



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: July 7, 2025

Time: 7:00 P.M.

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1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. Approval of the Meeting Agenda and any Amendments:
 6. Action on Minutes:
 - June 2, 2025
 7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **June 2025** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 12,545.63
Sewer Operations	\$ 6,2685.77
Garbage Operations	\$ 8,382.78
Estimate Payroll & Payroll Taxes, July 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, July 2025	\$ 550.00
Escrow – Lamtec/UMBT (FLB)	<u>\$ 416.00</u>
TOTAL	\$ 90,880.17

Transfer \$50,000.00 from the Real Estate Fund to the General Fund to cover expenses.
 8. Public Comment: Time allotted – 5 minutes per person
 9. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
 10. Borough Engineer’s Report: Mark Bahnick, Van Cleef
 11. Sewer Committee: Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - Sewer Inspection Agreement review/discussion
 - Amended Sewer Ordinance review/ordinance
 - Abramson late fees-update
 - Transfer \$20,000.00 from General Fund to Sewer Fund
 - Sewer Shut-off’s: Acct#248-533 Delaware Ave / Acct#246-406 Pennsylvania Avenue
 12. Streets Committee: Lance Prator, Chair
 - Asphalt ramp - Delaware Ave-Update
 - Salt Bin material in house estimates for materials - \$8,956.00

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- Garage ceiling in house estimates for materials - \$2113.00
13. Legal: Solicitor Gaul
 - Ordinance regulating the vehicles, traffic and parking regulations.
 14. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current deadline 10/1/2025.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 10/1/2025.
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service.
 15. Zoning, Building and Property Maintenance
 - Municipal Building Ramp/Lift Replacement
 - Slates Hills Enterprise (SHE)
 16. Portland Borough Authority: Lance Prator, Water Authority Chair
 17. Fire, Safety & Police: Chief Pysher
 18. Mayor's Report: Mayor Fischer
 19. Ordinance Committee:
 20. Portland Community Events Committee:
 21. COG: Lance Prator, Chairman
 22. Community Development & Grant Committee:
 - LSA Grant – Borough Truck & Police Car
 - Post Foundation Grant Generator-update
 23. Sanitation Committee:
 - 300 State Street garbage complaint
 24. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
 25. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 26. Slate Belt Rising: Stephanie Steele
 27. Personnel Committee: Stephanie Steele, Chair
 28. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
 29. Old Business:
 - Real Estate waive penalty charges: 310 Main Street-\$105.80
 - Borough Code Services E-mail
 - Illegal Street Parking/Signage complaint
 30. New Business:
 - Borough Truck
 - Borough Tractor

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- Ball Field
- Alarm Code Discussion-Stephanie
- Badge - \$30-50.00

31. Public Comment, Non-Agenda:

32. Executive Session:

- Personnel - Stephanie Steele

33. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.

35. Adjournment:

Next Borough Council meeting(s):

- July 28, 2025
- August 4, 2025