



BOROUGH OF PORTLAND  
COUNCIL MEETING AGENDA  
206 Division Street, Portland, PA

Date: November 6, 2023

Time: 7:00 P.M.

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1. Call to Order: Council President
  2. Council Members Present for Roll Call to Order:
  3. Others Present:
  4. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting.

5. Approval of the Meeting Agenda and any Amendments:
6. Action on Minutes:  
October 2, 2023  
October 23, 2023
7. Secretary/Treasurer Report: Lori Sliker, Treasurer

Approve the **October 2023** Financial Report, the bill presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 36,897.92
Sewer Operations	\$ 19,415.29
Garbage Operations	\$ 4,854.82
Estimate Payroll & Payroll Taxes, October 2023	\$ 6,300.00
Estimate WEX Sunoco Fuel, October 2023	\$ 500.00
303 New Demi Rd. Escrow – Van Cleef Eng.	\$ 318.00

**TOTAL** **\$ 68,286.03**

8. Public Comment: Time allotted – 5 minutes per person
  - i. Jerry Fleischer -400 Jacoby Creek, Portland & 996 Boulder Dr., UMBT
  - ii. Suburban EMS
9. Borough Engineer's Report: Mark Bahnick, Van Cleef  
Update traffic study, RPL – Christine Troxell
10. Sewer Committee: Stephanie Steele, Chair
  - i. Sewer Shut Off effective 11/7/2023
    - 510 Northampton St
    - 705 Hillcrest Drive

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- 406 Pennsylvania Ave.
    - 533 Delaware Ave.
  - ii. Sewer Capacity Study-update
  - iii. Update on WWTP operation
  - iv. Monthly DMR report in packet.
- 11. Streets Committee: Patrick McHugh, Chair  
Crestmont Discussion
- 12. Legal: Solicitor Gaul
- 13. Subdivision and Land Development (SALDO):
  - i. RPL East, LLC Proposed Subdivision, 12/4/2023 expiration.
  - ii. RPL East, LLC Planned Industrial Park, 12/4/2023 expiration.
- 14. Planning Commission: Dan Wilkins, Chair
- 15. Portland Borough Authority: Lance Prator, Water Authority Chair  
Vacant Seat – Water Authority accepted Rob Shoemaker’s resignation –  
Authority has the vacant seat posted – Does Council need to accept  
resignation?
- 16. Police Report: Chief Mulligan or Mayor Fischer
- 17. Mayor’s Report: Mayor Fischer
- 18. Portland Community Events Committee: Stephanie, Heather
  - i. Tree Lighting, November 26, 2023 @ 6:30 P.M.
- 19. COG: Lance, COG Chairman
  - i. Email – leaf vac
- 20. Sanitation Committee:
- 21. Ordinance Committee: Karen Pfeiffer, Chair
  - i. Committee update
- 22. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
  - i. 2024 Proposal Budgets for discussion and possible approval.
    - a. General
    - b. Sewer
    - c. Sanitation
  - ii. Accept Kirk, Summa & Co-proposal dated October 30, 2023, not to  
exceed \$7000.00 for 2023 audit.
- 23. Plan Slate Belt: Lance, Stephanie, Heather  
Public presentation of draft plan - LVPC
- 24. Liberty-Water Gap Traill Alliance: Cindy Fish
  - i. Minutes from October meeting in packet.

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ii. Next meeting, November 15<sup>th</sup> at 9am, UMBT Community Park

25. Correspondence:

- i. Alternate Boro Engineer 2024 reappointment interest letter – schedules– Jeffrey Ott
- ii. Bacida email

26. Old Business:

27. New Business:

28. Secretary Announcements:

- i. Election Day, November 7, 2023 – Polling Location: Portland Fire Station, 392 Delaware Avenue

29. Public Comment, Non-Agenda:

30. Executive Session:

31. Adjournment:

Next Borough Council meeting(s):

November 27, 2023

December 4, 2023