

**BOROUGH OF PORTLAND COUNCIL MEETING AGENDA  
FEBRUARY 7, 2022**

1. Open Meeting: Stephanie Steele, President

2. Council Members Present for Roll Call to Order:

3. Others Present:

4. Approval of the Agenda and any Amendments:

5. Announcement of Recording.

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting.

6. Resolution 2022-2:

Resolution Appointing Kyle Overfield to a Vacant Council Seat:

7. Resolution 2022-3:

Resolution Condemning Preliminary 2021 State House Map:

8. Action on Minutes:

- January 3, 2022

9. Secretary/Treasurer Report: Carol Hummel

- Before the bills are approved: On the bill list is the first invoice from Dutchman Contracting, in the amount of \$80,438. Balance due after this payment is \$8,000. From what account do you want me to pay this bill?
- Approve the January 2022 Financial Report, the bills presented for payment in the amounts of:

a) Bills Presented for Approval:

Borough Operations & Borough Operations Already Paid:	134,943.33
Sewer Operations & Sewer Operations Already Paid:	14,867.12
Garbage Operations & Garbage Operations Already Paid:	5,180.79
Dunkin Donuts Escrow – Van Cleef Engineering, PennDOT update to Council	146.00
Slate Hills Enterprises Escrow - Ott Consulting, Inc. - invoice # 5	22.25
Approximate February Sunoco Fleet Gas	500.00
Approximate February payroll & payroll taxes	5,500.00
<b>TOTAL APPROVE</b>	<b>161,159.49</b>

b) Bills Presented for Approval:

• Portland Contractors, Inc.	WWTP monthly services:	2,730.00
• Portland Contractors, Inc.	Other	415.78
	<b>APPROVE</b>	<b>3,145.78</b>

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c) Portland Hook & Ladder Co. No 1:

- The fire company asks for their late fee of \$16 to be waived due to the post office "accidentally holding their mail".

10. Public Comment:

- UMBT: Martin Pinter, Robert Teel, Lou Pektor, Fred Ebert  
i. River Points Logistics; UMBT Act 537 Plan

11. Sewer Matters and Borough Engineers Report:

- a) Van Cleef Engineering Associates: Mark Bahnick
- b) Dunkin Donuts HOP Permitting: Kay Bucci

12. Zoning Officer Report: Keller Zoning & Inspection Services

- None

13. UCC Officer Report: Keller Zoning & Inspection Services

- None

14. Zoning Hearing Board:

- Slate Hills Enterprises hearing is rescheduled for 6:30 PM, Monday, February 14, 2022 at the William Pensyl Social Hall.

15. Planning Commission:

- None

16. Portland Borough Authority Report: Lance Prator, Chairman

A letter from the PBA asking if they will have use of the right-side garage bay after the completion of the pole building construction.

17. Legal: Solicitor Gaul

18. Subdivision and Land Development (SALDO):

- None

19. Community Development, COG & Grants:

a) The Slate Belt COG met, Wednesday, January 26, 2022.

b) The Slate Belt COG has sent a second bill notice for the replacement of the street sweeper radiator replacement, in the amount of \$1,000.

c) The Slate Belt COG has requested that Council reconsider and appoint Lance Prator as the Borough's representative to the COG. The reason being that Lance has been instrumental in helping secure grants for the COG.

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- d) URDC LSA Grant Report: Kay Bucci
20. Community Events/Recreation Board:
- The committee met on Sunday, January 9, 2022.
21. Police Report:
22. Mayor's Report:
23. Streets Department:
- a) The secretary mailed correspondence on January 5, 2022 to Northeast Fleet Service requesting the refundable deposit of \$1,000 on the New Holland back hoe loader. There has been no reply.
24. Sanitation Committee:
25. Building Committee:
- Pole Building Report: Kay Bucci
26. Budget, Finance, Insurance & Cable TV Contract:
- FYI, that the 2021 audit is almost completed by Kirk, Summa Co, LLP.
  - The auditor stated that the American Rescue Stimulus Funds should be transferred from the General Funds Checking to a separate checking account; \$26,847.65
27. Ordinance Update Committee:
28. Council Policy & Procedure Committee:
29. Air Liquide Safety Committee Meeting: Stephanie Steele
- Meets Wednesday, February 9, 2022.
30. Slate Belt Rising Committee: Stephanie Steele
- Meets Thursday, February 10, 2022.
31. Plan Slate Belt Steering Committee:
- Met Wednesday, February 2, 2022.
  - Appointment of the Portland Representatives:
32. Liberty-Water Gap Trail Alliance: Cindy Fish
- The Liberty Water Gap Trail Alliance met January 19, 2022 at 5:30 PM at the UMBT Municipal Building.

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33. Correspondence:

- PA State Police, Officer Ryan Seiple:

Presentation: "When Force is Used": Social, Organizational and Legal Considerations:  
Zoellner Arts Center at Lehigh University, February 17, 2022, noon to 5 PM.

Reservations are required.

- Sydney Schreck:            Sophomore, Pen Argyl High School

Requesting financial support for the National Student Leadership Conference.

34. Secretary Announcements:

- None

35. Old Business:

- Appointments to Council:            Patrick McHugh
- Priority List of Spending:            Patrick McHugh

36. New Business:

37. Public Non-Agenda:

38. Executive Session:

39. Other Business:

40. Adjournment:

- The next meeting of the Portland Borough Council will be held on Monday, March 7, 2022 at 7:00 PM.