



BOROUGH OF PORTLAND
COUNCIL MEETING AGENDA
206 Division Street, Portland, PA

Date: September 8, 2025 Time: 7:00 P.M.

1. Call to Order: Council President
2. Council Members Present for Roll Call to Order:
3. Others Present:
4. Announcement of Recording:
The meeting is being digitally recorded by the Secretary for assistance in preparation of the minutes. Is there anyone in the audience who plans to record the meeting?
5. Approval of the Meeting Agenda and any Amendments:
6. Action on Minutes:
 - August 4, 2025
7. Secretary/Treasurer Report: Lori Sliker, Treasurer
Approve the **August 2025** Financial Report, bills presented for payment in the amounts of:
Bills Presented for Payment:

Borough Operations	\$ 24,339.52
Sewer Operations	\$ 27,912.35
Garbage Operations	\$ 9,294.86
Estimate Payroll & Payroll Taxes, September 2025	\$ 6,300.00
Estimate WEX Sunoco Fuel, September 2025	\$ 550.00
Escrow –RPL (King Spry), Ultra Poly 3 (VanCleaf), Lamtec (VanCleaf)	\$ 6,327.00
<u>TOTAL</u>	\$ 74,723.73
8. Golden Property Maintenance Code Appeal: Kenneth Golden appeal of Property Maintenance Code Notice of Violation for 108 Division Street property
9. Public Comment: Time allotted – 5 minutes per person
10. Route I80-Route 611 Updates: Tara Mezzanotte, Liaison
11. Borough Engineer's Report: Mark Bahnick, Van Cleaf
12. Sewer Committee: Stephanie Steele, Chair
 - Commercial and Industrial customer required connection modifications
 - Sewer Inspection Agreement
 - Amended Sewer Ordinance
 - Proposed Borough and Township Intermunicipal Agreement on Sewer Service
 - Lamtec-VanCleaf letter – authorize for President to sign planning module
 - Computer Chairs for WWTP (2)
 - Sewer Shut-off's: Acct#248/533 Delaware Ave.

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13. Streets Committee: Lance Prator, Chair
 - Garage ceiling in house estimates for materials - \$2113.00
 - DRJTBC auction bid not to exceed amount
14. Legal: Solicitor Gaul
 - Ordinance #2025-01 – An ordinance regulating vehicles, traffic and parking in the Borough of Portland, prescribing penalties for violations, and providing for other miscellaneous matters. Discussion and Action on proposed ordinance.
15. Subdivision and Land Development (SALDO):
 - RPL East, LLC Proposed Subdivision Plan-current deadline 10/1/2025. Received an offer of extension through January 1, 2026. Borough Council to review and vote on extensions.
 - RPL East, LLC Proposed Planned Industrial Park Plan -current deadline 10/1/2025. Received an offer of extension through January 1, 2026. Borough Council to review and vote on extensions.
16. Zoning, Building and Property Maintenance
 - Municipal Building Ramp/Lift Replacement
 - Slates Hills Enterprise (SHE)
17. Portland Borough Authority: Lance Prator, Water Authority Chair
18. Fire, Safety & Police: Chief Pysher
 - Northampton Street – Speed Sign
 - Taser’s 10 quote \$14,794. (2,958.84/year – 5 years)
19. Mayor’s Report: Mayor Fischer
20. Ordinance Committee:
21. Portland Community Events Committee:
 - Founders Day-payment from General Fund while awaiting reimbursement from Hotel Tax
22. COG: Lance Prator, Chairman
 - Authority Pick-Up Truck letter asking price \$27,475.
23. Community Development & Grant Committee:
 - LSA Grant submission for Northampton County & Monroe County (submission fee \$100. Each) – Police Car quotes (\$110,435.86)
 - Post Foundation Grant Generator
 - LSA Grant Support Letters (3) -Pen Argyl (LSA Monroe, LSA NC/LC & Statewide LSA) for preemptive devices.
 - Hotel Tax Extension Letter request
 - Assessing Traffic Impacts in Your Community
24. Sanitation Committee:
25. Budget, Finance, Insurance & Cable TV Contract: Stephanie Steele, Chair

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26. Plan Slate Belt: Lance Prator, Stephanie Steele, Heather Fischer
 - Intergovernmental Cooperative Implementation Agreement possible adoption
 - Resolution #2025-___ Plan Slate Belt Implementation Agreement
27. Slate Belt Rising: Stephanie Steele
28. Personnel Committee: Stephanie Steele, Chair
29. Liberty Water Gap Trail Alliance: Cindy Fish, Resident Rep. & Lance Prator, Borough Rep
30. Old Business:
 - Public Restroom signage
31. New Business:
 - BACIDA-East Bangor representative Laura McLain resignation
 - BACIDA-East Bangor letter to appoint Nikki Huggan
 - Motorcycle Club events – Park & Walk lot
 - SR611-M89 #101576-Comment Period ends Sept. 18, 2025.
32. Public Comment, Non-Agenda:
33. Executive Session:
 - Personnel
34. Additional Discussion and/or Official Action on Borough Council Business after Executive Session.
35. Adjournment:
Next Borough Council meeting(s):
 - September 22, 2025
 - October 6, 2025