

BOROUGH OF PORTLAND
COUNCIL MEETING
MARCH 28, 2022

The Portland Borough Council Meeting of March 28, 2022, was called to order at 7:00 PM by Stephanie Steele, President of Borough Council.

The meeting was held in person at the Borough Hall Council Chambers and Zoom Communications.

Council Members Present for Roll Call to Order:

Stephanie Steele* Kay Bucci* Patrick McHugh* Robert Ivancich* William Godshalk* Karen Pfeiffer*

Councilman Kyle Overfield was absent.

Others Present:

1. Michael Gaul, Solicitor: via ZOOM Communications
2. Mark Bahnick, Borough Engineer
3. Heather Fischer, Mayor
4. Carol Hummel, Borough Secretary

Approval of the Meeting Agenda and any Amendments:

There were no amendments. A motion was made by Kay Bucci, 2nd by William Godshalk approving the agenda as presented. Motion carried 6-0-0.

Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting?

- There are no public present. The secretary is recording the meeting and the ZOOM communications are recording.

Public Comment: None

Resolution 2022-5: Resolution Appointing Karen Pfeiffer to Vacant Office on Borough Council

A motion was made by Kay Bucci, 2nd by Robert Ivancich "Confirming the Appointment of Karen Pfeiffer to Vacant Office on Borough Council". Motion carried 6-0-0.

Review Bid Specifications for New or Used Backhoe:

- Northeast Fleet Service: \$ 28,000
 - i. USED 2004 New Holland LB90 Backhoe, 3,791 hours
- Plasterer Equipment Co., Inc. \$ 87,900
 - ii. USED 2018 John Deere 310SL Backhoe Loader, 862 hours
Warranty until 04-17-2023 or 3,000 hours

Discussion:

a) Fred Farleigh, streets department and Jim Potter, Vice Chairman of the Portland Borough Authority (PBA) traveled to Gouldsboro, PA to inspect the used 2004 New Holland Loader/Backhoe from Northeast Fleet Service. Mr. Farleigh had previously inspected the machine. Mr. Potter was satisfied with the

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condition of the machine and compliance with the bid specifications. A Memorandum of Understanding will be drawn up by Peter Laymen, Attorney for the PBA.

- A motion was made by William Godshalk, 2nd by Kay Bucci to accept the bid of \$ 28,000 for the purchase of the Used 2004 New Holland Backhoe/Loader.

Ms. Bucci replied that the \$ 1,000 credit that the Borough had placed as a deposit on the machine was not on the bid specification sheet as a credit. Mr. Ivancich stated that the \$ 1,000 was a deposit to hold the machine from being sold to another party. The Borough will reach out to Northeast Fleet Service whether they are acknowledging the credit. Ms. Steele stated that if there are any problems with the credit it can be discussed at the April 4, 2022, Council meeting.

- Mr. Potter entered the meeting at 7:14 PM.

The cost of municipal plates and ownership transfer has not been determined. There has been no estimate/proposal from R. W. Moyer to haul the machine from Gouldsboro to Portland.

- The motion was amended by Mr. Godshalk, 2nd by Ms. Bucci to accept the bid of \$ 28,000 for the purchase of the Used 2004 New Holland Backhoe/Loader provided the Borough receives a credit of \$ 1,000 on the machine, and to authorize Borough Officials to take such additional convenient or necessary action to complete the purchase of the backhoe, including the payment of additional incidental costs. Motion, as amended, carried 6-0-0.

601 Delaware Avenue: Mark Bahnick, Van Cleef Engineering

Engineer's Report on Collapsed Drain:

Mr. Bahnick completed an evaluation of the 601 Pennsylvania property as requested by Borough Council. The investigation included evaluation of a depression along Pennsylvania Avenue which is located adjacent next to the existing residence. The depression has been caused by the storm sewer pipeline that runs along Pennsylvania Avenue through this portion of the property. A long-term repair plan has been authorized by Council for the storm sewer line. Mr. Bahnick presented a mapping prepared by Van Cleef Engineering, of the Borough streets, that shows the locations of the storm sewers. Mr. Bahnick stated that the entire storm sewer system should be evaluated.

Council's Comments:

- Concerns of excavation of the roadway.
- Public bids all along Pennsylvania Avenue.
- Discussed the piping from Mik'e Garage on Northampton Street to Refiners Fire Ministry Church on Division Street.
- Discussed the Dry Run.
- Piping installed two years ago is still functional
- The bad spots should be marked on the map and a plan created. Look for grant funding.
- Solve the problem at 601 Pennsylvania before proceeding forward down Main Street.
- There is a sink hole by Mike's Garage. Wants to find other options for Main Street.
- A water dye test was suggested; when there is a lot of rain the Borough can find out what is functioning.
- Use of the Slate Belt's COG storm sewer jetty camera to inspect the drains from the inside.
- An engineer's study was suggested for the Dry Run.

A motion was made by William Godshalk to accept the proposal of R. W. Moyer to repair the collapsed drain at 601 Pennsylvania Avenue in the amount of \$ 3,600. The motion died for a lack of a second.

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- Mr. McHugh stated he would like to have a water dye test done.
- Mr. Potter stated a water dye test could be done by the fire company
- Is the street department capable of doing any of the work to fix the drains? Speak with Mr. Farleigh.
- Prioritize the trouble spots.
- Mr. Bahnick asked about the sewer survey locations. Ms. Steele replied the Borough has the survey mapping.
- Discussed the American Rescue Funds that were provided by the federal government and where the funds can be spent.
- Mr. McHugh asked about another LSA Grant. Ms. Bucci replied that Council must finish the LSA Grant for the gymnasium that is currently in the progress.

This discussion was tabled until the April 4, 2022, Council meeting.

BAS Adjacency Survey Question: Portland Borough with UMBT:

Mr. Bahnick will follow through with the census bureau asking who initiated the survey.

Executive Session: None

Adjournment:

A motion was made by Patrick McHugh, 2nd by Kay Bucci to adjourn the meeting at 8:17 PM.
Motion carried 6-0-0.

Respectfully Submitted,

Carol A. Hummel

Carol A. Hummel, Secretary