



BOROUGH OF PORTLAND  
COUNCIL MEETING AGENDA  
206 Division Street, Portland, PA

Date: June 23, 2025

Time: 7:00 P.M.

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1. **Call to Order:** Council President
  2. **Council Members Present for Roll Call to Order:**
  3. **Others Present:**
  4. **Announcement of Recording:**  
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
  5. **Approval of the Meeting Agenda and any Amendments**
  6. **Action on Minutes**
    - April 28, 2025
  7. **Public Comment:** Time allotted – 5 minutes per person
  8. **Route 180-Route 611 Updates:** Tara Mezzanotte, Liaison
  9. **Borough Engineer's Report:** Mark Bahnick - Van Cleef Engineering
    - COVID Grant Project – Stormwater
    - COVID Grant Project – Sewer
    - Lamtec Review Letter
    - Planning Modules – DEP Review – DRBC Review
    - Portland-UMBT Sewer Service intermunicipal Agreement
  10. **Sewer Committee:** Stephanie Steele-Chair, Lance Prator
    - Commercial and Industrial customer required connection modifications
    - Sewer Liens
    - EDMR – January to June 2025
    - T. Abramson-request to waive late fees
    - Sewer Inspection Agreement
    - Sewer Ordinance-amended
  11. **Streets Maintenance Committee:** Lance Prator-Chair, Bruce Cialfi
    - 2 Manhole repair/pavement - L. Marki & Son-estimate \$13,500.00
  12. **Building Committee:**
    - Ramp/lift updates
  13. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele-Chair, Lisa Prator, Karen Pfeiffer

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14. **Community Development & Grant Committee:** Lisa Prator-Chair, Stephanie Steele
  - Municipal Building ADA Compliant Lift & generator - grant
15. **Community Events Committee:** Susan Ivancich, Bruce Cialfi
16. **Fire, Safety & Police Committee:** Lance Prator-Chair, Stephanie Steele, Lisa Prator
17. **Ordinance Update Committee:** Lisa Prator-Chair, Susan Ivancich
18. **Personnel, Policy and Procedure Committee:** Stephanie Steele-Chair, Lisa Prator
19. **Sanitation Committee:** Lance Prator, Bruce Cialfi
  - 300 State Street garbage complaint
20. **COG:** Lance Prator
21. **Plan Slate Belt:**
22. **Slate Belt Rising:** Stephanie Steele
23. **Liberty Water Gap Trail Alliance:** Cindy Fish, Lance Prator
24. **Old Business:**
  - Noice Ordinance
25. **New Business:**
  - Real Estate-waive penalty request
  - AC Unit-Police Department – S. Steele reimbursement \$424.00
  - Borough Code Services Email
  - Illegal Street Parking/Signage complaint form
26. **Correspondence:**
27. **Public Comment, Non-Agenda:**
28. **Executive Session:**
29. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
30. **Adjournment:**  
**Next Borough Council meeting(s):**
  - July 7, 2025
  - July 28, 2025