



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA
Date: January 22, 2024 Time: 7:00 P.M.

1. Call to Order: Council President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes.

Is there anyone in the audience who plans to record the meeting.

5. Approval of the Meeting Agenda and any Amendments:
6. Action on Minutes:
December 4, 2023
December 27, 2023
7. Public Comment: Time allotted – 5 minutes per person
8. Borough Engineer's Report: Mark Bahnick, Van Cleef
Recommendations on streets: Weidman Rd (complaint filed 12/26/2023)
VanCleef Letter 11/20/2023
9. Sewer Committee: Stephanie Steele, Chair
Sewer Capacity Study
10. Streets Committee: Patrick McHugh, Chair
 - i. Market Street, Weidman Street and Zeeman Street – winter conditions leave this street icy at times.
 - ii. Crestmont Street – Solicitor requires research to determine the Borough responsibility, Engineer to present possible solution to protect sewer infrastructure.
 - iii. Concrete Saw – request approval to purchase, approximate cost: \$992.00
 - iv. Hammer Drill (large one)- request approval to purchase, approximate cost: \$429.00 & bits \$150.00.
 - v. Store Front – tree dying in front of Bank – replacements.
 - vi. Approval to clear parking leading up to the ball field.
 - vii. Approval to remove brush and small trees- quotes for larger tree removal.
 - viii. Hallet Contractor Quote- Metal grates on 1st Street- \$4,375.00.

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11. Legal: Solicitor Gaul
 - i. Resolution Declaring and Recognizing Indigenous People's Day
 - ii. Lower Delaware National Wild & Scenic River Resolution - Appoint representative, and alternate representative.
 - iii. Fleisher's Joinder Deed Resolution
 12. Subdivision and Land Development (SALDO):
 13. Portland Borough Authority: Lance Prator, Water Authority Chair
 14. Police Report: Chief Mulligan or Mayor Fischer
December 2023 report
 15. Mayor's Report: Mayor Fischer
 16. Portland Community Events Committee: Stephanie Steele, Heather Fischer
 17. COG: Lance, COG Chairman
 18. Sanitation Committee: Recycling Grant update
 19. Ordinance Committee: Karen Pfeiffer, Chair
 20. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 21. Plan Slate Belt: Lance, Stephanie, Heather
 22. Slate Belt Rising: Stephanie Steele
Kayak discussion
 23. Correspondence:
 24. Old Business:
 - i. Email Transition – K. Pfeiffer
 - ii. Portland School Tax – email from Mark Schiavone
 - iii. Assistant Solicitor – appointment
 - iv. Vacancy Board Chair – appointment
 - v. Election Certificates
 - vi. BACIDA Appointments
 25. New Business:
 - i. Borough Tax Collector Office -email declining position
 1. Resolution Declaring Borough Tax Collector office vacant
 2. Resolution regarding Collection of Borough Taxes
 - ii. Wendy Klug council position – email declining position
 1. Resolutions Declaring Borough Council offices vacant
 - iii. Interest in Council Seat – S. Ivancich
 26. Secretary Announcements:
Borough Office will be closed Wednesday January 24, 2024 – Tuesday, January 30, 2024.

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27. Public Comment, Non-Agenda:

28. Executive Session:

29. Adjournment:

Next Borough Council meeting(s):

February 5, 2024

February 26, 2024

March 4, 2024