



BOROUGH OF PORTLAND  
COUNCIL MEETING AGENDA  
206 Division Street, Portland, PA

Date: September 9, 2024 Time: 7:00 P.M.

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1. Call to Order: Council President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.

5. Approval of the Meeting Agenda and any Amendments:
6. Action on Minutes:
  - August 5, 2024
  - August 26, 2024
7. Secretary/Treasurer Report: Lori Sliker, Treasurer  
Approve the **August 2024** Financial Report, the bill presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 17,088.95
Sewer Operations	\$ 25,954.73
Garbage Operations	\$ 5,628.82
Estimate Payroll & Payroll Taxes, September 2024	\$ 6,300.00
Estimate WEX Sunoco Fuel, September 2024	\$ 550.00
Escrow – Ultra Poly 3 (King, Spry & VanCleaf)	\$ 619.00
Escrow – RPL East	\$ 180.00
<b><u>TOTAL</u></b>	<b><u>\$ 56,321.50</u></b>

8. Public Comment: Time allotted – 5 minutes per person  
Terry Abramson- Sewer Bill request & Parking issue  
John Stoutland - Dumpster
9. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison  
Proposed Resolution requesting I-80/Rt.611 Delaware Gap (DWG) Actions
10. Borough Engineer's Report: Mark Bahnick, Van Cleaf
  - DRBC draft docket
  - COVID Grant Project - Stormwater
  - COVID Grant Project – Sewer

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11. Sewer Committee: Stephanie Steele, Chair
    - Sewer Shut-off's: Acct #/Address: Acct#248-533 Delaware Ave & Acct#246 406 Pennsylvania Ave.
    - Penn Power Systems – remote monitoring \$3,990.00-revisit March 2025
    - Commercial and Industrial customer required connection modifications
    - Portland Auto sanitary sewer connection
    - Portland Steel use of property/sanitary sewer requirements
    - Riordan Service Proposal - \$1,720.00
  
  2. Streets Committee: Lance Prator, Chair
    - Co-Stars Salt – 8/28/2024 email
    - COG leaf vac rental
  
  13. Legal: Solicitor Gaul
    - RPL Center request for Developers Agreement regarding traffic review costs/Council approval of Developers Agreement.
    - Alternative Parking Restrictions Enforcement/Quality of Life ordinance
    - Upper Mount Bethel Authority letter – executive session
    - Quality of Life Ordinance
    - Slates Hills Enterprise (SHE)
  
  14. Subdivision and Land Development (SALDO):
    - RPL East, LLC Proposed Subdivision Plan-current expiration 12/31/2024.
    - RPL East, LLC Proposed Planned Industrial Park Plan -current expiration 12/31/2024.
    - Ultra-Poly Building 3 Land Development  
Proposed Borough and Township Intermunicipal Agreement on Sewer Service.
  
  15. Zoning, Building and Property Maintenance
  
  16. Portland Borough Authority: Lance Prator, Water Authority Chair
  
  17. Police Report: Chief or Mayor Fischer
    - Police Report – August 2024
    - Approve Hiring of Retiring Bangor Borough Officer – Michael Hunsicker-Part time up to 25 hours per week - \$24.00 per hour.
    - Proposed Resolution Authorizing Emergency Police Department Expenditures
  
  18. Mayor's Report: Mayor Fischer
  
  19. Portland Community Events Committee: Stephanie Steele, Heather Fischer  
Founders Day – October 19, 2024, 1:00 PM-5:00 PM
  
  20. COG: Lance Prator, Chairman
  
  21. Sanitation Committee:
    - Garbage Contract Bid Specifications Penn Bid Opening – 9/23/2024 @ 7:00 PM
    - Trash Collection for 427 Delaware Avenue Apartments
    - Proposed Resolution regarding Classification of Multi-Unit Apartment Buildings as Commercial Establishments for Purposes of Residential Garbage Fee Charge.

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22. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
  - ARPA Grant Funds – need to be obligated by 12/31/2024
23. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
24. Slate Belt Rising: Stephanie Steele
  - 45-day plan comment period will begin on September 13<sup>th</sup>.
25. Personnel Committee: Stephanie Steele, Chair
  - Billing Clerk – hourly rate increase
26. Old Business:
  - Tolls for Bridge – EZ Pass tolls
  - Parking striping out parking spaces on side streets follow-up
27. New Business:
  - Winter Maintenance Agreement 2025-2028
  - Liquid Fuels money received
  - Purchase DeWalt Cordless Drill – Home Depot - \$160.00
28. Public Comment, Non-Agenda:
29. Executive Session:
  - Personnel
  - Legal Matters
30. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
31. Adjournment:  
Next Borough Council meeting(s):
  - September 23, 2024
  - October 7, 2024