

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA  
APRIL 4, 2022

1. Open Meeting: Stephanie Steele, President
2. Refiners Fire Ministry: Council Blessing by Pastor Phil Karasiewicz
3. Council Members Present for Roll Call to Order:
4. Others Present:
5. Approval of the Agenda and Any Amendments:
6. Announcement of Recording.

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting.

7. Open of Bid Specifications for Gymnasium Demolition:

- Solicitor Michael Gaul
- Joanne Conely, URDC Grant Writer

8. Action on Minutes:

- March 7, 2022
- March 28, 2022

9. Secretary/Treasurer Report: Carol Hummel

- Approve the March 2022 Financial Report, the bills presented for payment in the amounts of:

a) Bills Presented for Approval:

Borough Operations & Borough Operations Already Paid:	42,184.99
Sewer Operations & Sewer Operations Already Paid:	25,076.57
Garbage Operations & Garbage Operations Already Paid:	4,724.82
Dunkin Donuts Escrow – McTish, Kunkle: PennDot review of crosswalk	116.25
Real Estate Tax Acct. to Fire Tax Account: March (2) mills	20,192.00
Approximate April payroll & payroll taxes	7,000.00
Approximate April Sunoco Fleet Gas	400.00
TOTAL APPROVE	99,694.63

b) Bills Presented for Approval:

- Portland Contractors, Inc.      WWTP monthly services: 2,730.00  
Other maintenance: 976.00

APPROVE \$ 3,706.00

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c) The Borough received the additional funds requested for the New Demi Road LLC escrow account on March 28, 2022.

10. Public Comment:

11. Sewer Matters and Borough Engineers Report:

a) Sewer Shut-Offs:

- 394 Delaware Avenue
- 704 Hillcrest Drive
- 407 Delaware Avenue
- 510 Northampton Street
- 507 Northampton Street

b) Van Cleef Engineering Associates: Mark Bahnick

- Census BAS Survey: UMBT
- Dunkin Donuts Update:

12. Zoning Officer Report: Keller Zoning & Inspection Services

- None
- Zoning Ordinance 2015-1: Kay Bucci
  - i. Approve/Discuss printing and cost of additional copies.

13. UCC Officer Report: Keller Zoning & Inspection Services

- One (1) Demolition Permit issued to 394 Delaware Avenue.

14. Zoning Hearing Board:

- The Slate Hills Enterprises variance hearing is continued to 6:30 PM, Thursday, April 21, 2022, at the William Pensyl Social Hall.

15. Planning Commission:

- None

16. Portland Borough Authority Report: James Potter, Vice Chairman

17. Legal: Solicitor Gaul

- Discuss Committee Meetings Open to the Public:

18. Subdivision and Land Development (SALDO):

- None

19. Community Development, COG & Grants:

a) The Slate Belt COG met Wednesday, March 23, 2022.

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- b) Grants Meeting Report from Northampton County: Kay Bucci, Stephanie Steele
20. Community Events/Recreation Board:
- The next committee meeting will be held on on Sunday, April 10, 2022.
  - Annual Easter Egg Hunt on the ball field, April 16, 2022, beginning at 1:00 PM.
  - Discuss spring clean-up in downtown.
21. Police Report:
22. Mayor's Report: Heather Fischer
- Mayor's Reception, March 31, 2022.
23. Streets Department:
- a) Street Sweeping:
- Discussion: Rental from the COG, \$100 per day.
  - Discussion: Rental from Bangor Borough w/employee: 2021 rate, 110 per hour.
- b) Crack Seal Quote: AMS Solutions, 2,500 LBS x \$ 2.58 /LB = \$ 6,450.
- c) Vinyl Graphics for 2019 Dump Truck: (email in packet with estimate and logo)
- d) Specialty Street Sign: (working on finding new vendor)
- e) 601 Pennsylvania Avenue Estimates:
- Charles Nansteel: In your packet.
  - R. W. Moyer: In your packet
- f) Status of storm drain locations/mapping:
24. Sanitation Committee:
25. Building Committee:
- a) Pole Building Report: Kay Bucci
- Status on electric connection.
- b) Save Portland's Pokey: Bob Ivancich
- Councilman Ivancich purchased a new flagpole and installed it on the building.
- c) Yvonne Gumaer, former Councilwoman: Mayor Fischer
- Return of Borough Keys.

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26. Budget, Finance, Insurance & Cable TV Contract:
27. Ordinance Update Committee:
28. Council Policy & Procedure Committee:
29. Air Liquide Safety Committee Meeting: Stephanie Steele
- Meets Wednesday, April 13, 2022.
30. Slate Belt Rising Committee: Stephanie Steele
- Meets Thursday, April 14, 2022.
31. Plan Slate Belt Steering Committee: Stephanie Steele
- Meets Wednesday, April 6, 2022, in person at the Plainfield Twsp. Fire Hall.
32. Liberty-Water Gap Trail Alliance: Cindy Fish
- Meets April 20, 2022, at DW Gap 5:30 PM.
33. Correspondence:
- Letters of Support for UMBT Grant Application: DCED and DCNR Grants for a Minsi Lake Feasibility Study. This approximate (5) mile trail will connect the Minsi Lake Recreation Area with Portland Borough – Columbia NJ Pedestrian Bridge that spans the Delaware River. Approve the letters. (in your packet)
  - Letter of Support for East Bangor Borough: Application for a matching Northampton County Living Landscape Grant for the East Bangor Park Pavilion. Approve the letter. (in your packet)
  - Is there any interest in supporting this Resolution?  
  
Proposed for PSATS Biosolids Regulations: Sent by Plainfield Twsp. Manager Tom Petrucci for the support of PSATS to give municipalities in the Commonwealth the legal authority to enact local regulations concerning the land application of biosolids.
  - Marcus Statham, 601 Pennsylvania Avenue: Thank You (in your packet)
34. Secretary Announcements:
- Ms. Hummel attended (2) two meetings of the TCC on February 24 and March 24, 2022 at 8:30 AM at the Bethlehem Township Municipal Building.
35. Old Business:
36. New Business:
37. Public Non-Agenda: