



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: November 4, 2024 Time: 7:00 P.M.

1. Call to Order: Council President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Announcement of Recording:

The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.

5. Approval of the Meeting Agenda and any Amendments:
6. Action on Minutes:
 - September 23, 2024
 - October 7, 2024
7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **October 2024** Financial Report, the bill presented for payment in the amounts of:

Bills Presented for Payment:	
Borough Operations	\$ 54,220.10
Sewer Operations	\$ 37,003.42
Garbage Operations	\$ 8,043.15
Estimate Payroll & Payroll Taxes, October 2024	\$ 6,300.00
Estimate WEX Sunoco Fuel, October 2024	\$ 550.00
Escrow – New Demi Rd (King Spry)	\$ 162.00
<u>TOTAL</u>	<u>\$106,278.67</u>

8. Public Comment: Time allotted – 5 minutes per person
 - Swearing in Michael Hunsicker as parttime police officer.
9. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
10. Borough Engineer's Report: Mark Bahnick, Van Cleef
 - COVID Grant Project – Stormwater
Council Discussion / Action necessary or convenient to completion of Project, financing or payment of Project costs.
 - COVID Grant Project – Sewer
Council Discussion / Action necessary or convenient to completion of Project, financing or payment of Project costs.
 - Ultra-Poly Proposed Building 3 Land Development Plan
Council Review, Discussion, and Action on Plan – Proposed Resolution

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11. Sewer Committee: Stephanie Steele, Chair
 - Sewer Shut-off: Acct #/Address: #
 - Penn Power Systems – remote monitoring \$3,990.00-revisit March 2025
 - Commercial and Industrial customer required connection modifications
 - Portland Steel use of property/sanitary sewer requirements
 - Kubota Sewer Membrane replacements \$75,000.00 -update
 - Engagement of Special Counsel on Sewer Matters
 - DEP Correspondence re: Borough of Portland, PA0064297, Consent Assessment of Civil Penalty-Response deadline 11/25/2024.

 12. Streets Committee: Lance Prator, Chair
 - E.M. Kutz – Quote back up cameras - \$1,478.00

 13. Legal: Solicitor Gaul
 - RPL Center request for Developers Agreement regarding traffic review costs/Council approval of Developers Agreement.
 - Alternative Parking Restrictions Enforcement
 - Quality of Life Ordinance
 - Reed Smith Professional Services Agreement

 14. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current expiration 12/31/2024.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current expiration 12/31/2024.
 - Ultra-Poly Building 3 Land Development – current decision deadline 11/19/2024.
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.

 15. Zoning, Building and Property Maintenance
 - Municipal Building Ramp Replacement - elevator
 - Slates Hills Enterprise (SHE)
 - 108 Division Street letter

 16. Portland Borough Authority: Lance Prator, Water Authority Chair

 17. Fire, Safety & Police:
 - Police Report – October 2024
 - Purchase NOCO Boost GB50 \$149.50 (possibly mount in police car)
 - Purchase Ammo – 9mm, .40 cal and .223 (Hornady Critical Duty) – quote \$908.00
 - Central Square E-Filing Quote - \$2,340.00
 - Park & Ride - Signs

 18. Mayor's Report: Mayor Fischer

 19. Portland Community Events Committee: Stephanie Steele, Heather Fischer
 - Trick or Treat – October 26, 2024, 4:00-6:00 PM – update
 - Thank You letters to Rising Slate Belt & Edge of the Woods

 20. COG: Lance Prator, Chairman

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21. Sanitation Committee:
 - Trash Collection for 427 Delaware Avenue Apartments
 - Proposed Resolution regarding Classification of Multi-Unit Apartment Buildings as Commercial Establishments for Purposes of Residential Garbage Fee Charge.
 - Dumpster for State Street property – J. Stoutland
 22. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 - ARPA Grant Funds – need to be obligated by 12/31/2024
 - 2025 Borough Budget (Sewer, Garbage and Borough) discussion/motion to approve for advertising
 23. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 - 45-day review Council Member review
 - Slate Belt Multi-Municipal Comprehensive Plan Intermunicipal Cooperative Implementation Agreement
 - Resolution Adopting Plan Slate Belt Multi-Municipal Comprehensive Plan
 24. Slate Belt Rising: Stephanie Steele
 25. Personnel Committee: Stephanie Steele, Chair
 - Billing Clerk – hourly rate increase
 26. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Representative & Lance Prator, Borough Representative
 27. Old Business:
 28. New Business:
 - Safe Street Grant – East Bangor Mayor
 29. Public Comment, Non-Agenda:
 30. Executive Session:
 31. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
 32. Adjournment:
- Next Borough Council meeting(s):
- November 25, 2024
 - December 2, 2024