



**BOROUGH OF PORTLAND  
COUNCIL MEETING AGENDA**  
206 Division Street, Portland, PA

Date: May 5, 2025

Time: 7:00 P.M.

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1. Call to Order: Council President
  2. Council Members Present for Roll Call to Order:
  3. Others Present:
  4. Announcement of Recording:  
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
  5. Approval of the Meeting Agenda and any Amendments:
  6. Action on Minutes:
    - April 7, 2025
  7. Secretary/Treasurer Report: Lori Sliker, Treasurer  
Approve the **April 2025** Financial Report, bills presented for payment in the amounts of:  
Bills Presented for Payment:

Borough Operations	\$ 23,158.16
Sewer Operations	\$ 28,292.98
Garbage Operations	\$ 1,179.00
Estimate Payroll & Payroll Taxes, May 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, May 2025	\$ 550.00
Escrow – RPL (VanCleaf, KingSpry) Reed Smith (VanCleaf, KingSpry, FLB)	<u>\$ 7,881.00</u>
<b><u>TOTAL</u></b>	<b><u>\$ 67,361.14</u></b>
  8. Public Comment: Time allotted – 5 minutes per person
  9. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
  10. Borough Engineer's Report: Mark Bahnick, Van Cleaf
  11. Sewer Committee: Stephanie Steele, Chair
    - Penn Power Systems – remote monitoring \$3,990.00
    - Commercial and Industrial customer required connection modifications
    - Sewer Inspection Agreement
    - Amended Sewer Ordinance
    - Lamtec Letter
    - Sewer Shut-off's:
      - Acct#248-533 Delaware Ave
      - Acct#323-507 Northampton Street
      - Acct#123-101 Division Street

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12. Streets Committee: Lance Prator, Chair
    - Asphalt ramp - Delaware Ave-Update
    - Crack Sealing quote – AMS - \$8,167.00
    - Salt Bin material in house estimates for materials - \$8,956.00
    - Garage ceiling in house estimates for materials - \$2113.00
  13. Legal: Solicitor Gaul
    - Alternative Parking Restrictions Enforcement
    - Quality of Life Ordinance
    - UMBT Agreement for Sharing Municipal Equipment and Personnel Resolution Authorizing Agreement.
  14. Subdivision and Land Development (SALDO):
    - RPL East, LLC Proposed Subdivision Plan-current deadline 7/1/2025.
    - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 7/1/2025.
    - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.
  15. Zoning, Building and Property Maintenance
    - Municipal Building Ramp Replacement – packet
    - Slates Hills Enterprise (SHE)
  16. Portland Borough Authority: Lance Prator, Water Authority Chair
  17. Fire, Safety & Police:
    - Police Report – April 2025
  18. Mayor's Report: Mayor Fischer
    - Live Streaming
  19. Ordinance Committee:
    - Ordinance regulating the vehicles, traffic and parking regulations.
  20. Portland Community Events Committee:
  21. COG: Lance Prator, Chairman
  22. Community Development & Grant Committee:
    - Post Foundation
    - LSA Grant – Borough Truck & Police Car
  23. Sanitation Committee:
  24. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
  25. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
  26. Slate Belt Rising: Stephanie Steele
  27. Personnel Committee: Stephanie Steele, Chair  
Randi Snook – resume seasonal employment (May – October) \$12.00/hr.

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28. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Representative & Lance Prator, Borough Representative
29. Old Business:
30. New Business:
  - EMS Slatebelt Community Meeting 3-20-25 Power point presentation
  - Peer Assistant Program Guidelines & Letter of Intent
31. Correspondence:
  - Reed Smith letter dated April 24, 2025
    - Approval of return of remaining escrow funds.
32. Public Comment, Non-Agenda:
33. Executive Session:
34. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
35. Adjournment:  
Next Borough Council meeting(s):
  - June 2, 2025
  - June 23, 2025