



BOROUGH OF PORTLAND  
COUNCIL MEETING AGENDA  
206 Division Street, Portland, PA

Date: March 3, 2025

Time: 7:00 P.M.

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1. Call to Order: Council President
  2. Council Members Present for Roll Call to Order:
  3. Others Present:
  4. Announcement of Recording:  
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
  5. Approval of the Meeting Agenda and any Amendments:
  6. Action on Minutes:
    - February 3, 2025
  7. Secretary/Treasurer Report: Lori Sliker, Treasurer  
Approve the **February 2025** Financial Report, bills presented for payment in the amounts of:  
  
Bills Presented for Payment:

Borough Operations	\$ 33,047.82
Sewer Operations	\$ 35,977.07
Garbage Operations	\$ 8,292.00
Estimate Payroll & Payroll Taxes, March 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, March 2025	\$ 550.00
Escrow – Reed Smith (King, Spry) & Ultra Poly 3 (VanCleaf)	\$ 468.00
<b><u>TOTAL</u></b>	<b><u>\$ 84,634.59</u></b>

  
**Transfer \$50,000.00 from the Real Estate Fund to the General Fund to cover expenses.**
  8. Public Comment: Time allotted – 5 minutes per person
  9. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
  10. Borough Engineer's Report: Mark Bahnick, Van Cleaf
    - COVID Grant Project – Stormwater
    - COVID Grant Project – Sewer
    - Lamtec Sewer Service Request-Review & Plan
  11. Sewer Committee: Stephanie Steele, Chair
    - Penn Power Systems – remote monitoring \$3,990.00-revisit March 2025
    - Commercial and Industrial customer required connection modifications
  12. Streets Committee: Lance Prator, Chair
    - Asphalt ramp - Delaware Ave-Update

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13. Legal: Solicitor Gaul
  - Alternative Parking Restrictions Enforcement
  - Quality of Life Ordinance
  - Agreement for Sharing Municipal Equipment and Personnel between the Borough and Upper Mount Bethel Township.
  - Ellis Bankruptcy
  
14. Subdivision and Land Development (SALDO):
  - RPL East, LLC Proposed Subdivision Plan-current deadline 3/31/2025. Received an offer of extension through July 1, 2025. Borough Council to review and vote on extensions.
  - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 3/31/2025. Received an offer of extension through July 1, 2025. Borough Council to review and vote on extensions.
  - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.
  
15. Zoning, Building and Property Maintenance
  - Municipal Building Ramp Replacement
  - Slates Hills Enterprise (SHE)
  
16. Portland Borough Authority: Lance Prator, Water Authority Chair
  
17. Fire, Safety & Police:
  - Police Report – February 2025
  - AED quote - \$1,880.00
  - Police Officer Resignation Letter
  
18. Mayor's Report: Mayor Fischer
  
19. Ordinance Committee:
  - Ordinance regulating the vehicles, traffic and parking regulations.
  
20. Portland Community Events Committee:
  - Egg Hunt
  - Ball field – Dog pick up station & garbage can
  
21. COG: Lance Prator, Chairman
  
22. Community Development & Grant Committee:
  - Lowe's Hometown
  - Post Foundation
  - LSA Grant – Borough Truck & Police Car
  
23. Sanitation Committee:
  
24. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
  
25. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
  - Intermunicipal Cooperation Implementation Agreement.

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26. Slate Belt Rising: Stephanie Steele
27. Personnel Committee: Stephanie Steele, Chair
28. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
29. Old Business:
  - Borough Phones
  - Hazard Mitigation Plan Adoption
30. New Business:
  - Council seat resignation / Vacant seat posting
31. Public Comment, Non-Agenda:
32. Executive Session:
33. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
34. Adjournment:  
Next Borough Council meeting(s):
  - March 24, 2025
  - April 7, 2025