



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA

206 Division Street, Portland, PA

Date: June 2, 2025

Time: 7:00 P.M.

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1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. Approval of the Meeting Agenda and any Amendments:
 6. Action on Minutes:
 - May 5, 2025
 7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **May 2025** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 15,411.51
Sewer Operations	\$ 23,670.66
Garbage Operations	\$ 9,979.00
Estimate Payroll & Payroll Taxes, June 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, June 2025	\$ 550.00
Escrow – RPL (King, Spry & VanCleaf) Reed Smith (FLB & King, Spry))	<u>\$ 1,388.20</u>
<u>TOTAL</u>	<u>\$ 57,298.97</u>
 8. Public Comment: Time allotted – 5 minutes per person
 - Terry Abramson – request removal of sewer late fees
 - Nicholas Graziano – Letter of Intent/council questions
 9. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
 10. Borough Engineer's Report: Mark Bahnick, Van Cleef
 11. Sewer Committee: Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - DABCO discussion
 - Portland Contractor letter
 - Sewer Inspection Agreement review/discussion
 - Amended Sewer Ordinance review/ordinance
 - Sewer Shut-off's:
 - Acct#15-201 Ruth Street
 - Acct#15-600 Pennsylvania Avenue
 - Acct#99-104 Ruth Street

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Acct#59-529 Delaware Avenue
Acct #246-406 Pennsylvania Avenue
Acct#142-203 Ruth Street
Acct# 248-533 Delaware Avenue
DABCO discussion

12. Streets Committee: Lance Prator, Chair
 - Asphalt ramp - Delaware Ave-Update
 - Crack Sealing quote – AMS - \$8,167.00
 - Salt Bin material in house estimates for materials - \$8,956.00
 - Garage ceiling in house estimates for materials - \$2113.00
13. Legal: Solicitor Gaul
 - Ordinance regulating the vehicles, traffic and parking regulations.
14. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current deadline 7/1/2025. Received an offer of extension through October 1, 2025. Borough Council to review and vote on extensions.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 7/1/2025. Received an offer of extension through October 1, 2025. Borough Council to review and vote on extensions.
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.
15. Zoning, Building and Property Maintenance
 - Municipal Building Ramp/Lift Replacement quote-Garaventa Lift
 - Slates Hills Enterprise (SHE)
16. Portland Borough Authority: Lance Prator, Water Authority Chair
17. Fire, Safety & Police:
 - Police Report – May 2025
 - PCCD Compliance Monitoring Program
18. Mayor's Report: Mayor Fischer
 - Live Streaming
19. Ordinance Committee:
20. Portland Community Events Committee:
21. COG: Lance Prator, Chairman
 - May 28, 2025 COG Meeting Minutes
22. Community Development & Grant Committee:
 - Post Foundation update
 - LSA Grant – Borough Truck & Police Car
23. Sanitation Committee:
24. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair

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25. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
26. Slate Belt Rising: Stephanie Steele
 - Lehigh Valley Chamber Grant – River Rock – match letter
27. Personnel Committee: Stephanie Steele, Chair
Randi Snook – additional hours
28. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Representative & Lance Prator, Borough Representative
29. Old Business:
30. New Business:
Borough Office closed - June 4th through June 12th.
31. Correspondence:
32. Public Comment, Non-Agenda:
33. Executive Session:
34. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
35. Adjournment:
Next Borough Council meeting(s):
 - June 23, 2025
 - July 7, 2025