

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA
REORGANIZATION AND REGULAR MEETING
JANUARY 3, 2022

1. Call to Order: Mayor calls the meeting to order.

The Swearing in of Public Officials: Mayor Fischer

- Patrick McHugh
- Kay Bucci
- Robert Ivancich

2. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting.

3. Election of President and Vice President:

The Mayor presides over the election of the President and the Vice President of Council.

- The Mayor calls for the nominations of Council President.

Election of the Council President

- The Mayor calls for the nominations of Council Vice President.

Election of the Council Vice President

The Mayor turns the gavel over to the newly elected President of Council.

4. Approval of the Meeting Agenda and any Amendments:

5. Council Appointments:

- Appointment of Secretary/Treasurer:
- Appointment of Assistant Secretary/Treasurer:
- Appointment of the Solicitor:
- Appointment of Alternate Solicitor:
- Appointment of Borough/Sewer Engineer:
- Appointment of Alternate Borough/Sewer Engineer:

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- Appointment of Sewage Enforcement Officer:
- Appointment of Zoning Officer:
- Appointment of Building Code Official:
- Appointment of Uniform Construction Code Official:
- Appointment of Flood Plain Administrator:
- Appointment of Planning Commission:
 - i. Appointment of a Commissioner:
(4) year term 01/01/2022 – 12/31/2025
- Appointment of Zoning Hearing Board Solicitor:
- Appointment of Health Officer:
- Appointment of Recreation Board:
 - i. Appointment of Board Member:
(3) year term, 01/01/2022 – 12/31/2024
- Appointment of Right-To-Know Officer:
- Appointment of Assistant Right-To-Know Officer:
- Appointment of Tax Collection Committee Representation:
- Appointment of Alternate Tax Collection Committee Representative:
- Appointment of Council of Governments Representative:
- Appointment of Alternate Council of Governments Representative:
- Appointment of Air Liquide Representative:
- Appointment of Slate Belt Rising Representatives:
- Appointment to Plan Slate Belt Steering Committee:

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6. Determination of the Bond Amount for the Borough Treasurer and Assistant Treasurer:
7. Resolution 2022-1: Adoption of 2022 UCC Fees
8. Portland Borough Authority Appointment:
- Appointment of Board Member: (5) year term 01/01/2022 – 12/31/2026
9. Council Vacancy Appointments:
- Letter of Interest for Vacant Council Seat
10. Action on Minutes:
- December 6, 2021
 - December 27, 2021
11. Secretary/Treasurer Report: Carol Hummel
- Approve the December 2021 Financial Report, the bills presented for payment in the amounts of:
- Bills Presented for Payment:
- | | |
|---|-----------------------|
| Borough Operations & Borough Operations Already Paid: | 10,064.88 |
| Sewer Operations & Sewer Operations Already Paid: | 3,831.67 |
| Garbage Operations & Garbage Operations Already Paid: | 4,674.82 |
| From Real Estate Account to Fire Tax Account: | 190.70 |
| Estimate Payroll & Payroll Taxes | 5,000.00 |
| Estimate WEX Sunoco Fuel | 360.00 |
| New Demi Road Escrow invoice: | MINUS 1,314.00 |
| TOTAL | 22,808.07 |
- New Demi Road Escrow Account: Request additional funds.
12. Public Comment:
13. Borough Engineer's Report & Sewer Report:
14. Zoning Officer Report:
15. UCC Officer Report:

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16. Zoning Hearing Board (ZHB):
 - a) Slate Hills ZH re-scheduled to January 5, 2022 in Council Chambers.
17. Planning Commission:
18. Portland Borough Authority Report:
19. Legal:
20. Subdivision and Land Development (SALDO):
21. Community Development, GOG & Grants:
 - Pole Building Electric
22. Air Liquide Safety Committee:
 - Meets the second Wednesday of the month.
23. Community Events/Recreation Board:
24. Police Report:
25. Mayor's Report:
26. Streets Department:
27. Sanitation Committee:
 - 28 delinquent accounts. Total \$ 4,931.34.
28. Building Committee:
29. Budget, Finance, Insurance & Cable TV Contract:
 - Insurance Renewal 01-19-2022 to 01-19-2023.
30. Personnel Committee:
31. Slate Belt Rising Committee:
 - Meets the second Thursday of the month at Bangor Borough.
32. Plan Slate Belt Steering Committee:

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- Meets January 5, 2022 at Plainfield Fire Co. Social Hall.

33. Liberty Water Gap Trail Alliance: Cindy Fish

34. Correspondence:

- Thank you from the Bangor Public Library for the 2021 budgeted allocation.

35. Secretary Announcements:

36. Old Business:

37. New Business:

38. Public Comment, Non-Agenda:

39. Executive Session:

40. Adjournment:

The next council meeting is Monday, February 7, 2022 at 7:00 PM.

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