



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: July 28, 2025

Time: 7:00 P.M.

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1. **Call to Order:** Council President
 2. **Council Members Present for Roll Call to Order:**
 3. **Others Present:**
 4. **Announcement of Recording:**
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting.
 5. **Approval of the Meeting Agenda and any Amendments**
 6. **Action on Minutes**
 - June 23, 2025
 7. **Public Comment:** Time allotted – 5 minutes per person
 8. **Route I80-Route 611 Updates:** Tara Mezzanotte, Liaison
 9. **Borough Engineer's Report:** Mark Bahnick - Van Cleef Engineering
 - COVID Grant Project – Stormwater
 - COVID Grant Project – Sewer
 - Lamtec Letter-motion to approve President to sign
 - Planning Modules – DEP Review – DRBC Review
 - Portland-UMBT Sewer Service intermunicipal Agreement
 10. **Sewer Committee:** Stephanie Steele-Chair, Lance Prator
 - Commercial and Industrial customer required connection modifications
 - Sewer Liens
 - EDMR – January to July 2025
 - Sewer Inspection Agreement
 - Sewer Ordinance-amended
 - Riordan Quote – exhaust fan - \$3,400.00
 11. **Streets Maintenance Committee:** Lance Prator-Chair, Bruce Cialfi
 - 2 Manhole repair/pavement - L. Marki & Son-estimate \$13,500.00
 - Garbage Can liner quote – Kirby Products - \$119. or KayPark- \$113.
 - Aqua Master weed killer-Seed World - \$74.95 + shipping (\$19.83)
 - Bucket Truck – Delaware River Bridge Commission bid process
 12. **Building Committee:**
 - Ramp/lift updates

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13. **Budget, Finance, Insurance & Cable TV Contract:** Stephanie Steele-Chair, Lisa Prator, Karen Pfeiffer
 14. **Community Development & Grant Committee:** Lisa Prator-Chair, Stephanie Steele
 - Municipal Building ADA Compliant Lift & generator – grant update
 15. **Community Events Committee:** Susan Ivancich, Bruce Cialfi
 16. **Fire, Safety & Police Committee:** Lance Prator-Chair, Stephanie Steele, Lisa Prator
 17. **Ordinance Update Committee:** Lisa Prator-Chair, Susan Ivancich
 - Ordinance 190 – Burning ordinance
 18. **Personnel, Policy and Procedure Committee:** Stephanie Steele-Chair, Lisa Prator
 19. **Sanitation Committee:** Lance Prator, Bruce Cialfi
 - 300 State Street garbage complaint update
 20. **COG:** Lance Prator
 21. **Plan Slate Belt:**
 22. **Slate Belt Rising:** Stephanie Steele
 23. **Liberty Water Gap Trail Alliance:** Cindy Fish, Lance Prator
 24. **Old Business:**
 25. **New Business:**
 - Complaint park & walk/bridge speed limit signs/pedestrian signs.
 - Complaint – Hazen Ave – water running down street into house.
 - Reed Smith escrow – authorization to close account
 26. **Correspondence:**
 27. **Public Comment, Non-Agenda:**
 28. **Executive Session:**
 29. **Additional Discussion and/or Official Action on Borough Council Business after Executive Session.**
 30. **Adjournment:**
Next Borough Council meeting(s):
 - August 4, 2025
 - August 25, 2025