



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: August 4, 2025

Time: 7:00 P.M.

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1. Call to Order: Council President
 2. Council Members Present for Roll Call to Order:
 3. Others Present:
 4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
 5. Approval of the Meeting Agenda and any Amendments:
 6. Action on Minutes:
 - July 7, 2025
 7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **July 2025** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 9,540.05
Sewer Operations	\$ 14,602.90
Garbage Operations	\$ 8,380.89
Estimate Payroll & Payroll Taxes, August 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, August 2025	\$ 550.00
Escrow – UMBT PSA Lamtec (FLB) & (VanCleaf)	\$ 2,281.00
<u>TOTAL</u>	\$ 41,654.84
 8. Appeal Letter: Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property
 9. Public Comment: Time allotted – 5 minutes per person
 10. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
 11. Borough Engineer's Report: Mark Bahnick, Van Cleaf
 12. Sewer Committee: Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - Sewer Inspection Agreement review/discussion
 - Amended Sewer Ordinance review/discussion
 - Email - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - Sewer Shut-off's: Acct#248-533 Delaware Ave. / Acct.#246-406 Pennsylvania Ave.

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13. Streets Committee: Lance Prator, Chair
 - Asphalt ramp - Delaware Ave-Update
 - Garage ceiling in house estimates for materials - \$2113.00
14. Legal: Solicitor Gaul
 - Ordinance regulating the vehicles, traffic and parking regulations.
15. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current deadline 10/1/2025.
 - RPL East, LLC Proposed Planned Industrial Park Plan-current deadline 10/1/2025.
16. Zoning, Building and Property Maintenance
 - Municipal Building Ramp/Lift Replacement
 - Slates Hills Enterprise (SHE)
17. Portland Borough Authority: Lance Prator, Water Authority Chair
18. Fire, Safety & Police: Chief Pysher
19. Mayor's Report: Mayor Fischer
20. Ordinance Committee:
21. Portland Community Events Committee:
22. COG: Lance Prator, Chairman
23. Community Development & Grant Committee:
 - LSA Grant – Borough Truck & Police Car
 - Post Foundation Grant Generator-update
 - LSA Grant Support Letter-Pen Argyl
24. Sanitation Committee:
25. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair
26. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
27. Slate Belt Rising: Stephanie Steele
28. Personnel Committee: Stephanie Steele, Chair
29. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
30. Old Business:
31. New Business:
 - Complaint-Fire Siren
 - RFP-Phones
 - Public Restroom signage-email
 - Borough office closed August 8th through August 15th.

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32. Public Comment, Non-Agenda:

33. Executive Session:

34. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.

35. Adjournment:

Next Borough Council meeting(s):

- August 25, 2025
- September 1, 2025