



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: February 3, 2025 Time: 7:00 P.M.

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1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. Approval of the Meeting Agenda and any Amendments:
 6. 2025 Board Appointments
 - BACIDA – Borough of East Bangor – Laura McClain 5-year term (1/1/2025–12/31/2029)
 - BACIDA – Borough of Roseto – Joseph Angeline 5-year term (1/1/2025–12/31/2029)
 7. Action on Minutes:
 - January 6, 2025
 8. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the January 2024 Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

| | |
|---|----------------------------|
| Borough Operations | \$ 10,002.93 |
| Sewer Operations | \$ 26,610.69 |
| Garbage Operations | \$ 171.00 |
| Estimate Payroll & Payroll Taxes, February 2025 | \$ 6,300.00 |
| Estimate WEX Sunoco Fuel, February 2025 | \$ 550.00 |
| Escrow – ABC Company (King, Spry) | <u>\$ 508.00</u> |
| <u>TOTAL</u> | <u>\$ 44,142.62</u> |
 9. Public Comment: Time allotted – 5 minutes per person
Pastor Phil – Tree trimming & Prayer
T. Abramson
J. Stoutland
 10. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
 11. Borough Engineer’s Report: Mark Bahnick, Van Cleef
 - COVID Grant Project – Stormwater
Council Discussion / Action necessary or convenient to completion of Project, financing or payment of Project costs.
 - COVID Grant Project – Sewer

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12. Sewer Committee: Stephanie Steele, Chair
 - Penn Power Systems – remote monitoring \$3,990.00-revisit March 2025
 - Commercial and Industrial customer required connection modifications
 - Cutting down reeds – James P. Potter – suggested hourly rate \$18.00 – to be discussed
 - Quote – Penn Power System – (Ultra Poly) - \$1,703.76
 - Quote – Penn Power System – (Bagel & Deli) - \$1,690.80
13. Streets Committee: Lance Prator, Chair
 - Co-Star's Salt Contract – 2025-2026 (amount to order-pending)
 - Asphalt ramp - Delaware Ave-Update
14. Legal: Solicitor Gaul
 - RPL Center request for Developers Agreement regarding traffic review costs/Council approval of Developers Agreement.
 - Alternative Parking Restrictions Enforcement
 - Quality of Life Ordinance
 - UMBT Agility Agreement
15. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current deadline 3/31/2025.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 3/31/2025.
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.
16. Zoning, Building and Property Maintenance
 - Municipal Building Ramp Replacement – lift presentation will be February 24, 2025
 - Lowe's Hometown Grant
 - Post Foundation
 - Slates Hills Enterprise (SHE)
17. Portland Borough Authority: Lance Prator, Water Authority Chair
18. Fire, Safety & Police:
 - Police Report – January 2025
 - Ordinance regulating the vehicles, traffic and parking regulations.
19. Mayor's Report: Mayor Fischer
20. Portland Community Events Committee:
21. COG: Lance Prator, Chairman
22. Sanitation Committee:
 - Proposed Resolution regarding Classification of Multi-Unit Apartment Buildings as Commercial Establishments for Purposes of Residential Garbage Fee Charge.
 - Dumpster for State Street property – J. Stoutland
 - T. Abramson – garbage

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23. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 - Insurance policy 2025 renewed – Policy up 13% due to increased insurance costs.
 24. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 - Next meeting February 13, 2025, at 9:00 AM-in person Bangor 7:00 PM.
 25. Slate Belt Rising: Stephanie Steele
 26. Personnel Committee: Stephanie Steele, Chair
 27. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Representative & Lance Prator, Borough Representative
 28. Old Business:
 - Borough Phones
 29. New Business:
 - 2025 Council Member – Elections
 30. Public Comment, Non-Agenda:
 31. Executive Session:
 32. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
 33. Adjournment:
- Next Borough Council meeting(s):
- February 24, 2025
 - March 3, 2025