



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: April 28, 2025

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
 5. **Approval of the Meeting Agenda and any Amendments**
 6. **Action on Minutes**
 - March 24, 2025
 7. **Public Comment:** Time allotted – 5 minutes per person
 8. **Borough Engineer's Report:** Mark Bahnick - Van Cleef Engineering
 - COVID Grant Project – Stormwater
 - COVID Grant Project – Sewer
 - Lamtec Review Letter
 - Planning Modules – DEP Review – DRBC Review
 - Portland-UMBT Sewer Service intermunicipal Agreement
 9. **Sewer Committee:** Stephanie Steele-Chair, Lance Prator
 - Commercial and Industrial customer required connection modifications
 - Sewer Liens
 - EDMR – Jan thru March
 - Sewer Inspection Agreement – Draft
 - Amended Sewer Ordinance – Draft
 - NJDES Permit #PA0064297
 - Allstate Septic System – annox tank quote \$6,250.00
 10. **Streets Maintenance Committee:** Lance Prator-Chair, Patrick McHugh, Bruce Cialfi
 11. **Building Committee:**
 - Ramp updates
 12. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele-Chair, Lisa Prator, Karen Pfeiffer
 13. **Community Development & Grant Committee:** Lisa Prator-Chair, Stephanie Steele
 - Municipal Building ADA Compliant Lift & generator - grant

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14. **Community Events Committee:** Susan Ivancich, Bruce Cialfi
 15. **Fire, Safety & Police Committee:** Lance Prator-Chair, Stephanie Steele, Lisa Prator
 - Fire Truck payment due June 1st – borough contribution
 16. **Ordinance Update Committee:** Lisa Prator-Chair, Susan Ivancich
 - Ordinance regulating the vehicles, traffic and parking regulations.
 17. **Personnel, Policy and Procedure Committee:** Stephanie Steele-Chair, Lisa Prator
 - Seasonal employment
 18. **Sanitation Committee:** Patrick McHugh-Chair, Lance Prator, Bruce Cialfi
 19. **COG:**
 20. **Plan Slate Belt:**
 - Next meeting: May 1st – looking to adopt intermunicipal agreement.
 21. **Slate Belt Rising:** Stephanie Steele
 - Next meeting: May 8th at 9:00 AM – in person, public welcome
 22. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
 23. **Liberty Water Gap Trail Alliance:** Cindy Fish, Lance Prator
 24. **Old Business:**
 - Emergency Management Plan update
 25. **New Business:**
 26. **Correspondence:**
 - Reed Smith letter dated April 24, 2025
 27. **Public Comment, Non-Agenda:**
 28. **Executive Session:**
 - Personnel
 29. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
 30. **Adjournment:**
Next Borough Council meeting(s):
 - May 5, 2025
 - June 2, 2025