motion authorizing Council to engage in a five (5) contract with Fox Brothers Alarm Services was not approved due to a lack of quorum at the time of the discussion of the topic. The installation of the alarm services was completed on February 10, 2021 due to the previous alarm system, Select Security, being broken. Ms. Steele previously stated at the February 1, 2021 Council meeting that she contacted Council members and received telephone approval to move forward with Fox Brothers Alarm Services.

A formal motion is made now by Robert Ivancich, 2nd by William Godshalk approving the five (5) year contract with Fox Brothers Alarm Services, at the cost of \$800 for the alarm services installation, and a \$50 monthly fee for monitoring of the security system.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

Olav Sandnes Land Development Escrow Account:

The secretary has received no reply from Mr. Sandnes regarding Council's request for their plans of Lot 6A and the return of their escrow funds.

Ordinance Update Committee:

- None

Council, Policy & Procedure Committee:

- None

Air Liquide Safety Committee:

- Ms. Steele reported that the meeting schedule of Air Liquide has changed to every other month, the second Wednesday, via ZOOM Communications at 6 PM.

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Slate Belt Rising Committee (SBRC): Stephen Reider, Director/Stephanie Steele

- Meets 2nd Thursday, March 11, 2021 via ZOOM Communications at 6 PM.
- The committee is working on prices for spending the Borough's \$10,000 on the downtown.

Liberty-Water Gap Trail Alliance: Cindy Fish

- The quarterly meeting is Wednesday, March 17, 2021 via Zoom Communications at 6:00 PM.

Correspondence:

- None

Secretary's Announcements:

- None

Old Business:

a) There are still two (2) vacant Council seats and one (1) vacant ZHB seat.

b) No committees have been appointed at this time. Ms. Steele suggested that the committee's appointments remain the same since everyone seems comfortable with what they are doing.

c) Ms. Steele wanted to speak with someone on how to manage the parking downtown at the Waterfront Park. Mayor Prator stated that Bryan Cope was going to reach out to Ms. Steele and the secretary to set up a meeting with the County Executive Lamont McClure.

d) Ms. Steele stated that she was finally able to purchase the cleaning supplies for the downtown rest room; the toilet needs to be fixed; also need a schedule for opening the restroom. It is hard with only one part-time maintenance man. It was suggested to inquire with David Gonzalez.

New Business:

- None

Executive Session:

- None

Public Comment Non-Agenda:

- Mayor Prator asked if the maintenance man received a quote for the canopy covering of the salt pile. Ms. Steele replied that she thought it was discussed at the February

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Council meeting. Ms. Hummel replied that the quote was about \$17,000 but that did not include installation. Mr. Godshalk replied that Council should get a price for installation.

- Mr. Godshalk asked to speak about the recent sale of Mike's Garage to Hallett Contractors. Mr. Hallett inquired through Mr. Godshalk about making the garage an apartment building but the Solicitor to the PBA stated that Mr. Hallett could not do that. Mr. Godshalk asked for an explanation. It would be an improvement for the Borough. Ms. Steele replied that the Zoning Officer was going to call the real estate agent about the property listing, because listing with an apartment is false advertising. It is falsely advertised because the property is not paying for water, sewer, and garbage. Ms. Steele stated that the property is a non-conforming use. No apartments could be installed at this time. Solicitor Gaul replied that it may be an apartment by right, but the use cannot be changed until the property owner applies for a zoning permit. Ms. Steele stated further that if it is an apartment then the owners owe water and sewer tapping fees and monthly user fees for garbage, sewer, and water. The water has been shut off by the PBA not the Borough. That issue would have to be taken up with the PBA. Mr. Godshalk stated that he thinks it is wrong to charge for water when the water is shut off. Mr. Godshalk was advised to have Mr. Hallett contact the Zoning Officer to find out what the options are.
- Ms. Bucci replied the owners could place the property on standby fees.
- Mr. Godshalk asked about the PNC Bank property that is for sale on Delaware Avenue. Ms. Steele replied that realtor Terry Abramsom is researching the property for use as a first-floor commercial space with a handicap apartment and apartments on the second floor.
- Hubert McHugh thanked Council for taking on the big job of snow removal this winter season. He also asked about Portland Steel, the former Cramer's building on Delaware Avenue. Ms. Steele replied that the owners of Portland Steel are doing their own clean up and have been in contact with the Zoning Officer. They plan to rebuild. The time frame may be 2022.

Adjourn:

The next Council Meeting will be held on Monday, April 5, 2021 at 7:00 PM

A motion to adjourn the meeting was made by Kay Bucci, 2nd by William Godshalk at 9:27 PM.

Roll call of votes,

YES: R. Ivancich, W. Godshalk, K. Bucci, S. Steele

Motion Carried 4-0-0

Respectfully Submitted,

Carol A. Hummel
Carol A. Hummel, Secretary