



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: February 24, 2025

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
 5. **Approval of the Meeting Agenda and any Amendments:**
 6. **Action on Minutes:**
 - January 27, 2025
 7. **Handicap Lift Presentation - AmeriGlide**
 8. **Public Comment:** Time allotted – 5 minutes per person
 9. **Borough Engineer's Report:** Mark Bahnick, Tyler Evans - Van Cleef Engineering
 - COVID Grant Project – Stormwater update
 - COVID Grant Project – Sewer update
 - Lamtec Sewer Service Request – Plan Review & Letter
 - Planning Modules – DEP Review – DRBC Review
 - Portland-UMBT Sewer Service intermunicipal Agreement
 10. **Sewer Committee:** Stephanie Steele-Chair, Lance Prator
 - Commercial and Industrial customers require connection modifications-update
 11. **Route 180-Route 611 Updates:** Tara Mezzanotte, Liaison
 12. **Streets Maintenance Committee:** Lance Prator-Chair, Bruce Cialfi
 13. **Building Committee:** Susan Ivancich, Bruce Cialfi
 14. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele-Chair, Lisa Prator, Karen Pfeiffer
 15. **Community Development & Grant Committee:** Lisa Prator-Chair, Stephanie Steele
 - Municipal Building ADA Compliant Lift & generator - grant
 16. **Community Events Committee:** Mayor Fischer, Susan Ivancich, Bruce Cialfi

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17. **Fire, Safety & Police Committee:** Lance Prator-Chair, Stephanie Steele, Lisa Prator
 - Resolution 2025 - ____: Resolution of the Borough of Portland for destruction of specific records within the Police Department.
 - Signature for disposition of records
 18. **Ordinance Update Committee:** Lisa Prator-Chair, Susan Ivancich
 - Ordinance regulating the vehicles, traffic and parking regulations-pending review
 19. **Personnel, Policy and Procedure Committee:** Stephanie Steele-Chair, Lisa Prator
 20. **Sanitation Committee:** Lance Prator, Bruce Cialfi
 21. **COG:** Lance Prator
 22. **Plan Slate Belt:**
 - Next meeting March 6, 2025 – Pen Argyl Municipal Bldg.
 23. **Slate Belt Rising:** Stephanie Steele
 - Scholarship info on website
 - New commercial building power washing program
 24. **Old Business:**
 - Borough phones – no update
 25. **New Business:**
 - Hazard Mitigation Plan
 - Draft Tenant Tax letter
 - Election location discussion
 - Council Seat resignation / Vacant seat posting
 - Paper shredder – (\$375.00 + delivery charge if any) Amazon (split- police/borough)
 - Certified Flagger Training
 - Upper Mount Bethel Township and Portland Borough Agreement for Sharing Equipment and Personnel
 26. **Public Comment, Non-Agenda:**
 27. **Executive Session:**
 28. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
 29. **Adjournment:**
Next Borough Council meeting(s):
 - March 3, 2025
 - March 24, 2025