

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA  
JUNE 6, 2022

**AMENDED**

1. Open Meeting: Stephanie Steele, President

2. Council Members Present for Roll Call to Order:

3. Others Present:

4. Approval of the Agenda and Any Amendments:

**Amended for consideration: the resignation of Councilman William Godshalk to allow expedient action by Borough Council.**

**Amended line-item No. 20 for consideration: hiring a grant writer for the Borough, to allow expedient action by Borough Council.**

5. Announcement of Recording.

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting?

6. Resolution 2022-6:

Supporting Portland as a Lower Delaware Wild & Scenic Municipality

7. Action on Minutes:

- May 2, 2022

8. Secretary/Treasurer Report: Carol Hummel

- Approve the May 2022 Financial Report, the bills presented for payment in the amounts of:

a) Bills Presented for Approval:

Borough Operations & Borough Operations Already Paid:	31,136.12
Sewer Operations & Sewer Operations Already Paid:	9,811.90
Garbage Operations & Garbage Operations Already Paid:	4,899.29
New Demi Road Escrow: Van Cleef Engineering; McTish Kunkle, Assoc.	227.50
RPL East Escrow: King, Spry, Herman, Freund & Faul	148.50
Real Estate Tax Acct. to Fire Tax Account: May (2) mills	421.00
General Account to Fire Tax Account: Taxes in Trust Delinquent 2020	90.20
Fire Tax Account to KS State Bank: PH & Ladder loan payment on pumper	30,000.00
Liquid Fuels Acct. to L Marki & Sons, Inc: Delaware Avenue Highway Construction	18,252.00
Liquid Fuels Acct. to Asphalt Maintenance Solutions, LLC: crack sealing streets	6,450.00
Approximate June payroll & payroll taxes	5,000.00
Approximate June Sunoco Fleet Gas	300.00



## AMENDED

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- f) Discuss storm drain issues on the streets of Main and Market.
  - g) Discuss paving and curbing for future projects.
  - h) Camera to investigate storm drains.
14. Zoning & UCC Officer Report: Keller Zoning & Inspection Services, Tina Serfass
- Portland Hook & Ladder Co. # 1: James Potter, Chief
- The fire company is applying for a fence permit for the William Pensyl Social Hall property. Chief Potter is requesting Council to waive the permit fee.
- Invoice and report in the Council packet
15. Zoning Hearing Board:
- The Slate Hills Enterprises variance hearing is continued to 6:30 PM, Thursday, June 23<sup>rd</sup> at the William Pensyl Social Hall.
16. Planning Commission:
17. Portland Borough Authority Report: James Potter, Vice Chairman
18. Legal: Solicitor Gaul
19. Subdivision and Land Development (SALDO):
- None
20. Community Development, COG & Grants:

### **Amended from Page 1.**

- The Slate Belt COG will meet Wednesday, June 22<sup>nd</sup>.
  - Discussion of the \$ 1,000 damage to the street sweeper from 2021. Reply from the COG in your Council packet.
  - **For consideration by Borough Council, to allow expediate action to hire a grant writer.**
21. Community Events/Recreation Board:
- The committee met on Sunday, June 5<sup>th</sup>.
  - Borough Community Picnic, Sunday, June 12<sup>th</sup>, 12 to 3 PM on the ball field.
  - Sunday Sundae will resume June 26<sup>th</sup>, 6:30 to 8 PM at the Park & Walk Lot.
  - Councilwoman Bucci donated (2) military flags for the downtown.

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22. Police Report:

- Hiring of (2) part-time police officers.

23. Mayor's Report: Heather Fischer

24. Sanitation Committee:

- 2018 - 2022 Garbage Contract Renewal or option to extend the contract.

25. Building Committee:

a) Gymnasium Demo Update: Kay Bucci

b) The PBA and Met Ed will be the lead to the electrical connection to the new pole building, assisted by Fred Farleigh, Borough maintenance. The PBA will bill the Borough for 50% share of the cost.

c) Mayor Fisher: Federal Caseworker Days:

Megan Best, Aide to Congresswoman Susan Wild: Hosting federal caseworkers in the municipal building to assist residents with any federal matter.

26. Budget, Finance, Insurance & Cable TV Contract:

- Disclose a cost for items being voted on: Patrick McHugh

27. Ordinance Update Committee: Review Ordinance # 190, Outdoor Fires

- No update on the Safety Committee meeting with the fire department for the review of the Burning Ordinance.

28. Council Policy & Procedure Committee:

- None

29. Air Liquide Safety Committee Meeting: Stephanie Steele

- Meets Wednesday, June 8<sup>th</sup>.

30. Slate Belt Rising Committee: Stephanie Steele

- Meets Thursday, June 9<sup>th</sup>.

31. Plan Slate Belt Steering Committee: Stephanie Steele

- Meeting cancelled for the month of June.

32. Liberty-Water Gap Trail Alliance: Cindy Fish

- The committee met May 18<sup>th</sup> at the Village Farmer & Bakery in DWG at

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9 AM.

- 9-11 Map/Trail Sign at the foot bridge.

33. Correspondence:

- None

34. Secretary Announcements:

- The secretary will be out of the office June 28, 29, 30.

35. Old Business:

36. New Business:

37. Public Non-Agenda:

- A reminder to Council that the agenda closes at 5 PM the Wednesday before the Monday Council meeting.
- Hubert McHugh:

38. Executive Session: Personnel

**Amended:**

- **For consideration by Borough Council, to allow expedient action to send a letter to the owner of 623 Washington Street concerning the addition of one (1) EDU tapping fee to the property.**

**Amended:**

- **For consideration by Borough Council, to allow expedient action to purchase body cameras for the police department, at the cost not to exceed \$ 1,500.**

41. Adjournment:

- The next meeting of the Portland Borough Council will be held on Monday, July 11, 2022, at 7:00 PM.

**AMENDED**

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