



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: June 3, 2024

Time: 7:00 P.M.

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1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.

5. Approval of the Meeting Agenda and any Amendments:
6. Action on Minutes:
 - May 6, 2024
7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the May 2024 Financial Report, the bill presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 13,208.99
Sewer Operations	\$ 17,992.19
Garbage Operations	\$ 7,636.78
Estimate Payroll & Payroll Taxes, June, 2024	\$ 6,300.00
Estimate WEX Sunoco Fuel, June 2024	\$ 550.00
Escrow – Ultra Poly 3 (King, Spry; VanCleaf	\$ 597.50
Escrow – RPL East	\$ 169.00
Escrow – River Pointe Industrial Park	\$ 318.00
Escrow – New Demi Road	\$ 126.00
<u>TOTAL</u>	\$ 46,898.46

Transfer \$50,000.00 from the Real Estate Fund to the General Fund to cover expenses.

8. Public Comment: Time allotted – 5 minutes per person
9. Borough Engineer's Report: Mark Bahnick, Van Cleaf
 - Report on RPL East Sewage Planning Module, and Borough discussion/action on Module.
 - COVID Grant Project - Stormwater
 - COVID Grant Project – Sewer
 - RPL East, LLC Proposed Subdivision Plan (decision deadline 7/5/2024)
 - RPL East, LLC Proposed Planned Industrial Park Plan (decision deadline 7/5/2024)
10. Sewer Committee: Stephanie Steele, Chair
 - Sewer Shut-off's: Acct #282

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- Commercial and Industrial customer required connection modifications
 - (APM & DABCO letters).
 - Portland Auto sanitary sewer connection
 - Portland Steel use of property/sanitary sewer requirements
 - Justin Duffield estimate - \$780.00 install spigot
11. Streets Committee: Lance Prator, Chair
- Manhole cover specifications – for advertising
 - Hot Patch – Weidman Street, Northampton Street and any large potholes needing repairs.
 - Market Street Project – Liquid Fuels Audit
 - Battery power weed trimmer \$160.00 & leaf blower \$160.00 – downtown use.
 - Plumber to look at faucet in public restroom.
12. Legal: Solicitor Gaul
- RPL Center request for Developers Agreement regarding traffic review costs/Council approval of Developers Agreement.
13. Subdivision and Land Development (SALDO):
- RPL East, LLC Proposed Subdivision Plan (decision deadline 7/5/2024)
 - RPL East, LLC Proposed Planned Industrial Park Plan (decision deadline 7/5/2024)
14. Zoning, Building and Property Maintenance
- Slate Hills Enterprises, Inc. proposed Duplex Project on Delaware Avenue
15. Portland Borough Authority: Lance Prator, Water Authority Chair
16. Police Report: Chief or Mayor Fischer
17. Mayor's Report: Mayor Fischer
18. Portland Community Events Committee: Stephanie Steele, Heather Fischer
- Borough picnic – June 23, 2024 12 P.M. – 3 P.M. Municipal Lot
19. COG: Lance Prator, Chairman – No Report
20. Sanitation Committee:
- Recycling Grant Update
 - Garbage Bid Specifications Modifications/Advertising
21. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
- ARPA Grant Funds – need to be obligated by 12/31/2024
22. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
23. Slate Belt Rising: Stephanie Steele
- Ribbon Cutting for Pen Argyl Mural – June 7 @ 5 P.M. followed by Pen Argyl Founders Day evening event in the park.
24. Personnel Committee: Stephanie Steele, Chair
- Part-time person for mowing and weed trimming

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25. Old Business:

26. New Business:

- Exterminator for Pokey (Bees)
- Stephanie will call for pokey door replacement estimates
- Grant – Fire Company - \$90,000.00 for Personal Protective Equipment-Motion to sign the agreement.

27. Public Comment, Non-Agenda:

28. Executive Session:

- Personnel

29. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.

30. Adjournment:

Next Borough Council meeting(s):

- June 24, 2024
- July 1, 2024