



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: April 7, 2025

Time: 7:00 P.M.

-
1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. Approval of the Meeting Agenda and any Amendments:
 6. Action on Minutes:
 - March 3, 2025
 7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the March 2025 Financial Report, bills presented for payment in the amounts of:

Bills Presented for Payment:

Borough Operations	\$ 25,077.70
Sewer Operations	\$ 26,407.29
Garbage Operations	\$ 17,332.00
Estimate Payroll & Payroll Taxes, April 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, April 2025	\$ 550.00
Escrow – RPL East (King, Spry)	\$ 72.00
<u>TOTAL</u>	<u>\$ 75,738.99</u>
 8. Public Comment: Time allotted – 5 minutes per person
 9. RPL Representative
 10. Borough Engineer's Report: Mark Bahnick, Van Cleef
 11. Sewer Committee: Stephanie Steele, Chair
 - Penn Power Systems – remote monitoring \$3,990.00
 - Commercial and Industrial customer required connection modifications
 - ABP Mechanical Contracting Quote - \$3,229.00 (Hot water heater)
 - Cla-Val Co. quote \$1,846.00 – Altitude Valve
 12. Streets Committee: Lance Prator, Chair
 - Asphalt ramp - Delaware Ave-Update
 - Crack Sealing quote – AMS - \$8,167.00

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA

Date: April 7, 2025

Time: 7:00 P.M.

13. Legal: Solicitor Gaul
 - RPL Center request for Developers Agreement regarding traffic review costs/Council approval of Developers Agreement.
 - Alternative Parking Restrictions Enforcement
 - Quality of Life Ordinance
 - UMBT Agility Agreement
 - Reed Smith Professional Services Agreement

14. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current deadline 7/1/2025.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 7/1/2025.
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.

15. Zoning, Building and Property Maintenance
 - Municipal Building Ramp Replacement
 - Slates Hills Enterprise (SHE)

16. Portland Borough Authority: Lance Prator, Water Authority Chair

17. Fire, Safety & Police: Chief Pysher
 - Police Report – March 2025
 - 2-day Taser Training – May 1, 2025, Easton Police Dept. \$895.00

18. Mayor's Report: Mayor Fischer
 - Live Streaming Council Meetings - discussion/vote

19. Ordinance Committee:
 - Ordinance regulating the vehicles, traffic and parking regulations.

20. Portland Community Events Committee: Bruce Cialfi, Susan Ivancich
 - Egg Hunt

21. COG: Lance Prator, Chairman
 - Meeting Minutes-March 26, 2025

22. Community Development & Grant Committee:
 - Post Foundation - generator
 - LSA Grant – Borough Truck & Police Car

23. Sanitation Committee:
 - Proposed Resolution regarding Classification of Multi-Unit Apartment Buildings as Commercial Establishments for Purposes of Residential Garbage Fee Charge.

24. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair

25. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 - Plan Slate Belt Multi-Municipal Comprehensive Plan Intermunicipal Cooperative Implementation Agreement – Comment deadline May 1, 2025

BOROUGH OF PORTLAND COUNCIL MEETING AGENDA

Date: April 7, 2025

Time: 7:00 P.M.

26. Slate Belt Rising: Stephanie Steele
 - Litter Clean Up – April 26, 2025
 27. Personnel Committee: Stephanie Steele, Chair
 28. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Rep. & Lance Prator, Borough Rep.
 29. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
 - Explorers Act Resolution
 30. Old Business:
 - Borough Phones
 31. New Business:
 - 2024 Kirk Summa Audit - draft
 - Authorization to sign and return audit documents and pay Kirk Summa \$10,000.00 for the 2024 Audit
 32. Public Comment, Non-Agenda:
 33. Executive Session:
 34. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
 35. Adjournment:
- Next Borough Council meeting(s):
- April 28, 2025
 - May 5, 2025