



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: October 7, 2024 Time: 7:00 P.M.

1. Call to Order: Council President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.

5. Approval of the Meeting Agenda and any Amendments:

6. Action on Minutes:
 - September 9, 2024
 - September 23, 2024

7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **September 2024** Financial Report, the bill presented for payment in the amounts of:

Bills Presented for Payment:	
Borough Operations	\$ 19,221.98
Sewer Operations	\$ 16,733.01
Garbage Operations	\$ 6,222.82
Estimate Payroll & Payroll Taxes, September 2024	\$ 6,300.00
Estimate WEX Sunoco Fuel, September 2024	\$ 550.00
Escrow – Ultra Poly 3 (VanCleaf)	<u>\$ 592.00</u>
<u>TOTAL</u>	\$ 49,619.81

Transfer \$70,000.00 from the Real Estate Fund to the General Fund to cover expenses.

8. Public Comment: Time allotted – 5 minutes per person
 - Pastor Phil–request to utilize Borough property (old fairgrounds)-place equipment while doing a job.
Borough Council Discussion / Action on Request
 - John Bermingham & Justin Coyle-regarding Lamtec Corporation
9. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
10. Borough Engineer’s Report: Mark Bahnick, Van Cleaf
 - COVID Grant Project – Stormwater
Council Discussion / Action necessary or convenient to completion of Project, financing or payment of Project costs.

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- COVID Grant Project – Sewer
Council Discussion / Action necessary or convenient to completion of Project, financing or payment of Project costs.
 - Ultra-Poly Proposed Building 3 Land Development Plan
Borough Council Discussion and Action on Plan
11. Sewer Committee: Stephanie Steele, Chair
- Sewer Shut-off: Acct #/Address: #248, 2 & 99
 - Penn Power Systems – remote monitoring \$3,990.00-revisit March 2025
 - Commercial and Industrial customer required connection modifications
 - Portland Auto sanitary sewer connection
 - Portland Steel use of property/sanitary sewer requirements
 - Kubota Sewer Membrane replacements \$75,000.00 + taxes (if applicable); authorize Costars Purchase Order to Riordan for Membranes and related items.
12. Streets Committee: Lance Prator, Chair
- Reimburse liquid fuels \$21, 680.00.
13. Legal: Solicitor Gaul
- RPL Center request for Developers Agreement regarding traffic review costs/Council approval of Developers Agreement.
 - Alternative Parking Restrictions Enforcement
 - Upper Mount Bethel Authority letter – executive session
 - Quality of Life Ordinance
14. Subdivision and Land Development (SALDO):
- RPL East, LLC Proposed Subdivision Plan-current expiration 12/31/2024.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current expiration 12/31/2024.
 - Ultra-Poly Building 3 Land Development
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.
15. Zoning, Building and Property Maintenance
- Municipal Building Ramp Replacement
 - Slates Hills Enterprise (SHE)
16. Portland Borough Authority: Lance Prator, Water Authority Chair
- LSA Grants – Letters of Support to Dept of Comm. & Econ. Development
 - LSA Grant Resolutions
17. Fire, Safety & Police:
- Police Report – September 2024
 - Chief Potter
18. Mayor's Report: Mayor Fischer
19. Portland Community Events Committee: Stephanie Steele, Heather Fischer
- Founders Day – October 19, 2024, 1:00 PM-6:00 PM
 - Trick or Treat – October 26, 2024, 4:00-6:00 PM – contest after

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20. COG: Lance Prator, Chairman
 - Reserved Street Vac for November 20-22, 2024 – Rave Alert/Notices
21. Sanitation Committee:
 - MSW (Garbage) Collection Contract Bid Results/Action on Bids/Possible award of Contract
 - Trash Collection for 427 Delaware Avenue Apartments
 - Proposed Resolution regarding Classification of Multi-Unit Apartment Buildings as Commercial Establishments for Purposes of Residential Garbage Fee Charge.
22. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 - ARPA Grant Funds – need to be obligated by 12/31/2024
 - 2025 Borough Budget (Sewer, Garbage and Borough) update
23. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 - 45-day review Council Member review
 - Slate Belt Multi-Municipal Comprehensive Plan Intermunicipal Cooperative Implementation Agreement
 - Resolution Adopting Plan Slate Belt Multi-Municipal Comprehensive Plan
24. Slate Belt Rising: Stephanie Steele
 - Kayaks – installation the week of October 7, 2024
25. Personnel Committee: Stephanie Steele, Chair
 - Billing Clerk – hourly rate increase
26. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Representative & Lance Prator, Borough Representative
27. Old Business:
28. New Business:
29. Public Comment, Non-Agenda:
30. Executive Session:
 - Personnel
 - Legal Matters
31. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
32. Adjournment:
Next Borough Council meeting(s):
 - October 28, 2024
 - November 4, 2024