

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA
JULY 11, 2022

AMENDED

1. Open Meeting: Stephanie Steele, President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Approval of the Agenda and Any Amendments:

AMENDED to ADD:

a) RPL East, LLC: Time extension to September 12, 2022, to review Plans.

- Planned Industrial Park
- Proposed Subdivision

b) Memorandum of Understanding (MOU) between the Portland Borough Authority and the Borough of Portland to equally share in the cost and use of the 2004 backhoe loader.

- The reason for the addition of the amendments is to allow expedient Council action.

5. Announcement of Recording.

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting.

6. Action on Minutes:

- June 6, 2022 Council Meeting
- June 27, 2022 Council Meeting

7. Secretary/Treasurer Report: Carol Hummel

- Approve the June 2022 Financial Report, the bills presented for payment in the amounts of:

a) Bills Presented for Approval:

| | |
|-----------------------------------------------------------|-----------|
| Borough Operations & Borough Operations Already Paid: | 26,160.30 |
| Sewer Operations & Sewer Operations Already Paid: | 10,546.41 |
| Portland Contractors – WWTP monthly services | 2,730.00 |
| Portland Contractors - WWTP operations | 1,425.00 |
| Garbage Operations & Garbage Operations Already Paid: | 5,424.19 |
| Dunkin Donuts Escrow – McTish, Kunkle: PennDot HOP | 155.00 |
| RPL East Escrow - King, Spry: 5027 River Road | 165.00 |
| Real Estate Tax Acct. to Fire Tax Account: June (2) mills | 80.20 |

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|------------------------------------------|------------------|
| Approximate July payroll & payroll taxes | 5,000.00 |
| Approximate July Sunoco Fleet Gas | 250.00 |
| TOTAL APPROVE | 51,936.10 |

b) RPL East Escrow:

The secretary sent a letter to RPL East, Lou Pektor and John Kelly, requesting an additional \$ 1,500 for the escrow account.

8. Public Comment:

- a) 427 Delaware Avenue: Allen Kumetz
- Pending purchase of the Duckloe building & parking issues.

9. Sewer Matters and Borough Engineers Report: Mark Bahnick

- a) Sewer Shut-Offs:
- None
- b) WWTP Operations:
- c) Dunkin Donuts Update:
- d) 303 Demi Road - PennDOT Documentation HOP
- e) Act 537 Update Correspondence from UMBT Engineer, Justin Coyle
- The sewer committee is recommending no action.

10. Streets Department:

- a) Update on No Parking Signs, Delaware Drive (State Route 611): Livery Companies
- b) Borough Engineer's Proposal/Recommendations for streets and drains.
- c) Solicitor Gaul:

Adopt a Memorandum of Understanding between the Borough and the Portland Borough Authority (PBA) to share equally in the operation and costs of the New Holland Backhoe.

- d) Patrick McHugh: Street Concerns on the message board to Fred.

11. Zoning Officer Report: Keller Zoning & Inspection Services, Tina Serfass

- Follow-Up to property maintenance issues:

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12. UCC Officer Report: Keller Zoning & Inspection Services
- None
13. Zoning Hearing Board:
- None
14. Planning Commission:
- None
15. Portland Borough Authority Report: James Potter, Vice Chairman
- Accept the resignation of William Godshalk from the Portland Borough Authority.
16. Legal: Solicitor Gaul
17. Subdivision and Land Development (SALDO):
18. Community Development, COG & Grants:
- The Slate Belt COG will meet on Wednesday, July 27, 2022.
 - The invoice for street sweeper repairs of \$ 1,000 has been dismissed by the COG, per their meeting minutes of June 22nd.
19. Community Events/Recreation Board:
- Sunday Sundae will be held July 24th, 6:30 – 8:00 PM at Park & Walk Lot.
20. Police Report:
21. Mayor's Report: Heather Fischer
22. Sanitation Committee:
- 2018 - 2022 Garbage Contract Renewal or option to extend the contract.
23. Building Committee:
- Gym Demo: Kay Bucci
 - New Garage: 50% of electric usage to be billed to the Borough by the PBA.
 - New Garage Updates for Council Review: Fred Farleigh
24. Budget, Finance, Insurance & Cable TV Contract:
25. Ordinance Update Committee:

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26. Council Policy & Procedure Committee:
27. Air Liquide Safety Committee Meeting: Stephanie Steele
- To Be Decided
28. Slate Belt Rising Committee: Stephanie Steele
- Meets Thursday, July 14th.
29. Plan Slate Belt Steering Committee: Stephanie Steele
- The July 6th meeting was cancelled.
30. Liberty-Water Gap Trail Alliance: Cindy Fish
- The quarterly meeting will be held July 20th.
31. Correspondence:
- None
32. Secretary Announcements:
- A reminder to Council that the agenda closes at 5PM, the Wednesday before the Monday Council meeting.
33. Old Business:
- Update: Vacating Alley, 306 -308 Main Street, land of Bonnie McHugh.
- Signed formal statement from two (2) adjoining property owners.
34. New Business:
35. Public Non-Agenda:
36. Executive Session:
37. Action Taken:
38. Adjournment:
- The next meeting of the Portland Borough Council will be held on Monday, August 1, 2022, at 7:00 PM.

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