



BOROUGH OF PORTLAND  
COUNCIL MEETING AGENDA  
206 Division Street, Portland, PA

Date: November 25, 2024 Time: 7:00 P.M.

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1. **Call to Order:** Council President
2. **Council Members Present for Roll Call to Order:**
3. **Others Present:**
4. **Announcement of Recording:**  
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
5. **Approval of the Meeting Agenda and any Amendments:**
6. **Public Comment:** Time allotted – 5 minutes per person
7. **Borough Engineer's Report:** Mark Bahnick, Van Cleef
  - COVID Grant Project – Stormwater
  - COVID Grant Project – Sewer
8. **Sewer Committee:** Stephanie Steele-Chair, Lance Prator, Karen Pfeiffer
  - Commercial and Industrial customer required connection modifications-update
  - Portland Auto sanitary sewer connection - update
  - Kubota Sewer Membrane replacements update.
  - DEP Correspondence re: Borough of Portland, PA 0064297, Consent Assessment of Civil Penalty.
9. **Streets Maintenance Committee:** Lance Prator-Chair, Patrick McHugh, Bruce Cialfi
10. **Building Committee:** Patrick McHugh, Karen Pfeiffer, Susan Ivancich
  - Municipal Building ADA Compliant Ramp/Lift
11. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele-Chair, Lisa Prator, Karen Pfeiffer
  - 2025 Solicitor Fees
  - 2025 Budget
12. **Community Development & Grant Committee:** Lisa Prator-Chair, Karen Pfeiffer, Stephanie Steele
  - Tree Lighting Ceremony-December 1, 2024, 6:30 P.M. downtown and Holiday Yard Contest
13. **Community Events Committee:** Stephanie Steele-Chair, Susan Ivancich, Bruce Cialfi
14. **Fire, Safety & Police Committee:** Lance Prator-Chair, Stephanie Steele, Lisa Prator

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15. **Ordinance Update Committee:** Lisa Prator-Chair, Karen Pfeiffer, Susan Ivancich  
Park & Ride Ordinance review
16. **Personnel, Policy and Procedure Committee:** Stephanie Steele-Chair, Lisa Prator, Karen Pfeiffer
  - Seasonal Employees – possible extra hours during winter
17. **Sanitation Committee:** Patrick McHugh-Chair, Lance Prator, Bruce Cialfi
  - Proposed Resolutions – Regarding Classification of Multi-Unit Apartment Buildings as Commercial Establishment for Purposes of Residential Garbage Fee Charge.
18. **COG:**
  - November 20, 2024 meeting minutes
19. **Plan Slate Belt:**
20. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
21. **Old Business:**
22. **New Business:**
  - Kirk Summa letter to audit 2024 accounts – authorize to sign
23. **Public Comment, Non-Agenda:**
24. **Executive Session:**
25. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
26. **Adjournment:**  
**Next Borough Council meeting(s):**
  - December 2, 2024
  - December 23, 2024