



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: July 1, 2024

Time: 7:00 P.M.

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1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.

5. Approval of the Meeting Agenda and any Amendments:

6. Action on Minutes:

- June 3, 2024

7. Secretary/Treasurer Report: Lori Sliker, Treasurer

Approve the **June 2024** Financial Report, the bill presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 14,108.98
Sewer Operations	\$ 12,867.34
Garbage Operations	\$ 5,268.82
Estimate Payroll & Payroll Taxes, July, 2024	\$ 6,300.00
Estimate WEX Sunoco Fuel, July 2024	\$ 550.00
Escrow – Ultra Poly 3 (King, Spry & VanCleaf)	\$ 752.00
Escrow – RPL East	\$ 1,510.50
<u>TOTAL</u>	\$ 41,357.64

8. Public Comment: Time allotted – 5 minutes per person

Tara Mazzanotte:

- NJ DOT 180 and PA State Transportation Plan (TIP) Updates
- Draft resolution – improvements between Portland and Point of Gap

9. Borough Engineer's Report: Mark Bahnick, Van Cleaf

- Report on RPL East Sewage Planning Module, and Borough discussion/action on Module.
- COVID Grant Project - Stormwater
- COVID Grant Project – Sewer
- RPL East, LLC Proposed Subdivision Plan (decision deadline 7/5/2024) offer of extension under #13 - SALDO.
- RPL East, LLC Proposed Planned Industrial Park Plan (decision deadline 7/5/2024) offer of extension under #13 – SALDO.

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10. Sewer Committee: Stephanie Steele, Chair
 - Sewer Shut-off's: Acct #282, 246 & 248
 - Resolution of the Council of the Borough of Portland, Pennsylvania, ordering David Allen Brands Jr. to Modify the connection of the 105 State Street Property to the Borough sewer system and directing the borough secretary to provide notice of the borough's order.
 - Resolution of the Council of the Borough of Portland, Pennsylvania, ordering David Jov LLC to Modify the connection of the 106 State Street Property to the Borough sewer system and directing the borough secretary to provide notice of the borough's order.
 - Commercial and Industrial customer required connection modifications
 - Portland Auto sanitary sewer connection
 - Portland Steel use of property/sanitary sewer requirements

 11. Streets Committee: Lance Prator, Chair
 - Manhole cover repair-Crestmont St. – Quote-L. Marki & Son - \$7,350.00
 - Market Street Project – Liquid Fuels Audit
 - Public Bathroom Repair Estimate-Duffield Plumbing & Heating- \$580.00.
 - SCAG Lawn Mower repair – H&H Outdoor Powersports quote \$1,933.22
 - Residential garbage being placed in trash cans downtown.
 - Street sign for Bruce Street (Collins Street) missing.

 12. Legal: Solicitor Gaul
 - RPL Center request for Developers Agreement regarding traffic review costs/Council approval of Developers Agreement.

 13. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current expiration 7/25/2024. Received an offer of extension through 9/3/2024. Borough Council to review and vote on extensions.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current expiration 7/25/2024. Received an offer of extension through 9/3/2024. Borough Council to review and vote on extensions.

 14. Zoning, Building and Property Maintenance
 - Slate Hills Enterprises, Inc. proposed Duplex Project on Delaware Avenue

 15. Portland Borough Authority: Lance Prator, Water Authority Chair

 16. Police Report: Chief or Mayor Fischer
 - Rugged One E-Citation equipment quote \$1,417.16 (+100.00 installation)
 - HP LaserJetPro MFP 410 fdw Wilreless All-In-One Printer, Scan, Copy, Fax \$329.00 (possible 20% off Promo)
 - Pet Ordinance – multiple complaints about the same family
 - Parking Enforcement Officer

 17. Mayor's Report: Mayor Fischer

 18. Portland Community Events Committee: Stephanie Steele, Heather Fischer

 19. COG: Lance Prator, Chairman – No Report

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20. Sanitation Committee:
 - Recycling Grant Update
 - Garbage Bid Specifications Modifications/Advertising
21. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 - ARPA Grant Funds – need to be obligated by 12/31/2024
22. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
23. Slate Belt Rising: Stephanie Steele
24. Personnel Committee: Stephanie Steele, Chair
 - Part-time person for mowing and weed trimming
25. Old Business:
 - Bees – Pokey Estimate for Bee exterminator
 - Stephanie pokey door replacement estimates
26. New Business:
 - Tolls for Bridge – EZ Pass tolls
 - Vacant Council Seat – Bruce Cialfi
 - Grant – Fire Company - \$90,000.00 for Firefighting Personal Protective Equipment – Cooperative Agreement by and between the Borough of Portland and the Portland Hook & Ladder No. 1 Fire Company
 - Parking Signs
27. Public Comment, Non-Agenda:
28. Executive Session:
29. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
30. Adjournment:

Next Borough Council meeting(s):

- July 22, 2024
- August 5, 2024